PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	22/9/20.	Prepared by:	SOWMYA
PO/WO no.	70492	PO / WO Date.	17/9/20
Supplier Name	SS/Lp.	PO/WO amount	717
Firm/Company	Mehta & Modi realty Kowkur Lp	Project	Mehta & Modi realty Kowkur
Sl. No.	Bill No.	Bill Date	Bill amount
1.	13299	19/9/20	717
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			717

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	11245	19/9/20	83309	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :_	-
Amount C –Other Debits :_	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	717
Amount E – PO / WO value:	717
Amount F – Difference (A – E):	-
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	**26.9.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	22/9/20.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	13299
Mehta & Modi Realty Kowkur LLP	Invoice Date.	19-09-2020
Sy No. 196, Kowkur, Hyderabad	PO No.	70492
	PO Date.	17-09-2020
	Req ID	59926
GSTIN : 36ABLFM7631F1A3	Req Date	16-09-2020
	Loc Req No	140279

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7544 - Stationery - other - Marker - NA - nos	9608	20	16.00	320.00	12	38.40
	Big-black						
2	7544 - Stationery - other - Marker - NA - nos	9608	20	16.00	320.00	12	38.40
	Big blue						
3							
4							
5							
6							
7							
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12							
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14							
15							

IGST	CGST	SGST	Total Taxable Amount	640.00		76.80
	38.40	38.40	Total Invoice Amount	716.80		

Rupees : Seven Hundred Sixteen and Paise Eighty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD.
INWARD
No. 69562
Date 22-9
Sign.
SEC'BAD

Purchase Order

 17-09-2020 10:03:21 Original /

70492
14.09.20 5:37:50

From Company :	**Mehta & Modi Realty Kowkur LLP** 5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003 G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	70492	140279
	Doc Date	17-09-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	17-09-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7544 - Stationery - other - Marker - NA - nos *Big-black*	20.00	16.00	0.00	12.00	358.40
2	7544 - Stationery - other - Marker - NA - nos *Big blue*	20.00	16.00	0.00	12.00	358.40
					Total Order Value . . .	**716.80**

Rupees : Seven Hundred Sixteen and Paise Eighty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for VOC Site office Use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name : ____________

Contact ..

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MMRK LLP	Date:	15-09-2020
Site & Phase:	GHT	Time:	17:15
Supplier:	SSLLP	Req. No.	140279
Material required before :	**19.09.2020**	ID No.	59926

No	Description	Size	Quantity	Units	Inward No	Date
1	Black markers	Big	20	No.s		
2	Black markers	Small	20	No.s		
3	Blue markers	Big	20	No.s		
4	Blue markers	Small	20	No.s		
	70492					

APPROVED
16 SEP 2020
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: For site office purpose

Prepared by	N.Shravya	Approved by	A.Suresh
Sign.& Date	15-09-2020	Sign& Date	15-09-2020

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	11245
Mehta & Modi Realty Kowkur LLP	DC Date.	19-09-2020
Sy No. 196, Kowkur, Hyderabad	PO No.	70492
	PO Date.	17-09-2020
	Req ID	59926
	Req Date	16-09-2020
GSTIN : 36ABLFM7631F1A3	Loc Req No	140279

	Description of Goods	HSN/SAC	Qty
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2	7544 - Stationery - other - Marker - NA - nos	9608	20
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INWARD
Inward No: 10538 Dt: 19/09/20
MRN No: 83209 Dt: 22/09/20
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP

Time- 18:03

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 41364
Date 24/9
Sign.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	Invoice No.	13299
Sy No. 196, Kowkur, Hyderabad	Invoice Date.	19-09-2020
	PO No.	70492
	PO Date.	17-09-2020
	Req ID	59926
GSTIN : 36ABLFM7631F1A3	Req Date	16-09-2020
	Loc Req No	140279

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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INWARD
Inward No: 10538 Dt: 19/09/20
MRN No: 83209 Dt: 22/9/2020
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP
Time - 18:03

IGST	CGST	SGST				
			Total Taxable Amount	640.00		76.80
	38.40	38.40	Total Invoice Amount	716.80		

Rupees : Seven Hundred Sixteen and Paise Eighty Only.

for Summit Sales LLP

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Authorised signatory