

**PURCHASE DIVISION**  
Advice for approval for credit to supplier

|                                                                     |                  |                                                                                                                                                                           |                     |
|---------------------------------------------------------------------|------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| Date: 21/9/20.                                                      |                  | Prepared by: SOWMYA                                                                                                                                                       |                     |
| PO/WO no. 69882                                                     |                  | PO / WO Date. 26/8/20.                                                                                                                                                    |                     |
| Supplier Name Sri Balaji Enterprises                                |                  | PO/WO amount 1,51,578                                                                                                                                                     |                     |
| Firm/Company Sslp                                                   |                  | Project Shlp                                                                                                                                                              |                     |
| Sl. No.                                                             | Bill No.         | Bill Date                                                                                                                                                                 | Bill amount         |
| 1.                                                                  | 69               | 16/9/20.                                                                                                                                                                  | 1,54,646.           |
| 2.                                                                  |                  |                                                                                                                                                                           |                     |
| 3.                                                                  |                  |                                                                                                                                                                           |                     |
| 4.                                                                  |                  |                                                                                                                                                                           |                     |
| Amount A – Bills total(Excluding Transport & Hamali Charges):       |                  |                                                                                                                                                                           | 1,54,646.           |
| Sl. No.                                                             | DC No            | DC. Date                                                                                                                                                                  | MRN No.             |
| 1.                                                                  | 69               | 16/9/20                                                                                                                                                                   | 83019.              |
| 2.                                                                  |                  |                                                                                                                                                                           |                     |
| 3.                                                                  |                  |                                                                                                                                                                           |                     |
| 4.                                                                  |                  |                                                                                                                                                                           |                     |
| DC matches MRN                                                      |                  |                                                                                                                                                                           |                     |
| <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |                  |                                                                                                                                                                           |                     |
| <input type="checkbox"/> Yes <input type="checkbox"/> No            |                  |                                                                                                                                                                           |                     |
| <input type="checkbox"/> Yes <input type="checkbox"/> No            |                  |                                                                                                                                                                           |                     |
| <input type="checkbox"/> Yes <input type="checkbox"/> No            |                  |                                                                                                                                                                           |                     |
| Amount B –Other Credits :                                           |                  |                                                                                                                                                                           | -                   |
| Amount C –Other Debits :                                            |                  |                                                                                                                                                                           | -                   |
| Amount D (D=A+B-C) – Amount to be credited to the supplier:         |                  |                                                                                                                                                                           | 1,54,646            |
| Amount E – PO / WO value:                                           |                  |                                                                                                                                                                           | 1,51,578            |
| Amount F – Difference (A – E):                                      |                  |                                                                                                                                                                           |                     |
| Quantity received as per PO / WO                                    |                  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below) |                     |
| Is difference between PO / Bill acceptable?                         |                  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (explained below)                                                                                     |                     |
| Excess / short material received                                    |                  | <input checked="" type="checkbox"/> Approved – within acceptable limits <input type="checkbox"/> No (explained below)                                                     |                     |
| Close PO / W?O                                                      |                  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)                             |                     |
| Advance paid / PDC given (deduct when paying)                       |                  | <input type="checkbox"/> Yes – Rs. _____ <input checked="" type="checkbox"/> No                                                                                           |                     |
| Payment – due date                                                  |                  | 26.9.2020.                                                                                                                                                                |                     |
| Remarks: Rate difference posted in item no 2. Can be considered.    |                  |                                                                                                                                                                           |                     |
| Approved by                                                         | Purchase Officer | Purchase Manager                                                                                                                                                          | Procurement Manager |
| Sign:                                                               |                  |                                                                                                                                                                           |                     |
| Date                                                                | 21/9/20          | 26/9/20                                                                                                                                                                   | 28/9/2020           |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

