

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		Prepared by:	
PO/WO no.	23/9/20 20257	PO / WO Date.	T. Shashi
Supplier Name	Crantha E-Shop.	PO/WO amount	8/9/20
Firm/Company	M R Mallapur LLP	Project	4200
Sl. No.	Bill No.	Bill Date	U M R
1.	462	11/9/20	Bill amount
2.			4200
3.			1
4.			4200
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 13,027/-
Sl. No.	DC No	DC. Date	MRN No.
1.			DC matches MRN
2.			☒ Yes ☐ No
3.			☐ Yes ☐ No
Amount B –Other Credits :			☐ Yes ☐ No
Amount C –Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			—
Amount E – PO / WO value:			4200
Amount F – Difference (A – E):			4200
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. /- ☒ No
Payment – due date			25/9/20
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			
Date	23/9/20		
Notes: 1. In case amount to be credited to supplier and the bills total does not match			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

(ORIGINAL FOR RECIPIENT)

Gautham Enterprises

1-10-98/19, Vallabh Nagar, Begumpet, Secunderabad
 Pin-500016 Ph.27763763,40211963
 GSTIN/UIN: 36ADIPA9683N1ZW
 State Name : Telangana, Code : 36
 E-Mail : gautham_entps2424@yahoo.com

Invoice No.

462

Dated

11-Sep-2020

Delivery Note

Mode/Terms of Payment

Supplier's Ref.

Other Reference(s)

Buyer's Order No.

Dated

P.O.NO 70257/68400 DT 8.9.20

11-Sep-2020

Despatch Document No.

Delivery Note Date

Despatched through

Destination

Somesh TS10UB5649

Terms of Delivery

Buyer

Modi Realty Mallapur LLP

Secunderabad

Ph:9502211799

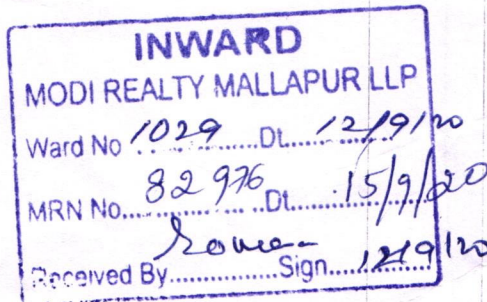
Mr.Naveen Reddy

GSTIN/UIN : 36ACQFS2044C1Z7

PAN/IT No

State Name : Telangana, Code : 36

SI No.	Description of Goods	HSN/SAC	MRP/ Marginal	Quantity	Rate	per	Disc. %	Amount
1	Nescafe Signature Premix	21011200		10 kg	355.93	kg		3,559.30
	CGST Output - 9%					9 %		320.34
	SGST Output - 9%					9 %		320.34
	Rounded Off							0.02
				Total	10 kg			₹ 4,200.00



Amount Chargeable (in words)

INR Four Thousand Two Hundred Only

E. & O.E

	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
	3,559.30	9%	320.34	9%	320.34	640.68
Total:	3,559.30		320.34		320.34	640.68

Tax Amount (in words) : **INR Six Hundred Forty and Sixty Eight paise Only**

Company's Bank Details

Bank Name : Andhra Bank

A/c No. : 022231043001908

Branch & IFS Code: Ameerpet Br & ANDB0000222

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice



Authorized Signatory

Purchase Order

Page(s) 1 Of 1

08-09-2020 16:15:04



70257

08.09.20 12:15:09

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details

Gautham Enterprises
Shop No. 1-10-98/19, Begumpet, behind Panthalooms, Sec-Bad

GSTIN 36ADIPA9683N12W

NA

2776-3763 / 6633-8763

9848035963

Doc No	70257	68400
Doc Date	08-09-2020	
Quote No	Nil	
Quote Date	08-09-2020	
SupplyType	Supply	

Kind Attn : Mr.Venkatesh Goud / Mrs. Saritha

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4011 - Consumables - Coffee Powder - NA - kgs	10.00	420.00	0.00	0.00	4,200.00
Total Order Value . . .					4,200.00

Rupees : Four Thousand Two Hundred Only.

Terms and Conditions :-**Specification /** All items shall be of 'Nestle' brand**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.

Delivery Location Gulmohar Residency
Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge
Phone. Contact: Security _____, Admin 9502211011

Penalty For Delay Nil**Transportation** Transport cost shall be borne by us**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for staff using purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Modi Reality Mallapur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Gautham Enterprises**

Name : _____

Name : _____

Date : ____/____/____

Contact : -

Requisition Form

Company Name:		MODI REALTY MALLAPUR LLP		Date:		03.09.2020	
Site & Phase :		GULMOHAR RESIDENCY		Time:		12:00	
Supplier				Req. No.		68400	
Material required before date:		07.09.2020		ID No.		59605	
No	Description	Size	Quantity	Units	Inward No	Date	
1.	COFFEE POWDER	STD	10	PKT			
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
Remarks: FOR CUSTOMERS AND STAFF USING PURPOSE.							
Prepared By		A.Sravani		Approved by			
Sign.& Date		07.09.2020		Sign. & Date			
Note:							

APPROVED
08 AUG 2020
MINISH PARIKH
MANAGER PROCUREMENT