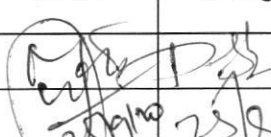
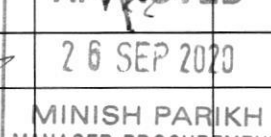
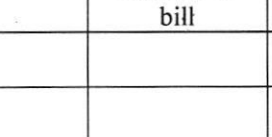


PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	25/09/2020	Prepared by:	T.D. Murthy
PO/WO no.	70287	PO / WO Date.	09/09/2020
Supplier Name	Gautam Enterprises	PO/WO amount	Rs. 6,990/-
Firm/Company	Summit Sales LLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1.	494	15/09/2020	Rs. 6,510/-
2.	-	-	-
3.	-	-	-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 6,510/-
Sl. No.	DC No	DC. Date	MRN No.
1.	494	15/09/2020	-
2.			
3.			
Amount B –Other Credits :			-
Amount C –Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			Rs. 6,510/-
Amount E – PO / WO value:			Rs. 6,990/-
Amount F – Difference (A – E):			Rs. -480/-
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. _____/- ☒ No	
Payment – due date		03/10/2020	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date	25/9/20	25/9	26 SEP 2020

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

(ORIGINAL FOR RECIPIENT)

1-10-98/19, Vallabh Nagar, Begumpet, Secunderabad
Pin-500016 Ph.27763763, 40211963
GSTIN/UIN: 36ADIPA9683N1ZW
State Name : Telangana, Code : 36
E-Mail : gautham_ents2424@yahoo.com

State Name : Telangana, Code : 36

Terms of Delivery

Destination

INWARD	
Inward No: 479	Dt: 15/9/20
MRN No:	Dt:
Received By: <i>Jamrath</i>	Sign: <i>[Signature]</i>
MODI PROPERTIES	

INR Six Thousand Five Hundred Ten Only

	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
	5,516.94	9%	496.52	9%	496.52	993.04
Total:	5,516.94		496.52		496.52	993.04

Tax Amount (in words) : **INR Nine Hundred Ninety Three and Four paise Only**



Branch & IFS Code: **Ameerpet Br & ANDB0000222**

for Gautham Enterprises

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice



Purchase Order

Page 1 Of 1

10-09-2020 11:50:08

Or



70287

08.09.20 12:15:09

From Company : **Summit Sales LLP**

5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.

G S T No. : 36ACQFS2044C1Z7

Supplier Details				
Gautham Enterprises Shop No. 1-10-98/19, Begumpet, behind Panthalooms,Sec-Bad GSTIN 36ADIPA9683N12W 2776-3763 / 6633-8763 9848035963		Doc No	70287	16480
		Doc Date	09-09-2020	
		Quote No	Nil	
		Quote Date	09-09-2020	
		SupplyType	Supply	

Kind Attn : Mr.Venkatesh Goud / Mrs. Saritha

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4011 - Consumables - Coffee Powder - NA - kgs	12.00	420.00	0.00	0.00	5,040.00
2 4060 - Consumables - Tea Powder - NA - kgs lemon tea	6.00	325.00	0.00	0.00	1,950.00
Total Order Value . . .					6,990.00

Rupees : Six Thousand Nine Hundred Ninty Only.

Terms and Conditions :-

Specification / All items shall be of 'Nestle' brand**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.**Delivery Location** Head Office
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
Phone. 040-66335551**Penalty For Delay** Nil**Transportation** Transport cost shall be borne by us**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for staff using purpose.**Completion Date** Nil**Measurement** Nil**Security** Nil**Remarks**For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Gautham Enterprises**

Name : _____

Name : _____

Date : ____/____/____

Contact : _____

Requisition Form

Company Name:	Summit Sales LLP Common Expenses	Date:	08.09.2020
Site & Phase :	Head Office	Time:	04:13 pm
		Req. No.	16480
Material required before date:		ID No.	59765

[illegible]

Remarks: For Office use –

Prepared By	Jai Kumar	Approved by	
Sign.& Date	08.09.2020	Sign.& Date	

Note: On receipt of material at site write inward number and date in last 2 columns.