PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	25/09/2020	Prepared by:	T.D. Murthy
PO/WO no.	68857	PO / WO Date.	21/07/2020
Supplier Name	Gautam Traders	PO/WO amount	Rs. 38,185/-
Firm/Company	Vista Homes	Project	Vista Homes
Sl. No.	Bill No.	Bill Date	Bill amount
1.	286	15/09/2020	Rs. 41,018/-
2.	-	-	-
3.	-	-	-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 41,018/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	286	15/09/2020	83162	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits :				-
Amount C –Other Debits :				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 41,018/-
Amount E – PO / WO value:				Rs. 38,185/-
Amount F – Difference (A – E):				Rs. 2,833/-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	☑ Yes – Rs. 38,186/- □ No
Payment – due date	**03/10/2020**
Remarks: Transport Charges added in above bill.	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]	APPROVED 26 SEP 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	25/9/20	25/9					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

68857

Tax Invoice

(TRIPLICATE FOR SUPPLIER)

GAUTAM TRADERS
#2-2-99&100 (60/1 & 2)
Pan Bazar, Ranigunj,
Secunerabad-500003
Mobile No:9246534583
GSTIN/UIN: 36AADFG1002D1ZA
State Name : Telangana, Code : 36
Contact : 9246534583
E-Mail : enquirygautam123@gmail.com

Invoice No. **286**	Dated **15-Sep-2020**
Delivery Note	Mode/Terms of Payment
Supplier's Ref. **286**	Other Reference(s)
Buyer's Order No. 68857	Dated
Despatch Document No.	Delivery Note Date
Despatched through	Destination
Terms of Delivery	

Consignee
Vista Homes
5-4-187/3&4,2ND FLOOR,M.GROAD.
Secunderabad
GSTIN/UIN : 36AAGFV2068P1ZJ
State Name : Telangana, Code : 36

Buyer (if other than consignee)
Vista Homes
5-4-187/3&4,2ND FLOOR,M.GROAD.
Secunderabad
GSTIN/UIN : 36AAGFV2068P1ZJ
State Name : Telangana, Code : 36

10000.

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**CC SHEET** *3.5X10=10*	7210	**350.00 SQF**	33.50	SQF	**11,725.00**
2	**CC SHEET** *3.5X22=8*	7210	**616.00 SQF**	33.50	SQF	**20,636.00**
						32,361.00
	Transport Charges					**2,400.00**
	OUTPUT CGST@9%			9	%	**3,128.49**
	OUTPUT SGST@9%			9	%	**3,128.49**
	Round Off					**0.02**
	Total		**966.00 SQF**			**₹ 41,018.00**

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 69573
Date 22/9
Sign.

Amount Chargeable (in words)
INR Forty One Thousand Eighteen Only

E. & O.E

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
~~7210~~	~~34,761.00~~	~~9%~~	~~3,128.49~~	~~9%~~	~~3,128.49~~	~~6,256.98~~
Total	**34,761.00**		**3,128.49**		**3,128.49**	**6,256.98**

Tax Amount (in words) : **INR Six Thousand Two Hundred Fifty Six and Ninety Eight paise Only**

Company's PAN : **AADFG1002D**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details
Bank Name : **CITY UNION BANK**
A/c No. : **076120000039380**
Branch & IFS Code : **Pan Bazar , Secunderabad & CIUB0000076**

Customer's Seal and Signature

for GAUTAM TRADERS

Authorised Signatory

INWARD
Inward No: 25161 Dt: 16/9/20
MRN No: 82162 Dt: 19/9/20
Received By: Sign:
Vista Homes

This is a Computer Generated Invoice

GAUTAM TRADERS 9246534583
A/c.O.D.No 076120000039380
CITY UNION BANK LTD. 27577334
M.G. Road, Sec'bad-3. T.S.
IFSC CODE:CIUB0000076

Purchase Order

 21-07-2020 12:24:40

... Div Copy

From Company :	**Vista Homes** 5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003 G S T No. : 36AAGFV2068P1ZJ

68857
15.07.20 12:16:58

Supplier Details

Gautam Traders
Pan Bazar, Secunderabad - 500 003

GSTIN 36AADFG1002D1ZA 66388456.
2771-2740 / 5538-2111 / 5538-8456 9246534583/9949490981

Doc No	68857	99722
Doc Date	21-07-2020	
Quote No	Nil	
Quote Date	06-08-2019	
SupplyType	Supply	

Kind Attn : Mr. Gautam Jain.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8087 - Steel - other - MS Sheet - NA - sft *10'0 x 3'6" - 10 nos - Powder coated*	350.00	33.50	0.00	18.00	13,835.50
2	8087 - Steel - other - MS Sheet - NA - sft *22'0 x 3'6" - 08 nos - Powder coated*	616.00	33.50	0.00	18.00	24,350.48
					Total Order Value . . .	**38,185.98**

Rupees : Thirty Eight Thousand One Hundred Eighty Five and Paise Ninty Eight Only.

