PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	22/9/20.	Prepared by:	SOWMYA
PO/WO no.	70471	PO / WO Date.	16/9/20.
Supplier Name	Praful sanitary	PO/WO amount	95,132
Firm/Company	SSllp	Project	Shllp.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	PS/20-21/369	17/9/20.	13,201
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			13,201.

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	–	–	83136	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No
Amount B –Other Credits :_				–
Amount C –Other Debits :_				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				13,201.
Amount E – PO / WO value:				95,132
Amount F – Difference (A – E):				-81,931

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (exp~~lained below)
Excess / short material received	~~☐ Approved – within~~ acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	**26.9.2020**
Remarks: Part bill received.	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]	[signature]				
Date	22/9/20	22/9					

APPROVED 26 SEP 2020 MINISH PARIKH MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GST INVOICE

(ORIGINAL FOR RECIPIENT)

Praful Sanitary
3-6-429/6,SRI SAI TOWER,
St.No.4 HIMAYAT NAGAR
HYDERABAD
GSTIN/UIN: 36ACWPG4864A1ZG
State Name : Telangana, Code : 36
E-Mail : prafulsanitary@gmail.com

Buyer
Summit Sales LLP
5-4-187/3&4, IInd Floor, M.G Road
Secunderabad
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Invoice No. **PS/20-21/ 369**	Dated **17-Sep-2020**
Delivery Note **Invoice**	
Supplier's Ref.	Other Reference(s) **Credit**
Buyer's Order No. **70471**	Dated **16-Sep-2020**
Despatch Document No. **Invoice**	Delivery Note Date **17-Sep-2020**
Despatched through **Self**	Destination **Cherlapally**

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**Loft Tank 200 Litres**	3925	18 %	**10 No:**	1,320.00	No:	15.25 %	**11,187.00**
	Output CGST							**1,006.83**
	Output SGST							**1,006.83**
	ROUNDING OFF							**0.34**
	Total			**10 No:**				**₹ 13,201.00**

Amount Chargeable (in words) *E. & O.E*
Indian Rupees Thirteen Thousand Two Hundred One Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
3925	11,187.00	9%	1,006.83	9%	1,006.83	2,013.66
Total	**11,187.00**		**1,006.83**		**1,006.83**	**2,013.66**

Tax Amount (in words) : **Indian Rupees Two Thousand Thirteen and Sixty Six paise Only**

Company's PAN : **ACWPG4864A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Praful Sanitary

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

INWARD
Inward No: 4926 Dt: 18/9/20
MRN No: 83136 Dt: 18/9/20
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

Purchase Order

 16-09-2020 3:36:13 PM

70471
14.09.20 5:37:49

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Praful Sanitary	**Doc No**	70471	14898
3-6-138/5, Himayat Nagar, Hyderabad.	**Doc Date**	16-09-2020	
	Quote No	Nil	
GSTIN 36ACWPG864A1ZG 40077300	**Quote Date**	16-06-2020	
65526886. 9849624797	**SupplyType**	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7326 - Plumbing - PVC - Water tank - 500lts - nos	36.00	2,150.00	0.00	0.00	77,400.00
2	7345 - Plumbing - PVC - Loft Tank - Other - Nos *200 LTRS*	10.00	1,320.00	15.25	18.00	13,200.66
3	7327 - Plumbing - PVC - Connection - 2 ft - nos	60.00	80.00	20.00	18.00	4,531.20
					Total Order Value . . .	**95,131.86**

Rupees : Ninty Five Thousand One Hundred Thirty One and Paise Eighty Six Only.

=> Part bill received of Rs. 13,201/- B. no : 369 dt: 17/9/20 and Bal. bill of Rs. 81,931/- to be receivable.
25/9/20.

Terms and Conditions :-

Specification / Brand	All items shall be of 'Plasto' brand.
Payment Terms	Within 30 days of delivery.
Tax	Inclusive of all taxes
Delivery Date	Within 7 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Summit Sales LLP*

Authorised Signatory

16/09/2020

Name :

Accepted the above Terms And Conditions

For *Praful Sanitary*

Name :

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	15.09.2020
Site & Phase :	SHLLP	Time:	10.30
Supplier		Req. No.	14898
Material required before date:		ID No.	59894

No	Description	Size	Quantity	Units	Inward No	Date
1	PIPE	3"	50	NOS		
2	NAHANI TRAP	4"	42	NOS		
3	RIGID PIPE 70472	11/2"	40	NOS		
4	RIGID END CAP	11/2"	50	NOS		
5	PLAIN TEE	4"	36	NOS		
6	LOFT TANK	200LTR	10	NOS		
7	PVC CONNECTION 70471	2'	60	NOS		
8	WATER TANKS	500LTR	36	NOS		
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						
21						

Remarks: FOR STOCK MAINTENANCE AND STAFF USE

Prepared By	SOWMYA	Approved by	APPROVED BY 15 SEP 2020 SOHAM MODI MANAGING DIRECTOR
Sign.& Date	15.9.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.