## Tax Invoice

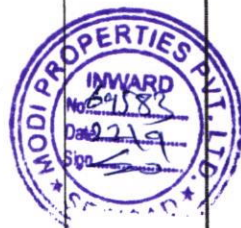
|                                                                                                                                                                                                                                                                                        |                    |                   |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|-------------------|
|  <b>SRI BALAJI ENTERPRISES</b><br>#14-1-418, Near Rocket Ground,<br>New Aghapura, Hyderabad - 01<br>E-mail : seetaram.joshi@yahoo.com<br>Mob: 9030605690, 9885288441<br><b>GSTN : 36AEIPJ0494H1ZF</b> | Invoice No.        | Dated             |
|                                                                                                                                                                                                                                                                                        | <b>69</b>          | <b>16-09-2020</b> |
|                                                                                                                                                                                                                                                                                        | PO / DOC No.       | D.C. No.          |
|                                                                                                                                                                                                                                                                                        | <b>69882</b>       | <b>69</b>         |
|                                                                                                                                                                                                                                                                                        | Vehicle No.        | Destination       |
|                                                                                                                                                                                                                                                                                        | <b>TS12UC-2008</b> |                   |

## Billing Address :

Summit Sales LLP  
5-4-187/3&4, IInd Floor  
MG Road, Secunderabad - 03  
GSTN : 36ACQFS2044C1Z7

## Shipping Address :

Summit Housing LLP  
Cherlapally, Behind Kingston PG College  
Rangareddy - 500051  
GSTN : 36ACQFS2044C1Z7

| S. NO.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | HSN  | Description                         | Thickness | Size  | Qty | Rate    | Amount    |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|-------------------------------------|-----------|-------|-----|---------|-----------|
| 1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 4418 | Masonite 2 pnl door wpc honey coamb | 30mm      | 80x38 | 20  | 3800.00 | 76000.00  |
| 2                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 4418 | Masonite 2 pnl door wpc honey coamb | 30mm      | 80x32 | 5   | 3200.00 | 16000.00  |
| 3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 8301 | ss mortise lock HL 170 Ass          |           | 4x3   | 12  | 2238.00 | 26856.00  |
| 4                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 8302 | ss door stopper na                  |           | 50x2  | 100 | 100.00  | 10000.00  |
| <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="border: 1px solid black; padding: 5px; width: 40%;"> <p style="text-align: center; font-weight: bold;">INWARD</p> <p>Inward No: 14916 Dt: 16/9/20</p> <p>MRN No: 83019 Dt: 16/9/20</p> <p>Received By: Sign: <i>[Signature]</i></p> <p style="text-align: center; font-weight: bold;">SUMMIT SALES LLP</p> </div> <div style="border: 1px solid black; padding: 5px; width: 40%;"> <p style="text-align: center;">Certified by:</p> <p style="text-align: center;"><i>[Signature]</i></p> <p style="text-align: center;">Stores Manager</p> </div> <div style="text-align: right;">  </div> </div> |      |                                     |           |       |     |         | 2200.00   |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |      |                                     |           |       | 137 |         | 131056.00 |

re Tax : Rs 131056.00

Tax Rs.: 23590.08

Post Tax Rs.: 154646.08

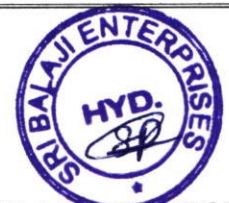
R/o Rs.: -0.08

Final Rs.: 154646.00

| HSN / SAC    | Taxable Value | CGST        |                 | SGST        |              | IGST     |          | Total Tax Amt   |
|--------------|---------------|-------------|-----------------|-------------|--------------|----------|----------|-----------------|
|              |               | Rate        | Amount          | Rate        | Amount       | Rate     | Amount   |                 |
| 4418         | 131056        | 9%          | 11795.04        | 9%          | 11795        |          |          | 23590.08        |
|              |               |             |                 |             |              |          |          | 0               |
|              |               |             |                 |             |              |          |          | 0               |
| <b>Total</b> | <b>131056</b> | <b>0.09</b> | <b>11795.04</b> | <b>0.09</b> | <b>11795</b> | <b>0</b> | <b>0</b> | <b>23590.08</b> |

## TERMS &amp; CONDITIONS :

- Above mentioned goods remain our property until full payment is received.
- Goods once sold can not be taken back or exchanged.
- Our responsibility ceases once the goods leave our premises.
- If the is not paid on presentation interest at 24% per annum
- Subject to Hyderabad Jurisdiction.