Terms and Conditions :-

Specification / Brand	Items shall be of ISI brand. 0.50mm thick. Off White colour.
Payment Terms	Against delivery of all materials and production of bill.
Tax	All taxes included in above price.
Delivery Date	Within 2days.
Delivery Location	Vista Homes Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school Phone. Contact: 8790166611
Penality For Delay	Nil
Transportation Cost	Extra.
Warranty	Nil
Advance Paid	Rs. 38,186/- to be pay vide cheque no. , dtd.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for E & F block EAST u& SOUTH side Barry gate work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Vista Homes*

Authorised Signatory

Accepted the above Terms And Conditions

For *Gautam Traders*

Name : ____________

Name : ____________

Date : __/__/____

Estimate/Draft PO

 15-07-2020 14:02:37 Original / Office Copy / Purchase Div.Copy

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Draft PO for Approval

Supplier Details			
Gautam Traders Pan Bazar, Secunderabad - 500 003	**Doc No**	68857	99722
	Doc Date	15-07-2020	
	Quote No	Nil	
GSTIN 36AADFG1002D1ZA 66388456.	**Quote Date**	06-08-2019	
2771-2740 / 5538-2111 / 5538-8456 9246534583/9949490981	**SupplyType**	Supply	

Kind Attn : Mr. Gautam Jain.

Estimate/Draft PO for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8087 - Steel - other - MS Sheet - NA - sft *10'0 x 3'6" - 10 nos - Powder coated*	350.00	33.50	0.00	18.00	13,835.50
2	8087 - Steel - other - MS Sheet - NA - sft *22'0 x 3'6" - 08 nos - Powder coated*	616.00	33.50	0.00	18.00	24,350.48
				Total Order Value . . .		**38,185.98**

Rupees : Thirty Eight Thousand One Hundred Eighty Five and Paise Ninty Eight Only.

P.O. 68858 => 12,493-37

Total Amt => 50,679.35

Terms and Conditions :-

Specification / Brand	Items shall be of ISI brand. 0.50mm thick. Off White colour.
Payment Terms	Against delivery of all materials and production of bill.
Tax	All taxes included in above price.
Delivery Date	Within 2days.
Delivery Location	Vista Homes Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school Phone. Contact: 8790166611
Penality For Delay	Nil
Transportation Cost	Extra.
Warranty	Nil
Advance Paid	Rs. 38,186/- to be pay vide cheque no. , dtd.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for E & F block EAST u& SOUTH side Barry gate work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

APPROVED BY
16 JUL 2020
SOHAM MODI
MANAGING DIRECTOR

Check if we have extra at other site!

T.D. [signature] 15/7/20.

P.T.O.

For *Vista Homes*
Authorised Signatory

Draft PO for Approval

Accepted the above Terms And Conditions
For *Gautam Traders*

Name : ____________ Name : ____________ Date : __/__/____

Requisition Form

Company Name:	Vista Homes	Date:	13.07.2020
Site & Phase :	Vista Homes	Time:	17:30
Supplier:	-	Req. No.	99722
Material required before date:	15.07.2020	ID No.	58480

No	Description	Size	Quantity	Units	Inward No	Date
1	MS Square Pipe-2mm Thick	2"X1"	16	No's	44.115 + 87.-15 Pd.	
2	MS Powder Coated Sheets(Half White)	10'X3'6"	10	No's		
3	MS Powder Coated Sheets ″	22'X3'6"	08	No's	68857	
4	Anchor Bolts(Pin type) 3"-Length	8mm	100	No's		
5	Screws	8X32mm	1000	No's	68858	
6	Fishers	5mm	1000	No's		
7						
8						
9						
10						

Remarks: For E&F-Blocks East and South side Barry gate works purpose.

Prepared By	T.Madhu	Approved by	APPROVED BY 16 JUL 2020 SOHAM MODI MANAGING DIRECTOR
Sign.& Date	13.07.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.