

**PURCHASE DIVISION**  
Advice for approval for credit to supplier.

|                                                               |                  |                                                                                                                                                                           |                                                                           |
|---------------------------------------------------------------|------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------|
| Date: 28/09/2020                                              |                  | Prepared by: Kuntli                                                                                                                                                       |                                                                           |
| PO/WO no. 70299                                               |                  | PO / WO Date. 10/09/20                                                                                                                                                    |                                                                           |
| Supplier Name Shubham Enterprise                              |                  | PO/WO amount 8096.14/-                                                                                                                                                    |                                                                           |
| Firm/Company villa orchide 11P                                |                  | Project VOC                                                                                                                                                               |                                                                           |
| Sl. No.                                                       | Bill No.         | Bill Date                                                                                                                                                                 | Bill amount                                                               |
| 1.                                                            | 1133             | 21/09/20                                                                                                                                                                  | 8096/-                                                                    |
| 2.                                                            |                  |                                                                                                                                                                           |                                                                           |
| 3.                                                            |                  |                                                                                                                                                                           |                                                                           |
| 4.                                                            |                  |                                                                                                                                                                           |                                                                           |
| Amount A – Bills total(Excluding Transport & Hamali Charges): |                  |                                                                                                                                                                           | 8096/-                                                                    |
| SL No.                                                        | DC No            | DC. Date                                                                                                                                                                  | MRN No. DC matches MRN                                                    |
| 1.                                                            | 1133             | 21/09/20                                                                                                                                                                  | 83232 <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| 2.                                                            |                  |                                                                                                                                                                           | <input type="checkbox"/> Yes <input type="checkbox"/> No                  |
| 3.                                                            |                  |                                                                                                                                                                           | <input type="checkbox"/> Yes <input type="checkbox"/> No                  |
| 4.                                                            |                  |                                                                                                                                                                           | <input type="checkbox"/> Yes <input type="checkbox"/> No                  |
| Amount B – Other Credits :                                    |                  |                                                                                                                                                                           | —                                                                         |
| Amount C – Other Debits :                                     |                  |                                                                                                                                                                           | —                                                                         |
| Amount D (D=A+B-C) – Amount to be credited to the supplier:   |                  |                                                                                                                                                                           | 8096/-                                                                    |
| Amount E – PO / WO value:                                     |                  |                                                                                                                                                                           | 8096/-                                                                    |
| Amount F – Difference (A – E):                                |                  |                                                                                                                                                                           | —                                                                         |
| Quantity received as per PO / WO                              |                  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below) |                                                                           |
| Is difference between PO / Bill acceptable?                   |                  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (explained below)                                                                                     |                                                                           |
| Excess / short material received                              |                  | <input type="checkbox"/> Approved – within acceptable limits <input type="checkbox"/> No (explained below)                                                                |                                                                           |
| Close PO / W/O                                                |                  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)                             |                                                                           |
| Advance paid / PDC given (deduct when paying)                 |                  | <input type="checkbox"/> Yes – Rs. ____/- <input checked="" type="checkbox"/> No                                                                                          |                                                                           |
| Payment – due date                                            |                  | 5/10/20                                                                                                                                                                   |                                                                           |
| Remarks:                                                      |                  |                                                                                                                                                                           |                                                                           |
|                                                               |                  |                                                                                                                                                                           |                                                                           |
|                                                               |                  |                                                                                                                                                                           |                                                                           |
| Approved by                                                   | Purchase Officer | Purchase Manager                                                                                                                                                          | Procurement Manager                                                       |
| Sign: Kuntli                                                  |                  |                                                                                                                                                                           |                                                                           |
| Date: 28/09                                                   |                  |                                                                                                                                                                           |                                                                           |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

GSTIN : 36AMRPG2711M1ZT

TAX INVOICE

Ph : (O) : 66318150  
: 66568150  
: 66568151**SHUBHAM ENTERPRISES**5-2-288/D, Hyderbasti, Lane Opp. Arya Samaj, Secunderabad - 500 003.  
E-mail : shubhamentp1999@yahoo.co.uk

Invoice No. : 1133

Date : 21-Sep-2020 P.O. No. : 70299 // 63518

Date : 10-Sep-2020

Reverse Charge (Y/N) : No

D.C. No. :

Date :

State : Telangana

State Code : 36

Vehicle No. :

E-Way Bill No. :

