

**PURCHASE DIVISION**  
Advice for approval for credit to supplier

|                                                               |                  |                     |                                                                                                                                                                           |                                                                     |                             |            |                  |
|---------------------------------------------------------------|------------------|---------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------|-----------------------------|------------|------------------|
| Date:                                                         |                  | 25/9/20             |                                                                                                                                                                           | Prepared by:                                                        |                             | SOWMYA     |                  |
| PO/WO no.                                                     |                  | 70595               |                                                                                                                                                                           | PO / WO Date.                                                       |                             | 21/9/20    |                  |
| Supplier Name                                                 |                  | Shubham Enterprises |                                                                                                                                                                           | PO/WO amount                                                        |                             | 70,350     |                  |
| Firm/Company                                                  |                  | SSLP                |                                                                                                                                                                           | Project                                                             |                             | Shulp      |                  |
| Sl. No.                                                       | Bill No.         | Bill Date           | Bill amount                                                                                                                                                               |                                                                     |                             |            |                  |
| 1.                                                            | 1138             | 22/9/20             | 70,350                                                                                                                                                                    |                                                                     |                             |            |                  |
| 2.                                                            |                  |                     |                                                                                                                                                                           |                                                                     |                             |            |                  |
| 3.                                                            |                  |                     |                                                                                                                                                                           |                                                                     |                             |            |                  |
| 4.                                                            |                  |                     |                                                                                                                                                                           |                                                                     |                             |            |                  |
| Amount A – Bills total(Excluding Transport & Hamali Charges): |                  |                     | 70,350                                                                                                                                                                    |                                                                     |                             |            |                  |
| Sl. No.                                                       | DC No            | DC. Date            | MRN No.                                                                                                                                                                   | DC matches MRN                                                      |                             |            |                  |
| 1.                                                            |                  |                     | 83296                                                                                                                                                                     | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |                             |            |                  |
| 2.                                                            |                  |                     |                                                                                                                                                                           | <input type="checkbox"/> Yes <input type="checkbox"/> No            |                             |            |                  |
| 3.                                                            |                  |                     |                                                                                                                                                                           | <input type="checkbox"/> Yes <input type="checkbox"/> No            |                             |            |                  |
| 4.                                                            |                  |                     |                                                                                                                                                                           | <input type="checkbox"/> Yes <input type="checkbox"/> No            |                             |            |                  |
| Amount B – Other Credits :                                    |                  |                     |                                                                                                                                                                           |                                                                     |                             |            |                  |
| Amount C – Other Debits :                                     |                  |                     |                                                                                                                                                                           |                                                                     |                             |            |                  |
| Amount D (D=A+B-C) – Amount to be credited to the supplier:   |                  |                     | 70,350                                                                                                                                                                    |                                                                     |                             |            |                  |
| Amount E – PO / WO value:                                     |                  |                     | 70,350                                                                                                                                                                    |                                                                     |                             |            |                  |
| Amount F – Difference (A – E):                                |                  |                     |                                                                                                                                                                           |                                                                     |                             |            |                  |
| Quantity received as per PO /WO                               |                  |                     | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below) |                                                                     |                             |            |                  |
| Is difference between PO / Bill acceptable?                   |                  |                     | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (explained below)                                                                                     |                                                                     |                             |            |                  |
| Excess / short material received                              |                  |                     | <input checked="" type="checkbox"/> Approved – within acceptable limits <input type="checkbox"/> No (explained below)                                                     |                                                                     |                             |            |                  |
| Close PO / W?O                                                |                  |                     | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)                             |                                                                     |                             |            |                  |
| Advance paid / PDC given (deduct when paying)                 |                  |                     | <input type="checkbox"/> Yes – Rs. /- <input checked="" type="checkbox"/> No                                                                                              |                                                                     |                             |            |                  |
| Payment – due date                                            |                  |                     | 3.10.2020                                                                                                                                                                 |                                                                     |                             |            |                  |
| Remarks:                                                      |                  |                     |                                                                                                                                                                           |                                                                     |                             |            |                  |
|                                                               |                  |                     |                                                                                                                                                                           |                                                                     |                             |            |                  |
| Approved by                                                   | Purchase Officer | Purchase Manager    | Procurement Manager                                                                                                                                                       | MD                                                                  | Accounts – receiver of bill | Accountant | Accounts Manager |
| Sign:                                                         |                  |                     |                                                                                                                                                                           |                                                                     |                             |            |                  |
| Date                                                          | 25/9/20          | 26/9/20             | 01 OCT 2020                                                                                                                                                               |                                                                     |                             |            |                  |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-



