

PURCHASE DIVISION
Advice for approval for credit to supplier.

Date: 29/09/20		Prepared by: K. K. K.	
PO/WO no. 70548		PO / WO Date. 18/09/2020	
Supplier Name Ganesh Tube Traders		PO/WO amount 16,827.21/-	
Firm/Company Vista Homes		Project Vista Homes	
Sl. No.	Bill No.	Bill Date	Bill amount
1.	232	19/09/20	16,827/-
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			16,827/-
SL No.	DC No	DC. Date	MRN No.
1.	232	19/09/20	83308
2.			
3.			
4.			
Amount B – Other Credits :			-
Amount C – Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			16,827/-
Amount E – PO / WO value:			16,827/-
Amount F – Difference (A – E):			-
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. _____/- ☒ No	
Payment – due date		5/10/20	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:	K. K. K.		
Date	29/09		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude



Too Strong to Resist...
Dated 19-Sep-2020

H.No.5-2-270, Plot No.29, Hyderbasti.
(Back side of Old Traffic P.S.)
Secunderabad - 500 003.
Ph: 040-66568587, 66568581
Email: ganeshtubetraders@gmail.com
www.ganeshtubetraders.com



Requisition Form

Company Name:	Vista Homes	Date:	16.09.2020
Site & Phase :	Vista Homes	Time:	11:30
Supplier:	-	Req. No.	99831
Material required before date:	18.09.2020	ID No.	59955

No	Description	Size	Quantity	Units	Inward No	Date
1	Brass Ball Valves	1½"	03	No's		
2	Brass Ball Valves	2"	03	No's		
3	Brass Non Return Valves	1½"	03	No's		
4						
5						
6						
7						

Remarks: For Club House Swimming pool plumbing works purpose.

Prepared By	T.Madhu	Approved by	
Sign. & Date	16.09.2020	Sign. & Date	

APPROVED
17 SEP 2020
MINISH PARIKH
MANAGER PROCUREMENT

Note: On receipt of material at site write inward number and date in last 2 columns.

Purchase Order

Page(s) 1 Of 1

18-09-2020 6:07:30 PM

70548
17.09.20 3:46:38

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details						
Ganesh Tube Traders 5-1-373/11, old Ghasmandi, Ranigunj, Sec- 3. GSTIN 36ADBPJ8881C1ZJ 9246330441.		66568587/ 66384751 9949248666		Doc No	70548	99831
				Doc Date	18-09-2020	
				Quote No	Nil	
				Quote Date	18-09-2020	
				SupplyType	Supply	

Kind Attn : **Sandeep Jain**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 10149 - Plumbing - GI - Ball Valve - 1.5 In - nos	3.00	1,892.00	35.00	18.00	4,353.49
2 10150 - Plumbing - GI - Ball Valve - 2 In - nos	3.00	2,717.00	35.00	18.00	6,251.82
3 10146 - Plumbing - GI - N R V - 1 1/2 In - nos	3.00	2,704.00	35.00	18.00	6,221.90
Total Order Value . . .					16,827.21

Rupees : Sixteen Thousand Eight Hundred Twenty Seven and Paise Twenty One Only.

Terms and Conditions :-

Specification / Brand	All items shall be of Zoloto brand
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Vista Homes Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school Phone. Contact: 8790166611
Penalty For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for club house swimming pool plumbing work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Vista Homes**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Ganesh Tube Traders**

Name : _____

Date : ____/____/____