PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	23/09/20	Prepared by:	Keerthi
PO/WO no.	70419	PO / WO Date.	15/09/20
Supplier Name	Vivid world	PO/WO amount	2242/-
Firm/Company	Nilgiri Estate	Project	NE
Sl. No.	Bill No.	Bill Date	Bill amount
1.	1812	11/09/20	2242/-
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2242/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	1812	11/09/20	83285	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2242/-
Amount E – PO / WO value:	2242/-
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ____/- ☑ No
Payment – due date	28/09/20

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Keerthi		APPROVED 24 SEP 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	23/09						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV. Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

M/s. VIVID WORLD

A Complete Solution for all your cartridge needs

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,
Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868

GSTIN : 36AVTPS1528D1ZB

70419

TAX INVOICE

Invoice No. : 1812		Transport Mode :	
Invoice Date : 11/09/2020		Vehicle Number :	
Reverse Charge (Y/N) :		Date of Supply :	
State : TELANGANA	Code 36		
Bill to Party		Ship to Party	
Address: M/S. NILGIRI ESTATES (RAMPALLY SITE) , 5-4-187/3&4, 2ND FLOOR, SOHAM MANSION, MG ROAD , SECBAD-3.		(GATE PASS NO:1730)	
GST: 36AAHFN0766F1ZA.		GSTIN :	
State : TELANGANA	Code	State :	Code

Product Description	HSN Code	UOM	Qty.	Rate	Amount	TAXABLE VALUE	CGST RATE	CGST AMT	SGST RATE	SGST AMT	TOTAL
HP 12A LASER TONER REFILLING	3707		05	230.00	1150.00	207.00	9%	135.00	9%	135.00	1357.00
HP 12A LASER TONER DRUM	8443		02	325.00	650.00	117.00	9%	58.50	9%	58.50	767.00
HP 12A LASERTONER PCR	8443		01	100.00	100.00	18.00	9%	9.00	9%	9.00	118.00
					1900.00	342.00					2242.00

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 69362
Date 1719
Sign.

RS . TWO THOUSAND TWO HUNDRED & FORTY TWO ONLY.
(RS.2242.00)

	1900.00
ADD :CGST 9%	171.00
ADD: SGST 9%	171.00
Total Amount After Tax	2242.00
GST on Reverse Charge	

Bank Details	
Bank Name	: INDIAN BANk
Branch	: Narayanguda Branch
Bank A/C	: 406746378
Bank IFSC	: IDIB000N015

Common Seal

Certified that the particulars given above are true and correct

For **VIVID WORLD**

VIVID WORLD Hyderabad Narayanguda

Authorized Signatory

(2)

VIVID WORLD

(PROMOTERS OF DMAXRIBBON CARTRIDGES & REFILL PACKS)

APGST NO. ABS/05/02/2665.

DELIVERY CHALLAN

DATE: 11/09/2020

M/S....M/s Nilgiri E/s (Rampalli)..........

D.C.NO. CODE NO; THROUGH

S.NO.	DESCRIPTION	BATCH NO.	QUANTITY
1)	HP 12A Laser Toner	Refilling	05
2)	HP 12A Laser Toner	Drum	02.
3)	HP 12A Laser Toner	PCR	01

Certified by

We acknowledge the receipt of the above descreption material & quantity in good condition.

Bhoopal

Receiver's Signature & Seal

For M/S. VIVID WORLD

NILGIRI ... S

209. KUBERA TOWERS NARAYNGUDA HYDERABAD-Ph 55823161, 55823171.

Purchase Order

 15-09-2020 12:04:44

70419
14.09.20 5:37:49

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details			
Vivid World 204, Kubera Towers, Narayanaguda, Hyderabad.	**Doc No**	70419	72941
	Doc Date	15-09-2020	
	Quote No	Nil	
GSTIN 36AVTPS1528D1ZB	**Quote Date**	15-09-2020	
6682-3161/ 6682-3171 92462-15868	**SupplyType**	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3523 - Computers and Peripherals - Toner refill - NA - nos	5.00	230.00	0.00	18.00	1,357.00
2	3522 - Computers and Peripherals - Toner drum - NA - nos	2.00	325.00	0.00	18.00	767.00
3	3535 - Computers and Peripherals - Processor - NA - nos	1.00	100.00	0.00	18.00	118.00
					Total Order Value . . .	**2,242.00**

Rupees : Two Thousand Two Hundred Fourty Two Only.

