PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	06/10/2020	Prepared by:	MINISH.
PO/WO no.	69269.	PO / WO Date.	29/07/2020.
Supplier Name	KNR Infra Projects	PO/WO amount	2,28,000/-
Firm/Company	GVRC	Project	Innopolis.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	084	31/08/2020	30,400/-
2.			
3.			
4.			

Amount A – Bills total(Excluding Transport & Hamali Charges):	Rs. 30,400/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.				
2.	Pouring Report Enclosed			□ Yes □ No
3.				□ Yes □ No
				□ Yes □ No

Amount B –Other Credits :	
Amount C –Other Debits :- Pumpcharge's 3220 34+18%.	3,800/-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	26,600/-
Amount E – PO / WO value:	2,28,000/-
Amount F – Difference (A – E):	2,01,400/-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.______ /- ☑ No
Payment – due date	10/10/2020.
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 06 OCT 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date		7/10					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

KNR INFRA PROJECTS Sy No:51,52,54, H.No.4-53/30 East Gandhi Nagar, Nagaram Keesara, Medchal GSTIN/UIN: 36AASFK8263B1Z2 State Name : Telangana, Code : 36 E-Mail : knrinfraprojects@gmail.com	Invoice No. **084/KNR/2020-21**	Dated **31-Aug-2020**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref.	Other Reference(s)
Buyer **G V Research Centers Pvt Ltd** 5-4-187/3&4, 2nd Floor, Soham Mansion Mg Road, Secunderabad GSTIN/UIN : 36AAHCG4562D1ZP State Name : Telangana, Code : 36	Buyer's Order No.	Dated
	Despatch Document No.	Delivery Note Date
	Despatched through	Destination
	Terms of Delivery	

Sl No.	Description of Goods and Services	HSN/SAC	Quantity	Rate	per	Amount
1	**M25 Grade**	38245010	**7.00 cum**	3,220.34	cum	**22,542.38**
2	**Pump Charges**		**1.00 No's**	3,220.34	No's	**3,220.34**
						25,762.72
	Output Cgst @ 9%			9	%	**2,318.64**
	Output Sgst @ 9%			9	%	**2,318.64**
	Total					**₹ 30,400.00**

Amount Chargeable (in words) *E. & O.E*

INR Thirty Thousand Four Hundred Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
38245010	22,542.38	9%	2,028.81	9%	2,028.81	4,057.62
	3,220.34	9%	289.83	9%	289.83	579.66
Total	**25,762.72**		**2,318.64**		**2,318.64**	**4,637.28**

Tax Amount (in words) : **INR Four Thousand Six Hundred Thirty Seven and Twenty Eight paise Only**

Company's Bank Details
Bank Name : **Karur Vysya Bank**
A/c No. : **4882135000001040**
Branch & IFS Code : **Nagaram & KVBL0004882**

Company's PAN : **AASFK8263B**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for KNR INFRA PROJECTS

Authorised Signatory

This is a Computer Generated Invoice

RMC pour report

Details of RMC pour

Company/ firm:	GVRC	Project:	Innopolis	A. Estimated quantity:	60 Cu Mtrs
Flat / Villa no.:	-	Block No.:	4545	B. Requisition quantity:	60 Cu Mtrs
Footings :	Footings	PO Nos.	69269	C. Actual quantity poured:	7 Cu mtrs
Requisition nos.:	163103	Supplier:	KNR Infra Projects	D. Difference (C-A):	53 Cu mtrs
Sign of security		Sign of Admin		Sign of Project manager	
Date	07.09.2020	Date	07.09.2020	Date	07.09.2020

Sl. No	Date	Time	Quantity poured	Dc No. / Batch no.	Specified weight (@ 2,400 kgs per meter cube	Measured weight (kgs)	Short fall in weight in kgs	Inward no.	MRN No.
1	31.08.20	17:18	7 cu mtrs	1566	16800Kgs	16880Kgs	-	1692	82496
2									
3									
4									
5									
6									
7									
8									
9									
Total:			7 cu mtrs						
Remarks:									

Note: 1. Report to be sent on completion of each slab or footing for a block or villa. 2. Report must be sent within one working day with relevant documents attached. 3. Weigh all vehicles. 4. 6 m cu vehicles weight less than 14,100 kgs – deduct amount in bill. 5. Calculate short fall in weight as per internal memo no. 912/70/b dated 10.09.2014. If short fall is within permissible limits, write shortfall as Nil. 6. Ensure that relevant totals are entered.

Purchase Order

 21-09-2020 14:04:45 Original / Office Copy / Purchase Div.Copy

From Company :	**G V Reserch Centers Pvt Ltd** 5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003 G S T No. : 36AAHCG4562D1ZP

Supplier Details			
KNR Infra Projects	**Doc No**	69269	163103
Sy.No.51,52 and 54 East Gandhi nagar,Nagaram,Meadchal-Malkajgiri,Telangana-500083	**Doc Date**	29-07-2020	
	Quote No	NIL	
GSTIN 36AASFK8263B1Z2	**Quote Date**	29-07-2020	
9666663429	**SupplyType**	Supply	

Kind Attn : Mr.Naveen Reddy

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	1013 - Building material - Ready Mix Concrete - NA - cu. mtrs. *M-25*	60.00	3,800.00	0.00	0.00	228,000.00
					Total Order Value . . .	**228,000.00**

Rupees : Two Lakh(s) Twenty Eight Thousand Only.

Terms and Conditions :-

Specification / Brand	Concrete mix shall be of Ready Mix Concrete.
Payment Terms	Within 30 days of delivery of all materials & production of bill.
Tax	Including GST in above prices
Delivery Date	As per request of Project Manager
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. 9502211011
Penality For Delay	Bills must be submitted to H.O. within 30days of suppy of material.10% plty on value of order will be deducted in delay submission of bills.
Transportation Cost	Included in the above price
Warranty	Nil
Advance Paid	Nil
Other Terms	Final payment as per actual qty supplied as per batch sheet. Batch sheet/ report to be sent. Above order is for 5600E Footing Purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

Bill not received
S. Keerthana
23/9/20

For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

Accepted the above Terms And Conditions

For *KNR Infra Projects*

Name : ____________________

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	GVRC	Date:	29.07.20
Site & Phase :	INNOPOLIS	Time:	10.00
Supplier		Req. No.	163103
Material required before date:	urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1	RMC	M25	60	CUM	[illegible]	[illegible]
2					[illegible]	[illegible]
3					[illegible]	
4						
5						
6						
9						
10						

PO NO - 69269

Remarks : FOR 5600E FOOTINGS footings.

Prepared By	Harini.P	Approved by	VENKATESH.G
Sign.& Date	29.07.20 Harini	Sign. & Date	29.07.20

Note: On receipt of material at site write inward number and date in last 2 columns.