For SRI BALAJI ENTERPRISES

Our Bank: Kotak mahendra Bank A/c No. 4312001151, IFSC : KKBK0000553

Authorised Signatory

Our Bank: Central Bank Of India A/c No.3252126355, IFSC : CBIN0280809



Government of India  
**e-Way Bill**

**1. E-WAY BILL Details**eWay Bill No: **1912 5004 5595**Generated Date: **16/09/2020 08:23 AM**Generated By: **36AEI PJ049 4H1ZF** Valid Upto: **17/09/2020**Mode: **Road**Approx Distance: **23km**Type: **Outward - Supply**Document Details: **Tax Invoice - 69 - 16/09/2020**Transaction type: **Regular****2. Address Details****From**

GSTIN : 36AEI PJ049 4H1ZF  
SRI BALAJI ENTERPRISES  
TELANGANA  
:: Dispatch From ::  
14-1-418 GROUND FLOOR  
NEW AGAPURAHYDERABAD  
Hyderabad,TELANGANA-500001

**To**

GSTIN : 36ACQ FS204 4C1Z7  
SUMMIT SALES LLP  
TELANGANA  
:: Ship To ::  
summit housing flp  
cherlapally behind kingston pg college  
cherlapally,TELANGANA-500051

**3. Goods Details**

| HSN Code | Product Name & Desc. | Quantity   | Taxable Amount Rs. | Tax Rate (C+S+H+Cess+Cess Non.Advol) |
|----------|----------------------|------------|--------------------|--------------------------------------|
| 4418     | masonite door & 2pnl | 25.00 nos  | 92000.00           | 9.000+9.000+NE+0.000+0.00            |
| 8301     | ss mortise & lock    | 12.00 nos  | 27956.00           | 9.000+9.000+NE+0.000+0.00            |
| 8302     | ss door & stopper    | 100.00 nos | 11100.00           | 9.000+9.000+NE+0.000+0.00            |

Tot. Tax'ble Amt ₹ **131056.00** CGST Amt ₹ **11795.04** SGST Amt ₹ **11795.04** IGST Amt ₹ **0.00** CESS Amt ₹ **0.00** CESS Non.Advol Amt ₹ **0.00**

Other Amt ₹ **0.00** Total Inv.Amt ₹ **154646.08**

**4. Transportation Details**Transporter ID & Name : **randhir**Transporter Doc. No & Date : **& 16/09/2020****5. Vehicle Details**

| Mode | Vehicle / Trans Doc No & Dt. | From      | Entered Date        | Entered By      | CEWB No. (If any) | Multi Veh.Info (If any) |
|------|------------------------------|-----------|---------------------|-----------------|-------------------|-------------------------|
| Road | TS12UC2008                   | Hyderabad | 16-09-2020 08:23 AM | 36AEIPJ0494H1ZF | -                 | -                       |



191250045595

**DELIVERY CHALLAN**



**SRI BALAJI ENTERPRISES**  
#14-1-418, Near Rocket Ground,  
New Aghapura, Hyderabad - 01  
E-mail : seetaram.joshi@yahoo.com  
Mob: 9030605690, 9885288441  
GSTN : 36AEIPJ0494H1ZF

D. C. No.  
**69**

Dated 16-09-2020

PO / DOC No.  
**69882**

Vehicle No.  
**TS12UC-2008**

Cont. No.

