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PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	17/9/20.	Prepared by:	SOWMYA
PO/WO no.	68736.	PO / WO Date.	9/7/20
Supplier Name	SSILP.	PO/WO amount	46,973.
Firm/Company	NE	Project	NE
Sl. No.	Bill No.	Bill Date	Bill amount
1.	13221	16/9/20.	21,465
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			21,465

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	-SSOV 3214	9/9/20		☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :_	
Amount C –Other Debits :_	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	21,465
Amount E – PO / WO value:	46,973.
Amount F – Difference (A – E):	25508

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable~~ limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	**26.9.2020**
Remarks:_ Short Recd	

	Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		Sowmya		APPROVED 24 SEP 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date		17/9/20.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Reg

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Nilgiri Estate

Site:

DC No.	: 3214
Date	: 9/09/20
Vehicle No.	: AP28F0244
P.O. / W.O. No.	: 68736.
P.O. / W.O. Date	: 9/07/20

Sl. No.	PARTICULARS	Quantity
1	Granite black (19 mm) 8'3" x 2'0 = 14 (N/U	231.00 sft
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		231.00 sft

GSTIN :

Received the above materials in good condition.

Received by : [signature]

Stamp: T. Rahit. 9/9/2020

Date : 9/9/20

For SUMMIT SALES LLP

Authorised Signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	13221
Nilgiri Estates	Invoice Date.	16-09-2020
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	68736
	PO Date.	09-07-2020
	Req ID	58334
GSTIN : 36AAHFN0766F1ZA	Req Date	07-07-2020
	Loc Req No	72851

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	8501 - Stone - granite - Black - 19mm - sft	68022310	231	78.75	18,191.25	18	3,274.42
	8'3" x 2'0 - 14 nos						
2							
3							
4							
5							
6							
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11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	18,191.25		3,274.42
	1,637.21	1,637.21	Total Invoice Amount	21,465.67		

Rupees : Twenty One Thousand Four Hundred Sixty Five and Paise Sixty Seven Only.

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 69426
Date 18/9

for Summit Sales LLP

Authorised signatory

Purchase Order

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68736
08.07.20 3:08:59

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	68736	72851
	Doc Date	09-07-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	09-07-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8501 - Stone - granite - Black - 19mm - sft *8'3" x 2'0 - 14 nos*	231.00	78.75	0.00	18.00	21,465.68
2	8501 - Stone - granite - Black - 19mm - sft *6'0 x 2'0 - 14 nos*	168.00	78.75	0.00	18.00	15,611.40
3	8500 - Stone - granite - Beading - NA - rft *Black - 8'3" x 0.4" - 14 nos*	115.50	26.25	0.00	18.00	3,577.61
4	8500 - Stone - granite - Beading - NA - rft *Black - 6'0 x 0.4" - 14 nos*	84.00	26.25	0.00	18.00	2,601.90
5	8500 - Stone - granite - Beading - NA - rft *Black - 6'0 x 0.2" - 20 nos*	120.00	26.25	0.00	18.00	3,717.00
				Total Order Value . . .		**46,973.59**

Rupees : Fourty Six Thousand Nine Hundred Seventy Three and Paise Fifty Nine Only.

Part Bill : 13221
Amt : 21465
Bal : 25508/-

Terms and Conditions :-

Specification / Brand	All items shall be of 19mm thickness slabs.
Payment Terms	After delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Nilgiri Homes Phase - II Sy.No.143/133/134/135/136, Rampally Village. Phone. Mallesham 9553797190
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work.10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for kitchen granite of V.no. 168,170D to 173,180D,182 to 185D.purpose. Cutting charges included in above rates.
Completion Date	Nil
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	Skirting Rs. 12/- per rft for labour only.

For ***Nilgiri Estates***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	NILGIRI ESTATES	Date:	07-07-2020
Site & Phase :	NILGIRI ESTATES	Time:	15:26
Supplier		Req. No.	72851
Material required before date:	Urgent	ID No.	58334

No	Description	Size	Quantity	Units	Inward No	Date
1	**Kitchen Platform Black Granite**	8'3"X2'	14	No's		
2	Kitchen Platform Black Granite	6'x2'	14	Nos		
3	Black Granite Patti 68736	8'3"X4"	14	Nos		
4	Black Granite Patti	6'x4"	14	Nos		
5	Bathroom Patti	2'X6'	20	No;s		
6						
7						
8						
9						
10						

Remarks: For Villa No:-168,170(D), 171,172,173,180(D), 182, 183(D),184(D),185(D) Purpose

Prepared By	Pasha	Approved by	VIjaya Raja
Sign.& Date	07-07-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Nilgiri Estates	DC No. : 3214
	Date : 9/09/20
Site:	Vehicle No. : AP28F0244
	P.O. / W.O. No. : 68736.
	P.O. / W.O. Date : 9/07/20

Sl. No.	PARTICULARS	Quantity
1	Granite black (19 mm) 8'.3" x 2'.0 = 14 (Nos	231.00 Sft
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3		
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12		
13		
14		
15		
16		
17		
18		
19		
20		231.00 Sft

INWARD
Inward No: 22019 Dt: 9/9/20
MRN No: 82808 Dt: 09/09/20
Received By: Ashish Sign:
Nilgiri Estates

GSTIN :

Received the above materials in good condition.

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No: 41228 Date: 20/9

For SUMMIT SALES LLP

Received by : Rahul

Stamp: T. Rahul. 9/9/2020

Date : 9/9/20

Authorised Signatory