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To,

Date:

Subject:- Reminder for payment of installments.

Reference:- Agreement of sale dated _____ for purchase of flat no. _____ in block _____ in our project known as 'Gulmohar Residency', situated at Sy. No. 19, Mallapur Village, Uppal Mandal, Hyderabad – 500076.

Dear Sir / Madam,

As per the terms of our agreement the _____ installment being Rs. _____ /- has become due on _____, consequent to casting of the RCC slab of your flat.

You are requested to remit this amount within 7 days.

Thank You.

Yours sincerely,

Anand S Mehta.
Partner.