

AGH – Karan Mehtas Bi-weekly Report.

Report Date: 02-06-2017 Time: 6:30 pm

Requisitions follow up. (where material is not fully received)

Requisition No.	Category	Remarks
52071	Shahbad stone	100 stones receiving on 2-06-2017
52079	Foam Board	The art work send for printing will be received by 5-06-2017
52091	LED lights	1 led to be received on 2-06-2017
52111	Cement	Material delivered on site on 2-06-2017

Material requirement (requisitions to be made)

Type of material	Required for	Requisition to be sent by date
Curb stone mould & curb stones	Main road footpath – first get mould from NE send to supplier and then make req at rate of 6" x 16" x 8" cement block. Make estimate.	Material received from NE mould is fitting in the machine of Venu GOPAL contractor.
Fertilizer & trees	Gyathri town ship trees	

Deployment of labour – work under progress. (mention all contractors working at site – use separate row for each type of task)

Contractor type	Contractor name	No. of labour working	Desc. of work under progress.
Earthwork/civil	Radha Krishna	13- labours 02-masons	Labor quarters brick work and compound wall. Tree plantation work in progress and excavation of pits for the compound wall. road side will start on 2-05-2017
Centering	Madhusudhan	5- Labours 0-Masons	Villa No 7 – Pedestal concreting work completed. Villa no 6 – footings and pedestal work completed Villa no 5- footings and pedestal completed. Villa no 4- PCC footing and Pedestal work completed Villa no 3 - PCC completed Villa no 2- PCC In progress

Road work	Mallaiiah	02- Labours	Making of Plinth beam rings, bricks for the plinth beam has come on site. Internal Road work under progress – south side minor work pending CC road completed Sagar road – completed – minor works pending Road cutting work in progress.	
Centering	Ellesh	05 - Labours 01- Maison	Compound wall columns: Total 55, Completed 25, Balance 30. Southeast side compound wall Pedestal work of Footings work completed East side compound wall shuttering boxes Villa no 22- excavation work done PCC started. Villa no 30- excavation work done. Trench done	
Earth work & civil	Anajanihu	0 labours 0 maison	Gayatri Township road – nala work under progress.	
Earthwork	Ananth Reddy & Ram Babu	00- labours	Villa no 48 and 57 earth work, Excavation done of Villa no. 57 and no. 48 excavation is done. Villa no. 48 breaking of rock done.	
Earth Work	Padma	09	CC side filling work completed (Done)	
Laxmiiah	Tree	00	Tree Guards setting work	

Deployment for labour – for new works to be started.

Contractor type	Contractor name	No. of labour required	Labour will be deployed from	Desc. of new work.
Civil		4 masons 6 labours		Labour qtrs. And other civil works, CRS work.
		4 maisons		No maisons came, all thge adda labors are ASKING 550/- PER HOUR

Other issues at site – that require Soham's attention.

S. No.	Issue.

1.	Priority of work: a. Madusudhan - Footings / RCC of villa no 2 to 7 – complete Plinth of 5 to 7 by 25-5, footings of 2 to 4 by 25-5-17 b. Ellesh - Footing for villa no 22 and 30 to new contractor - complete PCC by 25-5-17 c. Rambabu – Anant Reddy - Footing for villa no 48 and 57 to new contractor - complete PCC by 25-5-17 d. Compound wall RCC work to be completed by 30-5-17 e. Labour quarters – complete 2 qtrs @ 2 nos per week from 25-5-17 f. Sagar road tree plantation by – 30-5-17. Make 90 tree guards. g. Nala work at Gyarahi township - complete by 18-5-17	
2.	Other guidelines: a. Bills must be made for work completed every wed and thu. b. Vouchers for sat payment must be made and approved by Friday. c. All payments to contractors and building material suppliers must be made on sat. d. For work not completed estimate work done and pay 80% of amount after deduction of on a/c paid. e. Get ledger statement of on a/c and loans given every thu. Compare before making vouchers / request for payment. f. DO NOT DISGUISE DEPT WORK AS JOB WORK. g. Requisitions must be signed by site in charge / engg every day. h. Material cannot be received at site in absence of engg or admin. i. Originals plans don't move out of site office except for photo copying purpose. j. All original bills labour contractor to be maintained at site. Send scanned copy to HO.	

