PURCHASE DIVISION,
Advice for approval for credit to contractor

Date:	07/10/2020	Prepared by:	T.D. Murthy
WO no.	69417	WO date.	05/08/2020
Contractor Name	A. Ramulu	WO amount – A	Rs. 63,767/-
Firm/Company	Silver Oak Villas LLP	Project name	SOV - IX
Nature of work	Al. Windows		
Villa/flat/block no.	Apartment.		
Request for payment date	20/08/2020	Request for payment amount – B	Rs. 54,040/-
GST on bills – C	Rs. 9,727/-	Total D = B + C	Rs. 63,767/-
Work done from	05/08/2020	Work done to	16/08/2020
Sl. No	Bill No.	Bill date	Bill amount
1.	401	07/10/2020	Rs. 63,767/-
2.	-	-	-
3.	-	-	-
4.	-	-	-
		Amount E - Bills total	Rs. 63,767/-
Amount F - Voucher payment amount F (D-E) – 40% labour charges, 40% allowance for consumables and 20% transport charges – or as per guidelines			-
Amount G - Other Credits :			-
Amount H - Other Debits :			-
Amount I - to be credited to the contractor (E+F+G-H)			Rs. 63,767/-
Amount J – Difference A-B (should be nil)			Rs. 9,727/-
Amount K – Difference D-E-F (should be nil)			-

Quantity received as per WO	☑ Yes ☐ Excess received ☐ Short received ☐ Explained below
Difference between A & B acceptable	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved - within acceptable limits ☐ No (explained below),
Close WO	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – **Rs.** ______ /- ☑ No
Payment – due date	**10/10/2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M.D.	Accounts – receiver of bill	Accountants	Accounts Manager
Sign:	[signature]	[signature]	APPROVED 07 OCT 2020				
Date	7/10/20	7/10/20	MINISH PARIKH MANAGER PROCUREMENT				

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-

A. RAMULU

Alluminium Fabricators & Wood Working

P. No. 21, Srinivasnagar Colony, Near Sitarampuram,
Old Bowinpally, Secunderabad - 500 009.
Cell : 9493702392

TAX INVOICE CASH / CREDIT

No. 401 Date : 7/10/20

D.C. No. Date :

M/s. Silver Oak Villas LLP.

P.O. No: 69417

Party GSTIN. 36ADBFS3288A2Z7.

S.No.	DESCRIPTION	Sft or Sq Mts	QTY.	RATE	AMOUNT Rs.	Ps.
1.	Fabrication work of Al. windows in Villa: 101, 202 302 & 402	L.S.	1.	—	54,040	00

Rupees in words Sixty three thousand Seven hundred and Sixty Seven only/-

Delivery Details

Total	54040	00
CGST	4863	60
SGST	4863	60
G.TOTAL	63767	20

GSTIN : 36AFSPA4200K1ZL

Subject to Secunderabad jurisdiction

Bank Details
Bank : HDFC BANK
A/c : 00421200007575
Branch : Paradise Circle
S.D. Road, Secunderabad - 3.
IFSC Code : HDFC0000042

For **A. RAMULU**

Ramulu

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 69933
Date. 7/10
Sign.

ID: 7380

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. – site bills register	714	Date - site bills Register	19/8/2020
Company Name:	SOVLLP	Site:	SOV
Name of Contractor	Ramulu		
Nature of work	Fabrication work (Al. windows)		
Work done	From Date 5/8/2020	To Date	16/8/2020.

Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no
1.	Carpentary Al.	24.00	280.00	sft	6,720	
2.	Windows	56.00	330.00	sft	18,480	
3.	PO No: 69417	28.00	310.00	sft	8680	
4.	(101, 202, 302,	20.00	450.00	sft	9000	
5.	402).	36.00	310.00	sft	11,160	
6.						
7.						
8.						
9.						
10.						
11.	Total:				54,040	

Bill required	☐ YES ☑ NO.	GST bill required	~~☐ YES~~ ☑ NO.
Measurement & estimate sheet:	☑ Required ☐ Not required	Measurement & estimate sheet:	☑ Enclosed ☐ Not enclosed
PO/WO no.	69417	PO/WO date:	5/8/2020.

Remarks : Note:- Pending windows done in flats.

Approved by Project Manager	Approved by Design Team	Approved by M.D.
Date: 19 AUG 2020	Date: 20/08/2020	Date: 04 SEP 2020
Sign: APPROVED BY K. PURSHOTHAM ASST. PROJECT MANAGER	Sign: Nagalaxmi.	Sign: APPROVED BY SCHAN... MANAGING DIRECTOR

Notes: 1. This form ... 7 days of completing work. 2. This form can be used for ... bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable – fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

