Prepared by:	Prabhakar				
Date:	Kadakia n Modi Housing				
Site:	26-09-20				
Requisition No	Requisition Date	Material Descscription	Purchase Manager - Remarks	Material delivered?	If material is not delivered - is delay justified?
	List of requisitions where PO/WO not prepard 3 working days after requisition				
	List of requisitions where PO/WO is prepard and items have not been deliverd at site beyond the lead time				