GSTIN : 36AMRPG2711M1ZT

TAX INVOICE

Ph : (O) : 66318150

: 66568150

: 66568151



# SHUBHAM ENTERPRISES

5-2-288/D, Hyderbasti, Lane Opp. Arya Samaj, Secunderabad - 500 003.

E-mail : shubhamentp1999@yahoo.co.uk

Invoice No. : 1138

Date : 22-Sep-2020 P.O. No. : 70595 // 14914

Date : 21-Sep-2020

Reverse Charge (Y/N) : No

D.C. No. :

Date :

State : Telangana

State Code : 36

Vehicle No. :

AP13Y0703

E-Way Bill No. :

Bill to Party : **SUMMIT SALES LLP**  
5-4-187 / 3& 4, II ND FLOOR,  
MG ROAD , SECUNDERABAD - 500003  
SECUNDERABAD  
State: Telangana(36)

GSTIN No.: 36ACQFS2044C1Z7

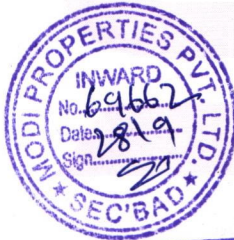
Ship to Party : **SUMMIT SALES LLP**  
5-4-187 / 3& 4, II ND FLOOR,  
MG ROAD , SECUNDERABAD - 500003  
SECUNDERABAD  
State: Telangana(36)

GSTIN No.: 36ACQFS2044C1Z7

| DESCRIPTION                     | HSN<br>CODE | QUANTITY      | RATE  |     | AMOUNT    |     |
|---------------------------------|-------------|---------------|-------|-----|-----------|-----|
|                                 |             |               | Rs.   | Ps. | Rs.       | Ps. |
| 1 8M METAL BOX ✓                | 8538        | 120.00 NOS ✓  | 36.00 |     | 4,320.00  |     |
| 2 6M METAL BOX ✓                | 8538        | 500.00 NOS ✓  | 32.00 |     | 16,000.00 |     |
| 3 2M METAL BOX ✓                | 8538        | 200.00 NOS ✓  | 16.00 |     | 3,200.00  |     |
| 4 PVC ROUND SHEET ✓             | 3920        | 500.00 NOS ✓  | 5.00  |     | 2,500.00  |     |
| 5 7/20 SERVICE WIRE ✓           | 8544        | 1,000 METER ✓ | 15.00 |     | 15,000.00 |     |
| 6 SOUTHKING 3/20 SERVICE WIRE ✓ | 8544        | 900 METER ✓   | 11.00 |     | 9,900.00  |     |
| 7 D LINK CAT 6 DATA CABLE ✓     | 8544        | 610 METER ✓   | 14.26 |     | 8,699.00  |     |

CGST TAX 9 %  
SGST TAX 9 %  
ROUNDED

59,619.00  
5,365.71  
5,365.71  
(-).042



| INWARD           |             |
|------------------|-------------|
| Inward No: 14945 | Dt: 22/9/20 |
| MRN No: 83296    | Dt: 23/9/20 |
| Received By:     | Sign:       |
| SUMMIT SALES LLP |             |

|                |
|----------------|
| Certified by:  |
| Stores Manager |

70,350.00

Indian Rupees Seventy Thousand Three Hundred Fifty Only

Despatched Through :

Destination : CHERLAPALLY,

**SUDHAKAR**  
PIPES AND FITTINGS

**Honeywell**  
THE POWER OF CONNECTED

**norisys®**

**Bharat M.S. Pipes**

**SUDHAKAR**  
WIRES AND CABLES

**HAVELLS**

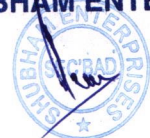
1. Goods once sold will not be taken back.
2. Interest 24% p.a. will be applicable after due date.
3. Subject to Secunderabad Jurisdiction.