MEASUREMENT SHEET									
Company Name:		Silver Oak Villas LLP				Approved by:			
Project:		Silver Oak Villas				Sign:			
Work Description:		AL windows							
Contractor Name		Ramulu							
Prepared By		G Mona							
Date:		19-08-2020							
S No.	Item Head	Item Description	Length	Width	Height	Nos	Quantity	Units	Item Head Total
1	Carpentry al windows	Apartment	6.00	1.00	4.00	1.00	24.00	sft	
	PO No: 69417	Flat no: 101, 202, 302, 402	2.00	1.00	4.00	7.00	56.00	sft	
			4.00	1.00	3.50	2.00	28.00	sft	
			2.00	1.00	2.00	5.00	20.00	sft	
			3.00	1.00	4.00	3.00	36.00	sft	

ESTIMATE SHEET							
Company Name:		Silver Oak Villas LLP				Approved by:	
Project:		Silver Oak Villas				Sign:	
Work Description:		Al.windows					
Name of the Contractor		Ramulu					
Prepared By		G Mona					
Date:		19-08-2020					
S No.	Item Head	Item Description	Quantity	Units	Rate	Amount	Item Head Total
1	Carpentry al.windows	Apartment	24.00	sft	280.00	6,720.00	
	PO No: 69417	Flat no: 101, 202, 302, 402	56.00	sft	330.00	18,480.00	
			28.00	sft	310.00	8,680.00	
			20.00	sft	450.00	9,000.00	
			36.00	sft	310.00	11,160.00	
							54,040

Nagalaxmi
20/08/2020

APPROVED BY
19 AUG 2020
K. PURSHOTHAM
ASST. PROJECT MANAGER

Purchase Order

 06-08-2020 11:10:19

69417
06.08.20 2:48:33

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Ramulu	**Doc No**	69417	155915
Plot No.21, Srinivas Ngr colony, Old Bowenpally, Near Sitarampuram, Sec- Bad -500 009	**Doc Date**	05-08-2020	
	Quote No	Nil	
GSTIN -	**Quote Date**	01-03-2019	
9493978876/9948285821	**SupplyType**	Supply	

Kind Attn : Mr. Ramulu

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	IGST	Amount
1	2214 - Carpentry - windows - Al. Sliding - other - sft *71.50" x 47.50" - 3 track - 01 nos*	24.00	280.00	0.00	18.00	7,929.60
2	2205 - Carpentry - windows - Al. Openable - other - sft *23.50" x 47.50" - 07 nos*	56.00	330.00	0.00	18.00	21,806.40
3	2214 - Carpentry - windows - Al. Sliding - other - sft *3 track - 47.50" x 41.50" - 02 nos*	28.00	310.00	0.00	18.00	10,242.40
4	2218 - Carpentry - windows - Al.Ventilator - other - sft *23.50" x 23.50" - 05 nos*	20.00	450.00	0.00	18.00	10,620.00
5	2214 - Carpentry - windows - Al. Sliding - other - sft *3 track - 35.50" x 47.50" - 03 nos*	36.00	310.00	0.00	18.00	13,168.80
					Total Order Value . . .	**63,767.20**

Rupees : Sixty Three Thousand Seven Hundred Sixty Seven and Paise Twenty Only.

Terms and Conditions :-

Specification / Brand	Aluminium Sections shall be of 'Agarvanshi' brand specifications as per Cir.No. 565(a). Approved rates on dtd. 10/08/2018.
Payment Terms	After delivery & production of bill
Tax	All taxes included in above price.
Delivery Date	Material delivered.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	1 year on workmanship.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Apartment purpose.
Completion Date	Work completed.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	

For ***Silver Oak Villas LLP***

Authorised Signatory

06/08/2020

Name : ______________________

Contact - -

Accepted the above Terms And Conditions

For ***Ramulu***

Name : ______________________

Date : __/__/____

Requisition Form - Openable Aluminium Windows					
Company	SOV LLP		Site&Phase	SOV	
Req. no.	**155915**		Req. Date	31-07-2020	
Material required before	urgent		ID no.	58905	
Prepared by:	B.Meenakshi		Approved by (sign):		
Flat / Block no:	**Apartment purpose**				
Name of the Supplier :-					
Type D 1605 Sft 3BHK Order Value:	4	Villas			
Type B 1790 Sft 2BHK Order Value:	0	Villas			
Type C 1605 3BHK Order Value:	0	Villas			

S No.	Item Description	Units	Qty required forType A 1620 Sft 3BHK flat	Qty required forType B 1790 Sft 2BHK flat	Qty required Type C 1605 3BHK flats requirement	Quantity required	Qty Available at site	Balance Qty to be ordered	Inward No	Date
1	(3 Track) Sliding Window 6' x 4'	No's	1		-	1	-	1		
2	Openable Windows (Ven) 2' x 2'	No's	5	-	-	5		5		
3	(3 Track) Sliding Window 4' x 4'	No's	-	-	-	-	-	-		
4	Openable Windows (Ven) 2' x 4'	No's	7	-	-	7	-	7		
5	(3 Track) Sliding Window 3' x 4'	No's	3	-	-	3	-	3		
6	(3 Track) Sliding Window 4'X3'6"	No's	2	-	-	2	-	2		
	Total		18					18		
	Note:- W.Order to Ramulu									

69417

APPROVED
01 AUG 2020
MINISH PARIKH
MANAGER PROCUREMENT