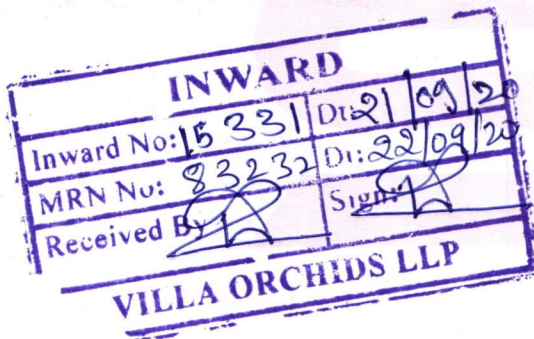
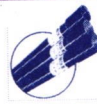
Bill to Party : **VILLA ORCHIDE LLP**  
5-4-187 / 3 & 4,  
II ND FLOOR, MG ROAD SECUNDERABAD  
State: Telangana(36)

GSTIN No.: 36AANFG4817C1ZH

Ship to Party : **VILLA ORCHIDE LLP**  
5-4-187 / 3 & 4,  
II ND FLOOR, MG ROAD SECUNDERABAD  
State: Telangana(36)

GSTIN No.: 36AANFG4817C1ZH

| DESCRIPTION                         | HSN<br>CODE | QUANTITY   | RATE   |     | AMOUNT   |          |
|-------------------------------------|-------------|------------|--------|-----|----------|----------|
|                                     |             |            | Rs.    | Ps. | Rs.      | Ps.      |
| 1 3220 SUDHAKAR 32MM X 2MM PVC PIPE | 3917        | 60.00 NOS. | 114.35 |     | 6,861.00 |          |
|                                     |             |            |        |     |          | 6,861.00 |
|                                     |             |            |        |     |          | 617.49   |
|                                     |             |            |        |     |          | 617.49   |
|                                     |             |            |        |     |          | 0.02     |
|                                     |             |            |        |     | 8,096.00 |          |

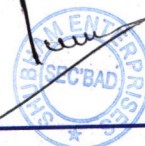
CGST TAX 9 %  
SGST TAX 9 %  
ROUNDEDIndian Rupees Eight Thousand Ninety Six Only  
Despatched Through :  
Destination : KOWKUR, BEHIND JANAPRIYA**SUDHAKAR**  
PIPES AND FITTINGS**Honeywell**  
THE POWER OF CONNECTED**norisys®**

Bharat M.S. Pipes

**SUDHAKAR**  
WIRES AND CABLES**HAVELLS**

1. Goods once sold will not be taken back.
2. Interest 24% p.a. will be applicable after due date.
3. Subject to Secunderabad Jurisdiction.
4. Cheque return Charges Rs. 500/-
5. Bank Details : **PUNJAB NATIONAL BANK**, Account No. : 3631001600000013  
IFS Code : PUNB0363100

E.&amp;O.E.

For **SHUBHAM ENTERPRISES**



## Purchase Order

Page(s) 1 Of 1

12-09-2020 2:19:29 PM



70299

08.09.20 12:15:09

From Company : **Villa Orchids LLP**  
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003  
G S T No. : 36AANFG4817C1ZH

**Supplier Details**

Shubham Enterprises  
5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003

**GSTIN** 36AMRPG2711M1ZT

6656-8151..

040-66318150/23468151

9849153774

**Doc No** 70299 63518**Doc Date** 10-09-2020**Quote No** Nil**Quote Date** 10-09-2020**SupplyType** Supply**Kind Attn : Viral.**

Purchase Order for the Supply of following Items.

| Item Name                                                   | Qty   | Rate   | Dis%  | GST   | Amount          |
|-------------------------------------------------------------|-------|--------|-------|-------|-----------------|
| 1 4507 - Electrical - conducting - PVC Pipe - 11/4 In - nos | 60.00 | 154.53 | 26.00 | 18.00 | 8,096.14        |
| <b>Total Order Value . . .</b>                              |       |        |       |       | <b>8,096.14</b> |

Rupees : Eight Thousand Ninty Six and Paise Fourteen Only.

**Terms and Conditions :-****Specification / Brand** All items shall be of 'Sudhkar' brand.**Payment Terms** After Delivery & Production of bill**Tax** VAT included in above price.**Delivery Date** Next Day.**Delivery Location** Villas Orchids

Behind: Janapriya, Kowkur.

Phone. 9502232100/9502266233

**Penalty For Delay** Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above items for V.no.254 to 258 282 to 285 use purpose**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Villa Orchids LLP**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Shubham Enterprises**

Name : \_\_\_\_\_

Date : \_\_/\_\_/\_\_

## Requisition Form

[illegible]