Terms and Conditions :-

Specification / As per details given in the quotation

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Same Day

Delivery Location Nilgiri Homes Phase - II
Sy.No.143/133/134/135/136, Rampally Village.
Phone. Mallesham 9553797190

Penality For Delay Nil

Transportation Included in the above price.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right items not conforming to quality and specifications. Above order for site use team

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For ***Nilgiri Estates***
Authorised Signatory

15/09/2020

Name :

Contact ..

Accepted the above Terms And Conditions
For ***Vivid World***

Name :

Date : __/__/____

Requisition Form

Company Name:	NILGIRI ESTATES	Date:	31.08.2020
Site & Phase :	NILGIRI ESTATE	Time:	12:03
Supplier		Req. No.	72941
Material required before date:		ID No.	59487

No	Description	Size	Quantity	Units	Inward No	Date
1	Catridge	STD	05	Nos		
2						
3						
4						
5	P.O. 70419					
6			APPROVED 15 SEP 2020 MINISH PARIKH MANAGER PROCUREMENT			
7						
8						
9						
10						

Remarks: - For Site use purpose

Prepared By	Bhargavi	Approved by	
Sign.& Date	31.08.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:	Urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

OUTWARD - GATE PASS No.: 1730

Date:	10/9/20	Time:	11:30
Company:	Niligiri Estates Rampally		
Project/site:	N.E Rampally		
Destination:	B Vivid World, Narayanguda		
Outward No.:	Vehicle type	Vehicle No	Vehicle driver
508	Bike	AP09BY1208	Vishal

	Material Description	Quantity	Units	Approx. rate	Amount
1.	Catridge 12A	05	nos		
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
	Total				

Charges/refund	Purpose for transfer	Other details (to be filled by Admin – audit)
☑No charge	☐Return to supplier for exchange	☐Material received by inward no.________ & date _______.
☐For refund from supplier	☐Return to supplier for refund	Details of credit note from supplier – date _____ & Amount Rs. _______________/-
☐Transfer to other site/project	☐On loan to be returned	Return of material - inward no. ____________ & date ______
☐Transfer to other site/ project	Cost of material to be collected: ☐Collect 100% cost - new material ☐Collect 60% cost - old material ☐No charges to be collected - value deemed to be nil.	GST bills to be raised ☐ Yes ☐ No GST bill no. _____________, Amount _______________ date ___________
☐Transfer to another phase of firm/company/project	☐No charges to be collected	NA
☐ No charge	☐for repairs & service	☐Material received by inward no. ________ & date__________ ___________.
☐ Other:	Details:	Details:

Remarks: Catridge filling purpose

Gate pass approved by:	Project manager	Admin in-charge	Security
Sign:		Bhoopani	
Received by other site on:	Inward No.	Admin sign:	Security sign.

Approved by	Project accountant	Accounts manager	Admin - Audit	M D
Sign:				

Note: 1. In case of long list attach a separate signed list. 2. Approx rate & amount to be filled by site. 3. Original (white copy) to be sent with material to recipient site. Recipient must sign it and send it to Admin - audit. 4. Pink copy to be sent to Admin - audit. 5. In units enter nos, kgs, sft, rft, etc. 6. Project manager / Sr. Engg and Admin in-charge from the issuing site must sign the gate pass. 7. Admin-audit to process gate pass, fill required details, make GST bills, etc and send to MD for approval once in a fortnight.