4. Cheque return Charges Rs. 500/-

5. Bank Details : PUNJAB NATIONAL BANK, Account No. : 3631001600000013

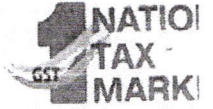
IFS Code : PUNB0363100

E.&amp;O.E.

For **SHUBHAM ENTERPRISES**



# E - WAY BILL SYSTEM



## e-Way Bill



E-Way Bill No: **1112 5195 7310**  
 E-Way Bill Date: **22/09/2020 12:27 PM**  
 Generated By: **36AMR PG271 1M1ZT - SHUBHAM ENTERPRISES**  
 Valid From: **22/09/2020 12:27 PM [100Kms]**  
 Valid Until: **23/09/2020**

### Part - A

GSTIN of Supplier **36AMRPG2711M1ZT,SHUBHAM ENTERPRISES**  
 Place of Dispatch **,TELANGANA-500003**  
 GSTIN of Recipient **36ACQ FS204 4C1Z7 ,SUMMIT SALES LLP**  
 Place of Delivery **SECUNDERABAD,TELANGANA-500003**  
 Document No. **1138**  
 Document Date **22/09/2020**  
 Transaction Type: **Regular**  
 Value of Goods **₹ 70350.42**  
 HSN Code **8544 - CABLE( +1 )**  
 Reason for Transportation **Outward - Supply**  
 Transporter

### Part - B

| Mode | Vehicle /<br>Trans<br>Doc No & Dt. | From | Entered Date           | Entered By      | CEWB<br>No.<br>(If any) | Multi<br>Veh.Info<br>(If any) |
|------|------------------------------------|------|------------------------|-----------------|-------------------------|-------------------------------|
| Road | AP13Y0703                          |      | 22/09/2020 12:27<br>PM | 36AMRPG2711M1ZT | -                       | -                             |



111251957310



# Purchase Order

Page(s) 1 Of 2

21-09-2020 3:02:59 PM

Original



70595

17.09.20 3:46:39

From Company : **Summit Sales LLP**  
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.  
G S T No. : 36ACQFS2044C1Z7

## Supplier Details

Shubham Enterprises  
5-2-288/D, Hyderbasti, R.P. Road, Lane Opp. Arya Samaj, sec-bad-500 003

**GSTIN** 36AMRPG2711M1ZT 6656-8151..  
040-66318150/23468151 9849153774

|                   |            |       |
|-------------------|------------|-------|
| <b>Doc No</b>     | 70595      | 14914 |
| <b>Doc Date</b>   | 21-09-2020 |       |
| <b>Quote No</b>   | Nil        |       |
| <b>Quote Date</b> | 21-09-2020 |       |
| <b>SupplyType</b> | Supply     |       |

**Kind Attn : Viral.**

Purchase Order for the Supply of following Items.

| Item Name                                                                                         | Qty      | Rate  | Dis% | GST   | Amount           |
|---------------------------------------------------------------------------------------------------|----------|-------|------|-------|------------------|
| 1 4617 - Electrical - other - Metal box - 8way - nos                                              | 120.00   | 36.00 | 0.00 | 18.00 | 5,097.60         |
| 2 4616 - Electrical - other - Metal box - 6way - nos                                              | 500.00   | 32.00 | 0.00 | 18.00 | 18,880.00        |
| 3 4613 - Electrical - other - Metal box - 2way - nos                                              | 200.00   | 16.00 | 0.00 | 18.00 | 3,776.00         |
| 4 4803 - Electrical - conducting - PVC Round Cover - 3 In - nos                                   | 500.00   | 5.00  | 0.00 | 18.00 | 2,950.00         |
| 5 4782 - Electrical - wires - A1 service Wire - 7/20 - mts<br>10 coils                            | 1,000.00 | 15.00 | 0.00 | 18.00 | 17,700.00        |
| 6 4781 - Electrical - wires - A1 Service Wire - 3/20 - mts<br>10 coils                            | 900.00   | 11.00 | 0.00 | 18.00 | 11,682.00        |
| 7 3509 - Computers and Peripherals - Internet Cable - NA - mtrs<br>Cat 6 D link 305 bundles 2 nos | 610.00   | 14.26 | 0.00 | 18.00 | 10,264.35        |
| <b>Total Order Value . . .</b>                                                                    |          |       |      |       | <b>70,349.95</b> |

Rupees : Seventy Thousand Three Hundred Fourty Nine and Paise Ninty Five Only.

