

PURCHASE DIVISION
Advice for approval for credit to supplier.

Date: 29/09/20		Prepared by: Keshli	
PO/WO no. 70461		PO / WO Date. 16/09/20	
Supplier Name Shiv Shakti Machine Tools Hardware & Etc.		PO/WO amount 885/-	
Firm/Company Vista Homes		Project Vista Homes	
Sl. No.	Bill No.	Bill Date	Bill amount
1.	1704	22/09/20	885/-
2.			
3.			
4.			
Amount A - Bills total (Excluding Transport & Hamali Charges):			885/-
SL No.	DC No	DC. Date	MRN No.
1.	1704	22/09/20	83377
2.			
3.			
4.			
Amount B - Other Credits :			-
Amount C - Other Debits :			-
Amount D (D=A+B-C) - Amount to be credited to the supplier:			885/-
Amount E - PO / WO value:			885/-
Amount F - Difference (A - E):			-
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved - within acceptable limits ☐ No (explained below)	
Close PO / W/O		☒ Yes ☐ No - wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes - Rs. /- ☒ No	
Payment - due date		05/10/20	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:	Keshli		
Date	29/09		
MD			
Accounts - receiver of bill			
Accountant			
Accounts Manager			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

Tax Invoice

 Shiv Shakti Machine Tools Hardware and Electricals 2-3-7, M.G Road, Secunderabad. Ph: 040-40030129 GSTIN/UID: 36ADQFS9120G1ZQ State Name : Telangana, Code : 36 E-Mail : ssmtsecunderabad@gmail.com	Invoice No.	Dated
	2020-21/1704/SS	22-Sep-2020
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref.	Other Reference(s)
Buyer Vista Homes 5-4-187/3 & 4, IInd Floor, M.G Road, Secunderabad GSTIN/UID : 36AAGFV2068P1ZJ State Name : Telangana, Code : 36	Buyer's Order No.	Dated
	70461-99825	16-Sep-2020
	Despatch Document No.	Delivery Note Date
	Despatched through	Destination
Terms of Delivery		

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	Cut Off Wheel 4"(B)	68042390	30 pc	25.00	pc		750.00
							CGST 67.50
							SGST 67.50
Total			30 pc				₹ 885.00



Amount Chargeable (in words)

INR Eight Hundred Eighty Five Only

E. & O.E

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
68042390	750.00	9%	67.50	9%	67.50	135.00
Total	750.00		67.50		67.50	135.00

Tax Amount (in words) : **INR One Hundred Thirty Five Only**

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct. Interest will be charged on overdue invoices @ 24 % P.A if more than 45 days.

Company's Bank Details

Bank Name : ICICI Bank
 A/c No. : 112105501160
 Branch & IFS Code : M.G Road & ICIC0001121

for Shiv Shakti Machine Tools Hardware and Electricals

Authorised Signatory

This is a Computer Generated Invoice

INWARD	
ward No: 25189	Dt: 24/9/20
RN No: 83377	Dt:
Received By:	Sign:
Vista Homes	

Purchase Order



70461

14.09.20 5:37:49

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16-09-2020 3:36:13 PM

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details

Shiv Shakti Machine Tools Hardware & Electricals
2-3-7, MG Road, Beside ICICI Bank, Secunderabad-03,(T,S)

GSTIN 36ADQFS9120G1ZQ

8121002491

8374457644

Doc No	70461	99825
Doc Date	16-09-2020	
Quote No	Nil	
Quote Date	26-12-2018	
SupplyType	Supply	

Kind Attn : Mr.Shivang Gupta

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 9550 - Tools - Machine Blade - other - nos ROD CUTTING	30.00	25.00	0.00	18.00	885.00
Total Order Value . . .					885.00

Rupees : Eight Hundred Eighty Five Only.

Terms and Conditions :-**Specification / Brand** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.

Delivery Location Vista Homes
Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school
Phone. Contact: 8790166611

Penalty For Delay Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for fabrication work purpose**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Vista Homes**

Authorised Signatory

Accepted the above Terms And Conditions

For **Shiv Shakti Machine Tools Hardware &**

Name : _____

Name : _____

Date : __/__/__

Requisition Form

Company Name:	Vista Homes	Date:	15.09.2020
Site & Phase :	Vista Homes	Time:	12:30
Supplier:		Req. No.	99825
Material required before date:	17.09.2020	ID No.	59900

No	Description	Size	Quantity	Units	Inward No	Date
1	Hacksaw Blades	Double	100	No's		
2	Insulation Tapes		100	No's		
3	Rod Cutting Blades		03	Boxes		
4	Red oxide	1kg	06	Pkts		
5	Fishers	6mm	10	Pkts		
6						
7						
8						
9						
10						

Remarks: For Site use purpose.

Prepared By	T.Madhu	Approved by	
Sign. & Date	15.09.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:	Vista Homes	Date:	08.09.2020
Site & Phase :	Vista Homes	Time:	04:30
Supplier		Req. No.	
Material required before date:	14.02.2020	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						

Remarks:

Prepared By		Approved by	
Sign. & Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.