PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	23/09/20	Prepared by:	Keerthi
PO/WO no.	70494	PO / WO Date.	17/09/20
Supplier Name	Vivid world	PO/WO amount	384/-
Firm/Company	Kadakia & Modi Housing	Project	H.O
Sl. No.	Bill No.	Bill Date	Bill amount
1.	1814	14/09/2020	384/-
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			384/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	1814	14/09/2020	83284	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B – Other Credits :_	–
Amount C – Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	384/-
Amount E – PO / WO value:	384/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	26/09/2020
Remarks:_	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 24 SEP 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach [illegible] Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

SM/s. VIVID WORLD

A Complete Solution for all your cartridge needs

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,
Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868

70494

GSTIN : 36AVTPS1528D1ZB

TAX INVOICE

Invoice No. : 1814		Transport Mode :	
Invoice Date : 14/09/2020		Vehicle Number :	
Reverse Charge (Y/N) :		Date of Supply :	
State : TELANGANA	Code 36		
Bill to Party		Ship to Party	
Address: M/S. KADAKIA AND MODI HOUSING, 5-4-187/3&4, 2ND FLOOR, SOHAM MANSION, MG ROAD , SECBAD-3.		(GATE PASS NO:2170)	
GST: 36AAHFK8714A1ZJ		GSTIN :	
State : TELANGANA	Code	State :	Code

Product Description	HSN Code	UOM	Qty.	Rate	Amount	TAXABLE VALUE	CGST		SGST		TOTAL
							RATE	AMT	RATE	AMT	
RICOH LASER TONER REFILLING	3707		01	325.00	325.00	58.50	9%	29.25	9%	29.25	383.50
					325.00	58.50					383.50

INWARD
Inward No: 475 Dt: 14/09/20
MRN No: Dt:
Received By: Sign:
MODI PROPERTIES

	325.00
ADD :CGST 9%	29.25
ADD: SGST 9%	29.25
Total Amount After Tax	383.50
GST on Reverse Charge	

RS .THREE HUNDRED EIGHTY THREE AND FIFTY PAISE ONLY
(RS.383.50)

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 69464 Date 19/9

Bank Details	
Bank Name	: INDIAN BANk
Branch	: Narayanguda Branch
Bank A/C	: 406746378
Bank IFSC	: IDIB000N015

Common Seal

Certified that the particulars given above are true and correct

For VIVID WORLD

Authorized Signatory

 17-09-2020 12:18:42

Purchase Order

70494
14.09.20 5:37:50

From Company : **Kadakia and Modi Housing**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAHFK8714A1ZJ

Supplier Details

Vivid World 204, Kubera Towers, Narayanaguda, Hyderabad. **GSTIN** 36AVTPS1528D1ZB 6682-3161/ 6682-3171 92462-15868			
	Doc No	70494	16495
	Doc Date	17-09-2020	
	Quote No	Nil	
	Quote Date	17-09-2020	
	SupplyType	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3523 - Computers and Peripherals - Toner refill - NA - nos	1.00	325.00	0.00	18.00	383.50
Rupees : Three Hundred Eighty Three and Paise Fifty Only.			**Total Order Value . . .**			**383.50**

Terms and Conditions :-

Specification /	As per details given in the quotation
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Same Day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not conforming to quality and specifications. Above order for site use team
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Kadakia and Modi Housing***
Authorised Signatory

Name : ______________

Contact ..

Accepted the above Terms And Conditions
For ***Vivid World***

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	Kadakia & modi Housing	Date:	14-09-2020
Site & Phase :	Site Office	Time:	
Supplier		Req. No.	16495
Material required before date:		ID No.	59970

No	Description	Size	Quantity	Units	Inward No	Date
1	Ricoh toner refilling		1	No		
2						
3						
4						
5	P.O. 70494.					
6						
7						
8						
9						
10						

Remarks: This is for for site office

Prepared By	Suneel	Approved by	
Sign.& Date	14-09-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.