PURCHASE DIVISION,
Advice for approval for credit to contractor

Date:	07/10/2020	Prepared by:	T.D. Murthy
WO no.	-	WO date	-
Contractor Name	Gurrala Narendra Babu Yadav	WO amount – A	-
Firm/Company	Silver Oak Villas LLP	Project name	SOV - IX
Nature of work	Painting work		
Villa/flat/block no.	43 & 16.		
Request for payment date	01/10/2020	Request for payment amount – B	Rs. 24,750/-
GST on bills – C	Rs. 1,485/-	Total D = B + C	Rs. 26,235/-
Work done from	-	Work done to	-
Sl. No	Bill No.	Bill date	Bill amount
1.	05	03/10/2020	Rs. 26,235/-
2.	-	-	-
3.	-	-	-
4.	-	-	-
		Amount E - Bills total	Rs. 26,235/-
Amount F - Voucher payment amount F (D-E) – 40% labour charges, 40% allowance for consumables and 20% transport charges – or as per guidelines			-
Amount G - Other Credits :			-
Amount H - Other Debits :			-
Amount I - to be credited to the contractor (E+F+G-H)			Rs. 26,235/-
Amount J – Difference A-B (should be nil)			-
Amount K – Difference D-E-F (should be nil)			-

Quantity received as per WO	□ Yes □ Excess received □ Short received ☑ Explained below
Difference between A & B acceptable	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved - within acceptable limits □ No (explained below),
Close WO	□ Yes □ No – wait for balance material ☑ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – **Rs. /-** ☑ No
Payment – due date	**10/10/2020**

Remarks: **No work order for above bill. Please consider the bill for processing.**

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M.D.	Accounts – receiver of bill	Accountants	Accounts Manager
Sign:			APPROVED 07 OCT 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date		7/10/20					

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-

GSTIN No. : 36ASZPG9718L1ZQ **TAX INVOICE** Cell : 6300337797

GURRALA NARENDRA BABU YADAV

Plot No. 66B, Krishna Nagar Colony, Moula-Ali, Hyderabad - 500 040.

Tax in Payable of Reverse Charge :	Transportation Mode :
Invoice Serial No. : 05	Vehicle No. :
Invoice Date : 03/10/2020	Date & Time of Supply
	Place of Supply 03/10/2020

Details of Receiver / Billed to :	Details of Consignee / Shipped to :
Name : Silver Oak Villas LLp	Name :
Address Cherlapally Hyd	Address
GSTIN/UN 36ADBF63288A227	GSTIN/UN
State Telangana State Code : 36	State State Code :

Sl. No.	DESCRIPTION	Qty.	Rate	AMOUNT Rs.	Ps.
	Towards painting work done at villa no:- 43, 16 Stage III			26,235	

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 69937 Date 7/10 Sign.

Total Invoice Amount in Words :		
Twenty Six thousand two hundred thirty five Rupees only	Total Amount	26,235
	Transport Charges	
	Labour Charges	
Bank Details :	CGST @ %	
Bank Name :	SGST @ %	
Branch :	IGST @ %	
Bank A/c. :		
Bank, IFSC :	NET AMOUNT	26,235/-

For GURRALA NARENDRA BABU YADAV

Receiver's Signature

Authorised Signature

[illegible], 7802, 7803

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. – site bills register	764	Date - site bills Register	29/09/2020
Company Name:	SOVLLP	Site:	SOV
Name of Contractor	G. Narender babu		
Nature of work	Painting work		
Work done	From Date		To Date

Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no
1.	V. no -43, 16	2,200.00	11.25	Sft	24,750.00	
2.	(Stage III 25%)					
3.	Simplex-2BHK					
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.	Total:				24,750.00/-	

Bill required	☑ YES ☐ NO.	GST bill required	☑ YES ☐ NO.
Measurement & estimate sheet:	☑ Required ☐ Not required	Measurement & estimate sheet:	☑ Enclosed ☐ Not enclosed
PO/WO no.		PO/WO date:	

Remarks :

Approved by Project Manager	Approved by Design Team	Approved by M.D.
Date: 29 SEP 2020	Date: 01/10/2020	Date: 01 OCT 2020
Sign:	Sign: Nagalaxmi.	Sign:

APPROVED BY
Project Manager
K. Purshotham (S.O.V.LLP)

APPROVED BY
SOHAN MODI
MANAGING DIRECTOR

Notes: 1. This [illegible] within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earthwork, turnkey civil contractors. 3. Wherever not applicable – fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

MEASUREMENT SHEET									
Company Name:		SIlver Oak Villas LLP				Approved by:			
Project:		Silver Oak Villas				Sign:			
Work Description:		**V no 43,16 Stage-III**							
Contractor Name		G. Narender Babu							
Prepared By		G.chandra kanth							
Date:		29-09-2020							
S No.	Item Head	Item Description	Length	Width	Height	Nos.	Quantity	Units	Item Head Total
	Painting Work								
1	Type-A1	**V no 43,16 (Stage-III 25%)**	1,100.00	1.00	1.00	2.00	2,200.00	sft	
		Simplex-2Bhk							

ESTIMATE SHEET							
Company Name:		Silver Oak Villas LLP					
Project:		Silver Oak Villas					
Work Description:		V no 43,16 Stage-III					
Name of the Contractor		G. Narender Babu					
Prepared By		G.chandra kanth					
Date:		29-09-2020					
S No.	Item Head	Item Description	Quantity	Units	Rate	Amount	Item Head Total
1	Painting Work						
	Type-A1	**V no 43,16 (Stage-III 25%)**	2,200.00	sft	11.25	24,750.00	
		Simplex-2Bhk					**24,750.00**
	Total Amount in words:Twenty Four Thousand Seven Hundred And Fifty Rupees Only/-						

APPROVED BY

29 SEP 2020

Project Manager

K. Purshotham (S.O.V.LLP)