PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	17/9/20.	Prepared by:	SOWMYA
PO/WO no.	70002	PO / WO Date.	1/9/20
Supplier Name	Sslp.	PO/WO amount	4,772.
Firm/Company	Vista homes.	Project	Vista homes.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	13230	16/9/20	4,772
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			4,772

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	11177	16/9/20	83039	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4,772
Amount E – PO / WO value:	4,772
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	□ ~~Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.______/- ☑ No
Payment – due date	**26.9.2020**
Remarks:_	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]	[signature] APPROVED 28 SEP 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	17/9/20	28/9/20					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	13230
Vista Homes	Invoice Date.	16-09-2020
Kapra, Opp to MRR School, Ecil	PO No.	70002
	PO Date.	01-09-2020
SY.no.193	Req ID	59499
	Req Date	01-09-2020
GSTIN : 36AAGFV2068P1ZJ	Loc Req No	99799

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	10	85.00	850.00	18	153.00
2	4046 - Consumables - Phinyle - 1Ltr - nos	2907	6	50.00	300.00	18	54.00
3	4001 - Consumables - Air Freshner - NA - nos	3307	6	50.00	300.00	18	54.00
	Room freshner						
4	4041 - Consumables - Mopping stick - NA - nos	9603	10	125.00	1,250.00	18	225.00
5	4001 - Consumables - Air Freshner - NA - nos	3307	6	50.00	300.00	18	54.00
	odonil						
6	4003 - Consumables - Bombay Broom - Big - nos	9603	10	56.00	560.00	0	0.00
7	4071 - Consumables - Wiper - Other - nos	9603	6	95.00	570.00	18	102.60
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IGST	CGST	SGST				
IGST	CGST	SGST	Total Taxable Amount	4,130.00		642.60
	321.30	321.30	Total Invoice Amount	4,772.60		

Rupees : Four Thousand Seven Hundred Seventy Two and Paise Sixty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 69435
Date 18/9
Sign. [illegible]

Purchase Order

 01-09-2020 12:43:18

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

70002
03.09.20 11:46:54

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	70002	99799
	Doc Date	01-09-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	01-09-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	10.00	85.00	0.00	18.00	1,003.00
2	4046 - Consumables - Phinyle - 1Ltr - nos	6.00	50.00	0.00	18.00	354.00
3	4001 - Consumables - Air Freshner - NA - nos *Room freshner*	6.00	50.00	0.00	18.00	354.00
4	4041 - Consumables - Mopping stick - NA - nos	10.00	125.00	0.00	18.00	1,475.00
5	4001 - Consumables - Air Freshner - NA - nos *odonil*	6.00	50.00	0.00	18.00	354.00
6	4003 - Consumables - Bombay Broom - Big - nos	10.00	56.00	0.00	0.00	560.00
7	4071 - Consumables - Wiper - Other - nos	6.00	95.00	0.00	18.00	672.60
				Total Order Value . . .		**4,772.60**

Rupees : Four Thousand Seven Hundred Seventy Two and Paise Sixty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Vista Homes Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school Phone. Contact: 8790166611
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil

For ***Vista Homes***

Authorised Signatory

Name : ____________

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Vista Homes	Date:	31.08.2020
Site & Phase :	Vista Homes	Time:	02:20
Supplier:		Req. No.	99799
Material required before date: 03.09.2020		ID No.	59499

No	Description	Size	Quantity	Units	Inward No	Date
1	**Mopping Sticks**		10	No's		
2	Lizol		10	No's		
3	Room Freshners		06	No's		
4	Odonil		06	No's		
5	Phynile 7000 2		06	No's		
6	Wipers		06	No's		
7	Bombay Brooms		10	No's		
8						
9						
10						
11						

Remarks: For Site office and Club House cleaning purpose.

Prepared By	T.Madhu	Approved by	
Sign.& Date	31.08.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:	Vista Homes	Date:	12.08.2020
Site & Phase :	Vista Homes	Time:	02:25
Supplier	-	Req. No.	
Material required before date: 14.08.2020		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						

Remarks: For

Prepared By	T.Madhu	Approved by	
Sign.& Date	14.08.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Purchase Order

 01-09-2020 12:43:18 Original / Office Copy / Purchase Div.Copy

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details			
Summit Sales LLP	**Doc No**	70002	99799
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	01-09-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	01-09-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
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5	4001 - Consumables - Air Freshner - NA - nos *odonil*	6.00	50.00	0.00	18.00	354.00
6	4003 - Consumables - Bombay Broom - Big - nos	10.00	56.00	0.00	0.00	560.00
7	4071 - Consumables - Wiper - Other - nos	6.00	95.00	0.00	18.00	672.60
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Tax	All taxes included in above price.
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Delivery Location	Vista Homes Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school Phone. Contact: 8790166611
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil

For ***Vista Homes***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Name : ____________

Date : __/__/____

Contact - -

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	11177
Vista Homes	DC Date.	16-09-2020
Kapra, Opp to MRR School, Ecil	PO No.	70002
	PO Date.	01-09-2020
SY.no.193	Req ID	59499
GSTIN : 36AAGFV2068P1ZJ	Req Date	01-09-2020
	Loc Req No	99799

	Description of Goods	HSN/SAC	Qty
1	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	10
2	4046 - Consumables - Phinyle - 1Ltr - nos	2907	6
3	4001 - Consumables - Air Freshner - NA - nos	3307	6
4	4041 - Consumables - Mopping stick - NA - nos	9603	10
5	4001 - Consumables - Air Freshner - NA - nos	3307	6
6	4003 - Consumables - Bombay Broom - Big - nos	9603	10
7	4071 - Consumables - Wiper - Other - nos	9603	6
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MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 41390 Date 24/9 Sign

INWARD
Inward No: 25157 Dt: 16/9/20
MRN No: 83039 Dt:
Received By: Sign:
Vista Homes

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 TRANSIT COPY

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Vista Homes	Invoice No.	13230
Kapra, Opp to MRR School, Ecil	Invoice Date.	16-09-2020
	PO No.	70002
SY.no.193	PO Date.	01-09-2020
	Req ID	59499
GSTIN : 36AAGFV2068P1ZJ	Req Date	01-09-2020
	Loc Req No	99799

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IGST	CGST	SGST	Total Taxable Amount	4,130.00		642.60
	321.30	321.30	Total Invoice Amount	4,772.60		

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