PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28/9/20.	Prepared by:	SOWMYA
PO/WO no.	70667	PO / WO Date.	23/9/20
Supplier Name	SSLLp.	PO/WO amount	1,521
Firm/Company	Dr. Tejal Modi	Project	Sapphire Apts
Sl. No.	Bill No.	Bill Date	Bill amount
1.	13427	26/9/20	1,521
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,521

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	11363	26/9/20		☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,521
Amount E – PO / WO value:	1,521.
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ ~~Yes □ No (explained below)~~
Excess / short material received	□ ~~Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- □ No
Payment – due date	**3.10.2020**
Remarks: Delivered to Shaphire Apartments!	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]	[signature]				
Date	28/9/20	7/10/20					

APPROVED
07 OCT 2020
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Dr.Tejal Modi	Invoice No.	13427
Sapphire Apartments, Flat 105, Chikoti Garden, Hyderabad	Invoice Date.	26-09-2020
	PO No.	70667
	PO Date.	23-09-2020
	Req ID	60086
	Req Date	22-09-2020
GSTIN : 36	Loc Req No	16508

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4000 - Consumables - Acid - NA - ltrs	2806	5	20.00	100.00	18	18.00
2	4014 - Consumables - Colin - 500ml - nos	3402	5	77.00	385.00	18	69.30
3	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	5	85.00	425.00	18	76.50
4	4057 - Consumables - Sponges - NA - nos	3921	10	8.30	83.00	18	14.94
5	4055 - Consumables - Scrubber - NA - nos	9603	10	15.00	150.00	18	27.00
6	4059 - Consumables - Surf Detergent Powder - NA -	3402	3	25.00	75.00	18	13.50
7	4008 - Consumables - Cleaning Cloth - other - nos	6307	5	16.00	80.00	5	4.00
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IGST	CGST	SGST				
			Total Taxable Amount	1,298.00		223.24
	111.62	111.62	Total Invoice Amount	1,521.24		

Rupees : One Thousand Five Hundred Twenty One and Paise Twenty Four Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 6184
Date 30/9
Sign

 23-09-2020 11:16:55

Purchase Order

Original /

70667
21.09.20 12:56:23

From Company : **Dr.Tejal Modi**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. :

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	70667	16508
Doc Date	23-09-2020	
Quote No	Nil	
Quote Date	23-09-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4000 - Consumables - Acid - NA - ltrs	5.00	20.00	0.00	18.00	118.00
2	4014 - Consumables - Colin - 500ml - nos	5.00	77.00	0.00	18.00	454.30
3	4035 - Consumables - Harpic - Cleaner - 500ml - nos	5.00	85.00	0.00	18.00	501.50
4	4057 - Consumables - Sponges - NA - nos	10.00	8.30	0.00	18.00	97.94
5	4055 - Consumables - Scrubber - NA - nos	10.00	15.00	0.00	18.00	177.00
6	4059 - Consumables - Surf Detergent Powder - NA - kgs	3.00	25.00	0.00	18.00	88.50
7	4008 - Consumables - Cleaning Cloth - other - nos	5.00	16.00	0.00	5.00	84.00
	Rupees : One Thousand Five Hundred Twenty One and Paise Twenty Four Only.				**Total Order Value . . .**	**1,521.24**

Terms and Conditions :-

Specification / As per details given in the quotation.
P[illegible]ent Terms After Delivery & Production of bill
Tax All taxes included in above price.
Delivery Date Next Working Day.
Delivery Location Sapphire Apartments
Flat No. 105, Chikoti Gardens, Begumpet, Hyderabad. Road next to Nalli Silks
Phone. Contact: Security -2776-0476
Penality For Delay Nil
Transportation Transport cost shall be borne by us.
Warranty Nil
Advance Paid Nil
Other Terms We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date NA
Measurment NA
Security Nil

For ***Dr.Tejal Modi***
Authorised Signatory

23/09/2020

Name :
Contact ...

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

	TEJAL MODI	Date:	21.09.2020
Site & Phase :	SAPPHIRE APARTMENTS	Time:	13.10
Supplier		Req. No.	16508.
Material required before date:	Urgent	ID No.	60086

No	Description	Size	Quantity	Units	Inward No	Date
1	Clf cleaning liquid	-	03	NOS		
2	Acid bottles	1L	05	NOS		
3	colin	1L	05	NOS		
4	Surfe	1kg	03	NOS		
5	Cleaning napkins 70667	-	05	NOS		
6	Scotch brite	-	10	NOS		
7	Sponge	-	10	NOS		
	Harpic	1L	5	NOS		
9						
10						

Remarks : FOR FLATS IN			
Prepared By	T.ABHINAY	Approved by	APPROVED
Sign.& Date	21-09-2020	Sign. & Date	23 SEP 2020 MINISH PARIKH MANAGER PROCUREMENT

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	11363
Dr.Tejal Modi	DC Date.	26-09-2020
Sapphire Apartments, Flat 105, Chikoti Garden, Hyderabad	PO No.	70667
	PO Date.	23-09-2020
	Req ID	60086
GSTIN : 36	Req Date	22-09-2020
	Loc Req No	16508

	Description of Goods	HSN/SAC	Qty
1	4000 - Consumables - Acid - NA - ltrs	2806	5
2	4014 - Consumables - Colin - 500ml - nos	3402	5
3	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	5
4	4057 - Consumables - Sponges - NA - nos	3921	10
5	4055 - Consumables - Scrubber - NA - nos	9603	10
6	4059 - Consumables - Surf Detergent Powder - NA - kgs	3402	3
7	4008 - Consumables - Cleaning Cloth - other - nos	6307	5
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MODI PROPERTIES PVT. LTD. INWARD SEC'BAD
41652
6/10

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	13427
Dr.Tejal Modi	Invoice Date.	26-09-2020
Sapphire Apartments, Flat 105, Chikoti Garden, Hyderabad	PO No.	70667
	PO Date.	23-09-2020
	Req ID	60086
GSTIN : 36	Req Date	22-09-2020
	Loc Req No	16508

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IGST	CGST	SGST	Total Taxable Amount	1,298.00		223.24
	111.62	111.62	Total Invoice Amount	1,521.24		

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