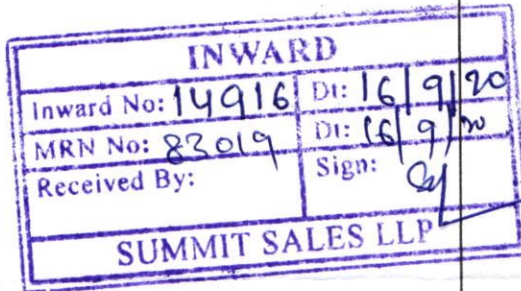
**Billing Address :**

Sumit Sales LLP  
5-4-187/3&4, IInd Floor  
MG Road, Secunderabad - 03  
GSTN : 36ACQFS2044C1Z7

**Shipping Address :**

Summit Housing LLP  
Cherlapally, Behind Kingston PG College  
Rangareddy - 500051  
GSTN : 36ACQFS2044C1Z7

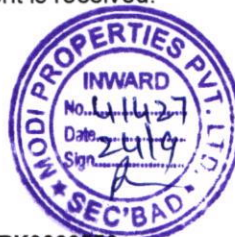
| S. NO. | HSN  | Description                        | Thickness | Size    | Qty      | Remark |
|--------|------|------------------------------------|-----------|---------|----------|--------|
| 1      | 4418 | masonite 2pnl door wpc honey coamb | 30MM      | 80X38 ✓ | 20 no ✓  |        |
| 2      | 4418 | masonite 2pnl door wpc honey coamb | 30MM      | 80X32 ✓ | 5 no ✓   |        |
| 3      | 8301 | ss mortise lock HL 170 ass         |           | 4x3     | 12 no ✓  |        |
| 4      | 8302 | ss door stopper an                 |           | 50x2    | 100 no ✓ |        |
|        |      |                                    |           |         | 137      |        |



**TERMS & CONDITIONS :**

1. Above mentioned goods remain our property until full payment is received.
2. Goods once sold can not be taken back or exchanged.
3. Our responsibility ceases once the goods leave our premises.
4. If the is not paid on presentation interest at 24% per annum
5. Subject to Hyderabad Jurisdiction.

For SRI BALAJI ENTERPRISES



Our Bank: Kotak mahendra Bank A/c No. 4312001151, IFSC : KKBK0000553

Our Bank: Central Bank Of India A/c No.3252126355, IFSC : CBIN0280809

## Purchase Order

Page(s) 1 Of 1

28-Aug-20 10:53:01 AM



69882

26.08.20 1:23:35

From Company : **Summit Sales LLP**  
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.  
G S.T No. : 36ACQFS2044C1Z7

### Supplier Details

Sri Balaji Enterprises  
H,no.14-1-418, Near ROCKET Ground, New Aghapura Hyderabad-500001

**GSTIN** 36AEIPJ0494H1ZF

9030605690

|                   |            |       |
|-------------------|------------|-------|
| <b>Doc No</b>     | 69882      | 14832 |
| <b>Doc Date</b>   | 26-08-2020 |       |
| <b>Quote No</b>   | Nil        |       |
| <b>Quote Date</b> | 26-08-2020 |       |
| <b>SupplyType</b> | Supply     |       |

**Kind Attn : Mr.Seetaram Joshi**

Purchase Order for the Supply of following Items.

| Item Name                                                                                                         | Qty    | Rate     | Dis%  | GST   | Amount            |
|-------------------------------------------------------------------------------------------------------------------|--------|----------|-------|-------|-------------------|
| 1 2360 - Carpentry - doors - Panel Doors - Others - Nos<br>38"x80", WPC Door frame with honey coamb filling       | 20.00  | 3,780.00 | 0.00  | 18.00 | 89,208.00         |
| 2 2340 - Carpentry - doors - Panel Door 30 mm - 32 In x 80<br>In - Nos<br>WPC Door frame with honey coamb filling | 5.00   | 3,200.00 | 0.00  | 18.00 | 18,880.00         |
| 3 2169 - Carpentry - hardware - SS Mortise Lock - other -<br>nos                                                  | 12.00  | 3,730.00 | 40.00 | 18.00 | 31,690.08         |
| 4 2092 - Carpentry - hardware - Door Stopper - NA - nos                                                           | 100.00 | 100.00   | 0.00  | 18.00 | 11,800.00         |
| <b>Total Order Value . . .</b>                                                                                    |        |          |       |       | <b>151,578.08</b> |
| Rupees : One Lakh(s) Fifty One Thousand Five Hundred Seventy Eight and Paise Eight Only.                          |        |          |       |       |                   |

### Terms and Conditions :-

|                              |                                                                                                                                    |
|------------------------------|------------------------------------------------------------------------------------------------------------------------------------|
| <b>Specification / Brand</b> | Doors should be shloud be WPC frame with honey coamb filling with masonite skin both side, rate per sft is Rs. 180+18% GST.        |
| <b>Payment Terms</b>         | 50% advance balance after delivery                                                                                                 |
| <b>Tax</b>                   | Inclusive of all GST taxes                                                                                                         |
| <b>Delivery Date</b>         | with in 10 days.                                                                                                                   |
| <b>Delivery Location</b>     | Summit Housing LLP<br>Cherlapally, Behind Kingston PG college, Hyderabad<br>Phone. 9618244433, Hamendra, 9502266233, Mahesh.       |
| <b>Penalty For Delay</b>     | Nil                                                                                                                                |
| <b>Transportation Cost</b>   | Extra.                                                                                                                             |
| <b>Warranty</b>              | One year replacemant warranty on doors of manufacturing defects, mortise lock 5 years warranty, cylendrical locks 1 year warranty. |
| <b>Advance Paid</b>          | By cheque/RTGS-75,789-00, Dated.....                                                                                               |
| <b>Other Terms</b>           | We reserve the right to reject items not conforming to quality and specifications. Above order for stock replanish , purpose.      |
| <b>Completion Date</b>       | Nil                                                                                                                                |
| <b>Measurment</b>            | Nil                                                                                                                                |
| <b>Security</b>              | Nil                                                                                                                                |
| <b>Remarks</b>               | Nil                                                                                                                                |

For **Summit Sales LLP**

Authorised Signatory

Name :

Name :

Accepted the above Terms And Conditions

For **Sri Balaji Enterprises**

Date : \_/\_/\_

## Estimate/Draft PO

Page(s) 1 Of 1

27-Aug-20 12:49:27 PM

Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**  
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.  
G S T No. : 36ACQFS2044C1Z7

### Supplier Details

Sri Balaji Enterprises  
H, no.14-1-418, Near ROCKET Ground, New Aghapura Hyderabad-500001

GSTIN 36AEIPJ0494H1ZF

9030605690

|            |            |       |
|------------|------------|-------|
| Doc No     | 69882      | 14832 |
| Doc Date   | 26-08-2020 |       |
| Quote No   | Nil        |       |
| Quote Date | 26-08-2020 |       |
| SupplyType | Supply     |       |

**Kind Attn : Mr.Seetaram Joshi**

Estimate/Draft PO for the Supply of following Items.

| Item Name                                                                                                         | Qty    | Rate     | Dis%  | GST   | Amount            |
|-------------------------------------------------------------------------------------------------------------------|--------|----------|-------|-------|-------------------|
| 1 2360 - Carpentry - doors - Panel Doors - Others - Nos<br>38"x80", WPC Door frame with honey coamb filling       | 20.00  | 3,780.00 | 0.00  | 18.00 | 89,208.00         |
| 2 2340 - Carpentry - doors - Panel Door 30 mm - 32 In x 80<br>In - Nos<br>WPC Door frame with honey coamb filling | 5.00   | 3,200.00 | 0.00  | 18.00 | 18,880.00         |
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| 4 2092 - Carpentry - hardware - Door Stopper - NA - nos                                                           | 100.00 | 100.00   | 0.00  | 18.00 | 11,800.00         |
| <b>Total Order Value . . .</b>                                                                                    |        |          |       |       | <b>151,578.08</b> |
| Rupees : One Lakh(s) Fifty One Thousand Five Hundred Seventy Eight and Paise Eight Only.                          |        |          |       |       |                   |

