PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	17/9/20.	Prepared by:	SOWMYA
PO/WO no.	70440.	PO / WO Date.	15/9/20
Supplier Name	SSllp.	PO/WO amount	3,150
Firm/Company	Serene Constructions llp	Project	Serene farms
Sl. No.	Bill No.	Bill Date	Bill amount
1.	13219	16/9/20.	3,150
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3,150

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	11170	16/9/20	8303	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,150
Amount E – PO / WO value:	3,150
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained~~ below)
Excess / short material received	☐ ~~Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	**26.9.2020**

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	17/9/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Serene Constructions LLP	Invoice No.	13219
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203	Invoice Date.	16-09-2020
	PO No.	70440
	PO Date.	15-09-2020
	Req ID	59902
GSTIN : 36ACVFS7909P1ZV	Req Date	15-09-2020
	Loc Req No	150364

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2099 - Carpentry - hardware - Fischer - 5mm - pkts	3926	10	142.00	1,420.00	18	255.60
2	2156 - Carpentry - hardware - S.S. Screws - other - 32 x 6 mm		10	125.00	1,250.00	18	225.00
3							
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15							

IGST	CGST	SGST				
			Total Taxable Amount	2,670.00		480.60
	240.30	240.30	Total Invoice Amount	3,150.60		

Rupees : Three Thousand One Hundred Fifty and Paise Sixty Only.

for Summit Sales LLP

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 69424 Date 18/9 Sign.

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 15-09-2020 4:11:08 PM

70440
14.09.20 5:37:49

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details			
Summit Sales LLP	**Doc No**	70440	150364
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	15-09-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	15-09-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2099 - Carpentry - hardware - Fischer - 5mm - pkts	10.00	142.00	0.00	18.00	1,675.60
2	2156 - Carpentry - hardware - S.S. Screws - other - pkts *32 x 6 mm*	10.00	125.00	0.00	18.00	1,475.00
				Total Order Value . . .		**3,150.60**

Rupees : Three Thousand One Hundred Fifty and Paise Sixty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site grills v.no.19,23,38 purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Serene Constructions LLP***

Authorised Signatory

15/09/2020

Name : ____________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	Serene Constructions LLp	Date:	15-9-2020
Site & Phase :	Serene farms	Time:	11.15
Supplier		Req. No.	150364
Material required before date:	Urgent	ID No.	59902

No	Description	Size	Quantity	Units	Inward No	Date
1	**Fischer - 5mm**	5mm	10	Pkts		
2	S.S Screws	32x6 mm	10	Pkts		
3	70440					
4						
5						
6						
7						
8						
9						
10						

APPROVED
15 SEP 2020
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: The above Material is required for Villa nos 19,23&38 grills work in the Site.

Prepared By	M.Mahesh	Approved by	
Sign.& Date	15-09-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:	serene constructions llp	Date:	
Site & Phase :	serene farms	Time:	
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By	syed golam sarwar	Approved by	
Sign.& Date	05.10.2019	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	11170
Serene Constructions LLP	DC Date.	16-09-2020
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203	PO No.	70440
	PO Date.	15-09-2020
	Req ID	59902
	Req Date	15-09-2020
GSTIN : 36ACVFS7909P1ZV	Loc Req No	150364

	Description of Goods	HSN/SAC	Qty
1	2099 - Carpentry - hardware - Fischer - 5mm - pkts	3926	10
2	2156 - Carpentry - hardware - S.S. Screws - other - pkts		10
3			
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INWARD
Inward No: 5402 Dt: 16-9-20
MRN No: 83032 Dt: 17-9-2020
Received By: Sandeep Sign:
Serene Construction (Hyd) LLP

MODI PROPERTIES PVT. LTD.
INWARD
No: 41264
Date: 20/9
Sign:
SEC'BAD

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	13219
Serene Constructions LLP	Invoice Date.	16-09-2020
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203	PO No.	70440
	PO Date.	15-09-2020
	Req ID	59902
GSTIN : 36ACVFS7909P1ZV	Req Date	15-09-2020
	Loc Req No	150364

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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2	2156 - Carpentry - hardware - S.S. Screws - other - 32 x 6 mm		10	125.00	1,250.00	18	225.00
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15							

INWARD
Inward No: 5402 Dt: 16-9-20
MRN No: Dt:
Received By: Sandeep Sign:
Serene Construction (Hyd) LLP

IGST	CGST	SGST				
			Total Taxable Amount	2,670.00		480.60
	240.30	240.30	Total Invoice Amount	3,150.60		

Rupees : Three Thousand One Hundred Fifty and Paise Sixty Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory