

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	25/09/2020	Prepared by:	T.D. Murthy				
PO/WO no.	70525	PO / WO Date.	17/09/2020				
Supplier Name	Elegant Enterprises	PO/WO amount	Rs. 2,006/-				
Firm/Company	Modi Realty Mallapur LLP	Project	GMR				
Sl. No.	Bill No.	Bill Date	Bill amount				
1.	0171	19/09/2020	Rs. 2,006/-				
2.	-	-	-				
3.	-	-	-				
4.			-				
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 2,006/-				
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	0171	19/09/2020	83193	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B –Other Credits :			-				
Amount C –Other Debits :			-				
Amount D (D=A+B-C) – Amount to be credited to the supplier:			Rs. 2,006/-				
Amount E – PO / WO value:			Rs. 2,006/-				
Amount F – Difference (A – E):			-				
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)					
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)					
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)					
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)					
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. _____ /- ☒ No					
Payment – due date		03/10/2020					
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	25/9/20	25/9	26 SEP 2020				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Purchase Order

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19-09-2020 10:07:05 AM



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17.09.20 3:46:38

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details

Elegant Enterprises
5-4-187/7/3, Karbala Maidan, M.G.Road, Secunderbad-500003.

GSTIN 36AJBPK0412E1ZY

66385358

9985113450/9885073880

Doc No	70525	68418
Doc Date	17-09-2020	
Quote No	Nil	
Quote Date	17-09-2020	
SupplyType	Supply	

Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4564 - Electrical - other - Fan Box - 1 In - nos 12" white	10.00	35.00	0.00	18.00	413.00
2 4564 - Electrical - other - Fan Box - 1 In - nos 15" white	10.00	45.00	0.00	18.00	531.00
3 7329 - Plumbing - GI - Clamp - other - nos fan clamps	30.00	30.00	0.00	18.00	1,062.00
Total Order Value . . .					2,006.00

Rupees : Two Thousand Six Only.

Terms and Conditions :-**Specification / Brand** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.

Delivery Location Gulmohar Residency
Survey No 19, Mallapur, Hyderabad. NEt to NFC Railway Over Bridge
Phone. Contact: Security _____, Admin 9502211011

Penalty For Delay Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above items for 104, 105 b block purpose**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Modi Reality Mallapur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Elegant Enterprises**

Name :

Name :

Date : _/_/

Requisition Form

Company Name:		Modi realty Mallapur LLP		Date:		16.09.2020	
Site & Phase :		GMR		Time:		11.50	
Supplier				Req. No.		68418	
Material required before date:		20.09.2020		ID No.		59946	
No	Description	Size	Quantity	Units	Inward No	Date	
1.	Flexible Pipe 3/4"	30 mts	06	Bundles			
2.	Solvent cement	250ml	20	No's			
3.	Hacksaw Blade	std	20	No's			
4.	Insulation Tape	Std	05	Box's			
5.	Fan Rod	15"	10	No's			
6.	Fan Rod	12"	10	No's			
7.	Fan Rod	18"	10	No's			
8.	Fan Clamps	std	30	No's			
9.	Anchor Bolts	12mm	30	No's			
10.	Thermocol	std	50	No's			
11.	PVC Dummy	1"	10	Pkts			
12.							
Remarks: For B-Block flat no- 104 , 105 electrical work purpose at GMR site .							
Prepared By :		A.Sravani		Approved by			
Sign.& Date :		20.09.2020		Sign. & Date			

APPROVED
17 SEP 2020
MINISH PARIKH
MANAGER PROCUREMENT

Note: