PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	21/9/20.	Prepared by:	SOWMYA
PO/WO no.	70154	PO / WO Date.	7/9/20
Supplier Name	Shubham Enterprises	PO/WO amount	29,187
Firm/Company	SSLLP	Project	SHLLP.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	1081	16/9/20.	29,181
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			29,181.

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			83018	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	29,181.
Amount E – PO / WO value:	29,187
Amount F – Difference (A – E):	
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable~~ limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	**26.9.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]	APPROVED 28 SEP 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	21/9/20	28/9/20					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN : 36AMRPG2711M1ZT

TAX INVOICE

Ph : (O) : 66318150
: 66568150
: 66568151

SHUBHAM ENTERPRISES

5-2-288/D, Hyderbasti, Lane Opp. Arya Samaj, Secunderabad - 500 003.
E-mail : shubhamentp1999@yahoo.co.uk

Invoice No. : 1081	Date : 16-Sep-2020	P.O. No. : 70154 // 14867	Date : 16-Sep-2020
Reverse Charge (Y/N) : No		D.C. No. :	Date :
State : Telangana	State Code : 36	Vehicle No. :	E-Way Bill No. :

Bill to Party :	Ship to Party :
SUMMIT SALES LLP 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) **GSTIN No.: 36ACQFS2044C1Z7**	**SUMMIT SALES LLP** 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) **GSTIN No.: 36ACQFS2044C1Z7**

18/9/20

	DESCRIPTION	HSN CODE	QUANTITY	RATE Rs. Ps.	AMOUNT Rs. Ps.
1	HAVELLS 25 AMPS DP COS	8536	12.00 NOS.	840.00	10,080.00
2	6 AMPS CONNECTOR	8536	200.00 NOS.	14.00	2,800.00
3	PVC ROUND SHEET 4"	3917	1,000.00 NOS.	5.00	5,000.00
4	PVC ROUND SHEET BIG	3917	100.00 NOS.	8.00	800.00
5	25SB SUDHAKAR 25MM X 1.5MM PVC BENDS	3917	1,000.00 NOS.	6.05	6,050.00
					24,730.00
	CGST TAX 9 %				2,225.70
	SGST TAX 9%				2,225.70
	ROUNDED				(-)0.40
					29,181.00

INWARD
Inward No: 14915 Dt: 16/9/20
MRN No: 83018 Dt: 16/9/20
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 69596
Date 22/9

Indian Rupees Twenty Nine Thousand One Hundred Eighty One Only
Despatched Through :
Destination :

1.Goods once sold will not be taken back.
2.Interest 24% p.a. will be applicable after due date.
3.Subject to Secunderabad Jurisdiction.
4.Cheque return Charges Rs. 500/-
5.Bank Details : **PUNJAB NATIONAL BANK, Account No. : 3631001600000013**
IFS Code : PUNB0363100

E.&O.E.

For **SHUBHAM ENTERPRISES**

Purchase Order

 07-09-2020 2:02:51 PM Ori

70154
03.09.20 11:50:23

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Shubham Enterprises	**Doc No**	70154	14867
5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003	**Doc Date**	07-09-2020	
	Quote No	Nil	
GSTIN 36AMRPG2711M1ZT 6656-8151..	**Quote Date**	07-09-2020	
040-66318150/23468151 9849153774	**SupplyType**	Supply	

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4799 - Electrical - other - Change over - 25 Amps - nos	12.00	840.00	0.00	18.00	11,894.40
2	4780 - Electrical - conducting - PVC stripe connector - NA - nos	200.00	14.00	0.00	18.00	3,304.00
3	4803 - Electrical - conducting - PVC Round Cover - 3 In - nos	1,000.00	5.00	0.00	18.00	5,900.00
4	4801 - Electrical - conducting - PVC round cover - 6 In - Nos	100.00	8.00	0.00	18.00	944.00
5	4500 - Electrical - conducting - PVC bend - other - nos *1.5mm*	1,000.00	8.65	30.00	18.00	7,144.90
				Total Order Value . . .		**29,187.30**

Rupees : Twenty Nine Thousand One Hundred Eighty Seven and Paise Thirty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above items for Stock maintain purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Shubham Enterprises***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SSLLP		
Site & Phase :	SHLLP	Date:	5.9.2020
Supplier		Time:	15.00
Material required before date:		Req. No.	14867
		ID No.	59627

No	Description	Size	Quantity	Units	Inward No	Date
1	CHANGE OVER SWITCH		12	NOS		
2	STRIP CONNECTORS		200	NOS		
3	PVC ROUND COVERS	3"	1000	NOS		
4	PVC ROUND COVERS 70154	6"	100	NOS		
5	PVC BENDS	1.5MM	1000	NOS		
6	T.V WIRE		500	MTRS		
7	AL SERVICE WIRE	7/20	1000	MTRS		
8	SPRING WIRE 70155		10	BOXES		
[illegible]						
10						
11						
12						
13						
14						
15						
16						

Remarks: For stock maintenance at ssllp

Prepared By	SOWMYA		
Sign.& Date	5.9.2020	Approved by	
		Sign. & Date	APPROVED BY 05 SEP 2020 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.