PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	06/10/2020	Prepared by:	Neha
PO/WO no.	70387	PO / WO Date.	14/09/20
Supplier Name	Swastik Commercial corporation	PO/WO amount	1,901
Firm/Company	Modi Realty (Miryalguda) LLP	Project	AVR Gulmohar Homes
Sl. No.	Bill No.	Bill Date	Bill amount
1.	328	17/09/2020	1,900
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,900/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	328	17/09/2020	83177	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B – Other Credits :_	–
Amount C – Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1900/-
Amount E – PO / WO value:	1901/-
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ☐ No (explained below)
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	12/10/2020

Remarks:_

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha						
Date	06/10/2020						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

Tax Invoice

(ORIGINAL FOR RECIPIENT)

Swastik Commercial Corporation
7-2-626(3561/3) R.P.ROAD
SECUNDERABAD-500003
Ph.No:040-27705974
GSTIN/UIN: 36AEMPJ3074R1ZS
State Name : Telangana, Code : 36
E-Mail : swastikcommercial999@gmail.com

Buyer
Modi Reality(Miryalguda)LLP
5-4-187/3&4,IInd Floor,M.G.Rd
Secunderabad
GSTIN/UIN : 36ABCFM6774G2ZZ
State Name : Telangana, Code : 36

Invoice No. **328/2020-21**	Dated **17-Sep-2020**
Delivery Note	Mode/Terms of Payment
Supplier's Ref.	Other Reference(s)
Buyer's Order No. **70387 165120**	Dated **14-Sep-2020**
Despatch Document No.	Delivery Note Date
Despatched through	Destination
Terms of Delivery	

INWARD
Inward No: 14054 Dt: 19/9/20
MRN No: 83197 Dt: 21/9/20
Received By: Rajesh Sign:

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**Crompton 400mm 16" Hi-Flo LG Wall Fan**	8414	**1 NOS**	1,610.17	NOS	**1,610.17**
	CGST Output					**144.92**
	SGST Output					**144.92**
	Less : *Add Round Off*					**(-)0.01**
	Total		**1 NOS**			**₹ 1,900.00**

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 69698
Date 28/9

Amount Chargeable (in words) E. & O.E

INR One Thousand Nine Hundred Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
8414	1,610.17	9%	144.92	9%	144.92	289.84
Total	**1,610.17**		**144.92**		**144.92**	**289.84**

Tax Amount (in words) : **INR Two Hundred Eighty Nine and Eighty Four paise Only**

Company's Bank Details
Bank Name : **Dena Bank Account**
A/c No. : **056111024016**
Branch & IFS Code : **R.P.Road & BKDN0610561**

Company's PAN : **AEMPJ3074R**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Swastik Commercial Corporation

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

    15-09-2020 2:56:47 PM

70387
08.09.20 12:18:46

From Company : **Modi Realty (Miryalguda) LLP**
5-4-187/3&4,II nd Floor, M.G.Road, Secunderabad-500 003.
G S T No. : 36ABCFM6774G2ZZ

Supplier Details			
Swastik Commercial Corporation 3561/3, (7-2-626), R.P.Road, Secunderabad.	**Doc No**	70387	165120
	Doc Date	14-09-2020	
	Quote No	Nil	
GSTIN 36AEMPJ3074R1ZS 27707596	**Quote Date**	28-05-2019	
27705974 9848178680	**SupplyType**	Supply	

Kind Attn : Mohanlal

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4668 - Electrical - other - Wall mounted fan - other - nos *16" white*	1.00	1,611.00	0.00	18.00	1,900.98
	Total Order Value . . .					**1,900.98**

Rupees : One Thousand Nine Hundred and Paise Ninty Eight Only.

Terms and Conditions :-

Specification / Brand	All item shall be of 'CG' brand,
Payment Terms	After Delivery & Production of bill.
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	AVR Gulmohar Homes Sy no-786, Miryalguda, Nalgonda Dist. Phone. 9550139944
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	2 years comprehensive warranty.
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Above order for security room purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Realty (Miryalguda) LLP***

Authorised Signatory

15/09/2020

Name : ____________________

Accepted the above Terms And Conditions

For ***Swastik Commercial Corporation***

Name : ____________________

Date : __/__/____

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Requisition Form

Company Name:	AGH	Date:	10-09-2020
Site & Phase:	AVR Gulmohar Homes	Time:	11: 22
Supplier:		Req. No.	165120
	Urgent	ID No.	59783

No	Description	Size	Quantity	Units	Inward No	Date
1	Wall fan 70387	std	1	nos		

Remarks: Above material required for security room use purpose.

Prepared By	Anitha	Approved by	APPROVED BY 11 SEP 2020 SOHAM MODI MANAGING DIRECTOR
Sign.& Date	10-09-2020	Sign. & Date	