PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	6/10/20	Prepared by:	Prabhakar.P
PO/WO no.	70573	PO / WO Date.	19.9.20
Supplier Name	Reflectors Electricals Pvt. Ltd	PO/WO amount	2,038.40
Firm/Company	GIVRC Pvt. Ltd	Project	Innopolis
Sl. No.	Bill No.	Bill Date	Bill amount
1	1187	25.9.20	2,038.00
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,038.00

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			83421	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2038.00
Amount E – PO / WO value:	2038.00
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	12/10/20
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]					
Date		6/10/20					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Karbala Maidan, M G Road Secunderabad - 500 003, T.S. TELE:27543785 Mb: 970 55 77 77 6 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **1187**	Dated **25-Sep-2020**
	Delivery Note	Mode/Terms of Payment **Against Delivery**
	Supplier's Ref. **1187**	Other Reference(s)
Buyer **G V Research Centers Pvt Ltd** 5-4187/3&4, Soham Mansion M G Road, Secunderabad GSTIN/UIN : 36AAHCG4562D1ZP State Name : Telangana, Code : 36 Place of Supply : Telangana	Buyer's Order No. **70573/163168**	Dated **19-Sep-2020**
	Despatch Document No.	Delivery Note Date
	Despatched through **Your Self**	Destination **Genome Valley**
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**LED D/L 7W Round Garnet D210765**	9405	12 %	**4.0000 nos**	455.00	nos	**1,820.00**
	OUTPUT CGST						**109.20**
	OUTPUT SGST						**109.20**
	Less : ***Rounding Off***						**(-)0.40**
	Total			**4.0000 nos**			**₹ 2,038.00**

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 69706 Date 28/9 Sign.

Amount Chargeable (in words) *E. & O.E*

INR Two Thousand Thirty Eight Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
9405	1,820.00	6%	109.20	6%	109.20	218.40
Total	**1,820.00**		**109.20**		**109.20**	**218.40**

Tax Amount (in words) : **INR Two Hundred Eighteen and Forty paise Only**

INWARD
Inward No. 1785 26.9.20
MRN No. 83421

Company's VAT TIN : 28163593748
Company's PAN : AADCR2047Q

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

for Reflections Electricals Pvt Ltd.

REFLECTIONS ELECTRICALS PVT. LTD. SEC'BAD

Authorised Signatory

SUBJECT TO SECUNDERABAD/ HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

 21-09-2020 3:02:59 PM Original /

70573
17.09.20 3:46:38

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Reflections Electricals Pvt. Ltd., 5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003	**Doc No**	70573	163168
	Doc Date	19-09-2020	
	Quote No	Nil	
GSTIN 36AADCR2047Q1ZZ 27540307	**Quote Date**	15-09-2020	
27543785.. 9849875767	**SupplyType**	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4746 - Electrical - other - LED Lights - NA - nos *D540865*	4.00	455.00	0.00	12.00	2,038.40
					Total Order Value . . .	**2,038.40**

Rupees : Two Thousand Thirty Eight and Paise Fourty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'Wipro' brand,
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. 9502211011
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for NEW conference room purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

22/09/2020

Name : ____________________

Accepted the above Terms And Conditions

For ***Reflections Electricals Pvt. Ltd.,***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	GVRC		Date:	12-09-20
Site & Phase :	INNOPOLIS		Time:	12:30
Supplier			Req. No.	163168
Material required before date:		URGENT	ID No.	

No	Description/Brand/Model No.	Warm or White	Wattage	Quantity	Units	Inward No	Date
1	False ceiling Down lighter 31/2" dia - D540865	White	08	12	No's		
2							
3		70573					
4							
5							
6							
7							
8							
9							
10							

Remarks: FOR NEW CONFERENCE ROOM PURPOSE.

Prepared By	B.MALLIKARJUN	Approved by	G.VENKATESH
Sign.& Date	12-09-20	Sign. & Date	12-09-20

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
21 SEP 2020
MINISH PARIKH
MANAGER PROCUREMENT