## Terms and Conditions :-

|                              |                                                                                                                              |
|------------------------------|------------------------------------------------------------------------------------------------------------------------------|
| <b>Specification / Brand</b> | As per details given in the quotation.                                                                                       |
| <b>Payment Terms</b>         | After Delivery & Production of bill                                                                                          |
| <b>Tax</b>                   | Inclusive of all taxes                                                                                                       |
| <b>Delivery Date</b>         | Next Day.                                                                                                                    |
| <b>Delivery Location</b>     | Summit Housing LLP<br>Cherlapally, Behind Kingston PG college, Hyderabad<br>Phone. 9618244433, Hamendra, 9502266233, Mahesh. |
| <b>Penalty For Delay</b>     | Nil                                                                                                                          |
| <b>Transportation Cost</b>   | Included in the above price.                                                                                                 |
| <b>Warranty</b>              | Nil                                                                                                                          |
| <b>Advance Paid</b>          | Nil                                                                                                                          |
| <b>Other Terms</b>           | We reserve the right to reject items not conforming to quality and specifications. Above items for Stock purpose             |
| <b>Completion Date</b>       | Nil                                                                                                                          |
| <b>Measurment</b>            | Nil                                                                                                                          |

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Shubham Enterprises**

Name : \_\_\_\_\_

Name : \_\_\_\_\_

Date : \_\_/\_\_/\_\_

# Requisition Form

|                                |  |       |  |          |  |            |  |
|--------------------------------|--|-------|--|----------|--|------------|--|
| Company Name:                  |  | SSLLP |  | Date:    |  | 19.09.2020 |  |
| Site & Phase :                 |  | SHLLP |  | Time:    |  | 15.00      |  |
| Supplier                       |  |       |  | Req. No. |  | 14914      |  |
| Material required before date: |  |       |  | ID No.   |  | 60021      |  |

| No | Description      | Size  | Quantity | Units | Inward No | Date |
|----|------------------|-------|----------|-------|-----------|------|
| 1  | INSULATION TAPE  |       | 500      | NOS   |           |      |
| 2  | METAL BOX        | 8M    | 120      | NOS   |           |      |
| 3  | METAL BOX        | 6M    | 500      | NOS   |           |      |
| 4  | METAL BOX        | 2M    | 200      | NOS   |           |      |
| 5  | PVC ROUND COVERS | 3"    | 500      | NOS   |           |      |
| 6  | PIPE             | 1.5MM | 500      | NOS   |           |      |
| 7  | PIPE             | 1.2MM | 600      | NOS   |           |      |
| 8  | BENDS            | 1.5MM | 500      | NOS   |           |      |
| 9  | JUNCTION BOX     |       | 900      | NOS   |           |      |
| 10 | CAT 6 WIRE       |       | 610      | MTRS  |           |      |
| 11 | EARTH PIPE       | 2"    | 10       | NOS   |           |      |
| 12 | COPPER PLATE     |       | 20       | NOS   |           |      |
| 13 | EARTH POWDER     |       | 10       | BAGS  |           |      |
| 14 | AL SERVICE WIRE  | 3/20  | 900      | MTRS  |           |      |
| 15 | AL SERVICE WIRE  | 7/20  | 1000     | MTRS  |           |      |

Remarks: For Maintenance of stock at sslp

|              |           |              |  |
|--------------|-----------|--------------|--|
| Prepared By  | SOWMYA    | Approved by  |  |
| Sign. & Date | 19.9.2020 | Sign. & Date |  |

Note: On receipt of material at site write inward number and date in last 2 columns.