### Terms and Conditions :-

|                       |                                                                                                                                    |
|-----------------------|------------------------------------------------------------------------------------------------------------------------------------|
| Specification / Brand | Doors should be shloud be WPC frame with honey coamb filling with masonite skin both side, rate per sft is Rs. 180+18% GST.        |
| Payment Terms         | 50% advance balance after delivery                                                                                                 |
| Tax                   | Inclusive of all GST taxes                                                                                                         |
| Delivery Date         | with in 10 days.                                                                                                                   |
| Delivery Location     | Summit Housing LLP<br>Cherlapally, Behind Kingston PG college, Hyderabad<br>Phone. 9618244433, Hamendra, 9502266233, Mahesh.       |
| Penalty For Delay     | Nil                                                                                                                                |
| Transportation Cost   | Extra.                                                                                                                             |
| Warranty              | One year replacemant warranty on doors of manufacturing defects, mortise lock 5 years warranty, cylendrical locks 1 year warranty. |
| Advance Paid          | By cheque/RTGS-75,789-00, Dated.....                                                                                               |
| Other Terms           | We reserve the right to reject items not conforming to quality and specifications. Above order for stock replanish , purpose.      |
| Completion Date       | Nil                                                                                                                                |
| Measurment            | Nil                                                                                                                                |
| Security              | Nil                                                                                                                                |
| Remarks               | Nil                                                                                                                                |

APPROVED BY  
28 AUG 2020  
SOHAM MODI  
MANAGING DIRECTOR

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Sri Balaji Enterprises**

Name : \_\_\_\_\_

Name : \_\_\_\_\_

Date : \_\_/\_\_/\_\_

☐ Requisition  
☒ Estimation for SSLLP Stock  
 for Approval.

Requisition Form

|                                |  |       |  |          |        |            |       |
|--------------------------------|--|-------|--|----------|--------|------------|-------|
| Company Name:                  |  | SSLLP |  | Date:    |        | 25.08.2020 |       |
| Site & Phase :                 |  | SHLLP |  | Time:    |        | 14.00      |       |
| Supplier                       |  |       |  | Req. No. |        | 14832      |       |
| Material required before date: |  |       |  |          | ID No. |            | 59354 |

| No | Description  | Size     | Quantity | Units | Inward No | Date |
|----|--------------|----------|----------|-------|-----------|------|
| 1  | WPC DOORS    | 38' X80" | 20       | NOS   |           |      |
| 2  | WPC DOORS    | 32" X80" | 5        | NOS   |           |      |
| 3  | MORTISE LOCK |          | 12       | NOS   |           |      |
| 4  | DOOR STOPPER |          | 100      | NOS   |           |      |
| 5  |              |          |          |       |           |      |
| 6  |              |          |          |       |           |      |
| 7  |              |          |          |       |           |      |
| 8  |              |          |          |       |           |      |
| 9  |              |          |          |       |           |      |
| 10 |              |          |          |       |           |      |
|    |              |          |          |       |           |      |
|    |              |          |          |       |           |      |

69882

Remarks: For Stock maintenance at sslp

|              |            |              |  |
|--------------|------------|--------------|--|
| Prepared By  | SOWMYA     | Approved by  |  |
| Sign. & Date | 25.08.2020 | Sign. & Date |  |

Note: On receipt of material at site write inward number and date in last 2 columns.

**APPROVED BY**  
 25 AUG 2020  
 SOHAM MADDI  
 MANAGING DIRECTOR