PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	21/9/20.	Prepared by:	SOWMYA
PO/WO no.	70215	PO / WO Date.	8/9/20
Supplier Name	G.P Buildcon Materials	PO/WO amount	14,398
Firm/Company	Ssllp	Project	Shllp
Sl. No.	Bill No.	Bill Date	Bill amount
1.	GP/20-21/200	11/9/20.	14,398
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			14,398.

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			83064	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	14,398
Amount E – PO / WO value:	14,398
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	☐ ~~Approved – within acceptable limits ☐ No (explained~~ below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☐ No
Payment – due date	**26.9.2020**
Remarks:_	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	21/9/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

G.P. BUILDCON MATERIALS G-1 , Sai Srinivasa Towers, 29 - Sripuri Colony Kakaguda, Secunderabad - 15 GSTIN/UIN: 36AIZPG8119P1Z9 State Name : Telangana, Code : 36 Contact : 9866116375,9490056802 E-Mail : g.pbuildcon999@gmail.com	Invoice No. **GP/20-21/200**	Dated **11-Sep-2020**
	Delivery Note	
	Buyer's Order No. **70215**	Dated **8-Sep-2020**
Buyer **M/S SUMMIT SALES LLP** 5-4-187/3&4,II ND FLOOR,M.G ROAD SECUNDERABAD GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Despatch Document No.	Delivery Note Date
	Despatched through **BIKE**	Destination **MGROAD**

18/9/20

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	**WST 12X180 DIREKT FIXING SET**	73181500	**20 NOS**	302.50	NOS		**6,050.00**
2	**WST 10X140 DIRECT FIXING SET**	73181500	**40 NOS**	153.80	NOS		**6,152.00**
							12,202.00
	CGST @ 9 %			9	%		**1,098.18**
	SGST @ 9 %			9	%		**1,098.18**
	Less : ***ROUNDF***						**(-)0.36**
	Total		**60 NOS**				**₹ 14,398.00**

INWARD
Inward No: 14909 Dt: 15/9/20
MRN No: 83064 Dt: 17/9/20
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

PROPERTIES PVT. LTD. SEC'BAD
INWARD
No 69585
Date 22/9

Amount Chargeable (in words) *E. & O.E*

INR Fourteen Thousand Three Hundred Ninety Eight Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
73181500	12,202.00	9%	1,098.18	9%	1,098.18	2,196.36
Total	**12,202.00**		**1,098.18**		**1,098.18**	**2,196.36**

Tax Amount (in words) : **INR Two Thousand One Hundred Ninety Six and Thirty Six paise Only**

Company's Bank Details
Bank Name : **ICICI BANK LTD**
A/c No. : **630805500095**
Branch & IFS Code : **VIKRAMPURI & ICIC0006308**

Company's PAN : **AIZPG8119P**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for G.P. BUILDCON MATERIALS

BUILDCON MATERIALS Secunderabad

Authorised Signatory

SUBJECT TO SECUNDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

 08-09-2020 3:23:14 PM

70215
08.09.20 12:15:08

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
G.P.Buildcon materials	**Doc No**	70215	14875
flat.no.G1, Saisrinivasa towers, Sri puri Colony, Kakaduda, secunderbad	**Doc Date**	08-09-2020	
	Quote No	Nil	
GSTIN 36AIZPG8119P1Z9	**Quote Date**	08-09-2020	
	SupplyType	Supply	

Kind Attn : Mr.Pavan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7319 - Plumbing - sanitary - Wall hung rag bolts - NA - nos	20.00	302.50	0.00	18.00	7,139.00
2	7323 - Plumbing - sanitary - Washbasin rag bolts - NA - pairs	40.00	153.80	0.00	18.00	7,259.36
					Total Order Value . . .	**14,398.36**

Rupees : Fourteen Thousand Three Hundred Ninty Eight and Paise Thirty Six Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'Fisher' brand
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintaince purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***G.P.Buildcon materials***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	7.9.2020
Site & Phase :	SHLLP	Time:	15.30
Supplier		Req. No.	14875
Material required before date:		ID No.	59687

No	Description	Size	Quantity	Units	Inward No	Date
1	CONCEALED FLUSH TANK 70213		20	NOS		
2	WASH BASIN RAG BOLTS		40	NOS		
3	WALL HUNG RAG BOLTS 70 215		20	NOS		
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						

Remarks: For stock maintenance and site use

Prepared By	SOWMYA	Approved by	
Sign & Date	7.9.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
07 SEP 2020
SOHAM MODI
MANAGING DIRECTOR