S no.	Date	Task	Remarks.
1.	27.4.17	Raise all RCC columns where no steel put lock set and make it. Raise upto 4 ft above road ffl. – after approval from soham.	
2.	27.4.17	Floating columns to be done on 2 footings when there is a trunk.	Done
3.	27.4.17	Make pay-orders for brokers – owners share. – send details and draft receipt to Kavita	Cheque has to be made on the name of Madan Mohan, of rs 1,80,000/-
4.	4-5-17	Plot leveling at clubhouse Fill grassy soil in plots nos 67 to 90 Max depth 3 ft below road ffl.	Done

5.	4-5-17	Rcc road cutting center of road and @ of ever 20ft.	RCC Road cutting work in progress
6.	4-5-17	Measure and make plan of all rcc marking columns. Mark distance between columns, distance from north edge of road, distance to south edge of compound wall. Measure both diagonals. Make sketch. Send to Ho by 6 pm on sat 13-5-17. Make 3 A3 size colour prints.	Plan done by Madhu
7.	4-5-17	Start creche at site as soon as 4 qtrs are completed	
8.	4-5-17	High mast lights – 2 nos to be fixed. Make one now and second after approval of 1 st one.	PCC AND pillars work completed
9.	4-5-17	Fill back of 2 to 7. Upto footing ht fill with good mohhrum. After that any earth.	Filling 5,6 and 7 done
10.	4-5-17	1 ¼" hdpe pipe from villa no 1 to villa no 15 for curing.	Done
11.	11-5-17	Put up list of phone numbers of staff related to AGH on notice board.	done
12.	11-5-17	Impose fine on Vijay as follows: Rs 500 for not updating req no 52084 after receipt of material Rs. 500 if 2 old panel doors are not received at site by 12-5-17	done
13.	11-5-17	Get details of ferrous sulphate cement.	Mail sent
14.	11-5-17	Get soil testing done at villa no 57, 2, 34 & 25 + Club house. Make pits 2 pits per plot upto depth of 1.2 m. Size 2 m x 2m. Use approx. footing locations. Excavate upto depth of 2.5 mtrs in consultation with Geo Engg. Rate finalized 2.5k per pit.	Coming on 3 rd for testing
15.	11-5-17	Make 3 copies of plans in flat files with plastic cover: a. All plans related to layout and common amenities, labor qtrs. Etc. b. Villa type A1 c. Villa type A2 REMOVE CANCELLED DRAWINGS!!!	Done
16.	11-5-17	Curb stone mould get from sob or check which site has it. Bring to AGH- send to Venugopal.	Done
17.	11-5-17 revised on 25-5-17	Note on accounts: a. Make estimate of work done by G Venkatesh – 10K paid. Check if bills were made. b. Make bill of Khaja Khan, V Srinivas, Venkat Swamy, Kanta Rao, c. T Saidulu, V Venkatesh, Balu Niak – check on a/c vs JB d. K Swapna – material payment vs on a/c check.	

		e. On account paid to several contractors. Check why payment was made. Make bills where work is done. a. Sens bills / vouchers for balance 20% payment to granite suppliers.	
18.	25-5-17	Ask Prababhar/ Haribabu of purchase to explain why 2300 sft of tandoor stones were delivered to NE in place of AGH. If explanation is not satisfactory then responsible person to be fined Rs. 500 and suspended for one day. Reg 52071	Done
19.	25-5-17	Other tasks: a. Gift deeds of Sujay.- Sujay has approved the deeds. b. HFC legal clearance.- gone for second opinion waiting for an update from SBI c. Admin overhead cost estimate per month. done d. Huzoomagar site- seen deatils given	
20.	25-5-17	Take back of all computers. Give Kirtis laptop to site enggs.	Done
21.	25-5-17	Karan to sit with Nagalaxmi and list of all drawings issued till date. (s no, date of drawing, date of mds approval, drawing for villa type, drawing type, drawing description, in force / cancelled). By 27-5-17	Done
22.	25-5-17	Const related: a. Raise manhole near clubhouse b. Compound wall RCC works on all sides.	Will be done by 2-06-2017
23.	25-5-17	Plot -remarking: a. Mark all plots with ½ size kaddis. 12" to 24" inside ground. Mark all 4 sides of plot.- In progress- Ram babu on leave for 3 days due to health issues pertaining in family b. Start with plot No. 1. Consider exactly 12 m from north site on CC main road c. Thereafter the mark plot nos 28, 29, 54, 55, 73, 74, 85, 86 and road face of club house considering 9 / 12 m roads. Consider exactly 12 m from north site on CC main road. d. Send plan to Sohann for approval for further marking. e. If these match then mark 2 to 7, 27 to 22, 30 to 35, 53 to 48, 56 to 61 72 to 71, 75 to 76, 84 to 83, 87 to 88 and road face of 92 and 91.	IN PROCESS

		f. Again send plan to Soham for approval for further marking. g. Then mark 9, 21, 36, 47, 62, 70, 77, 82, 89. h. Again send plan to Soham for approval for further marking. i. Then mark 10 to 15, 20 to 16, 37 to 41, 46 to 42, 63 to 66, 69 to 67, 78 to 79, 81 to 80 & 90.	
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