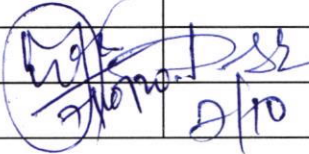
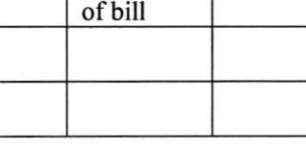


PURCHASE DIVISION,
Advice for approval for credit to contractor

Date:	07/10/2020	Prepared by:	T.D. Murthy
WO no.	-	WO date.	-
Contractor Name	S. Mahesh	WO amount - A	-
Firm/Company	Villa Orchid LLP	Project name	VOC
Nature of work	Painting work		
Villa/flat/block no.	135 & 64		
Request for payment date	19/08/2020	Request for payment amount - B	Rs. 67,680/- ✓
GST on bills - C	Rs. 4,061/- ✓	Total D = B + C	Rs. 71,741/-
Work done from	01/08/2020	Work done to	18/08/2020
Sl. No	Bill No.	Bill date	Bill amount
1.	116	07/10/2020	Rs. 71,741/- ✓
2.	-	-	-
3.	-	-	-
4.	-	-	-
Amount E - Bills total			Rs. 71,741/- ✓
Amount F - Voucher payment amount F (D-E) - 40% labour charges, 40% allowance for consumables and 20% transport charges - or as per guidelines			-
Amount G - Other Credits :			-
Amount H - Other Debits :			-
Amount I - to be credited to the contractor (E+F+G-H)			Rs. 71,741/- ✓
Amount J - Difference A-B (should be nil)			-
Amount K - Difference D-E-F (should be nil)			-
Quantity received as per WO	☐ Yes ☐ Excess received ☐ Short received ☒ Explained below		
Difference between A & B acceptable	☒ Yes ☐ No (explained below)		
Excess / short material received	☒ Approved - within acceptable limits ☐ No (explained below),		
Close WO	☐ Yes ☐ No - wait for balance material ☒ No (explained below)		
Advance paid / PDC given (deduct when paying)	☐ Yes - Rs. _____ /- ☒ No		
Payment - due date	10/10/2020		
Remarks:	No work order for above bill. Please consider the bill for processing.		
Approved by	Purchase Officer	Purchase Manager	Procurement Manager M.D.
Sign:			
Date	2/10	2/10	2/10

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-

S.Mahesh

TAX INVOICE

Cell : 9291555696,
7396977594**MAHESH PAINTING WORKS**

#4-21/1, Kandhiguda, Sainikpuri Post, Kapra Mdl., Medchal Dist. - 500 094

~~ESTD 2007 JPS 1371P1ZP~~

Company Name : <u>Villa orchids</u>	INVOICE
Address :	GST No. <u>36DFJPS1371P1ZP</u>
	Invoice No. : <u>116</u>
Company GST : <u>36AANFG481A-C12H</u>	Invoice Date : <u>07/10/2020</u>

S.No.	Description	HSN Code	Qty.	Rate	Amount
①	Villa No 135	34,725.6	①	—	34,725.6
②	Villa No 64	37,015.2	1	—	37,015.2
					
Rupees in Words : <u>Seventyone thousand seven hundred forty only.</u>				Taxable Value	<u>71,740.8</u>
				SGST%	
				CGST%	
				IGST%	
				Grand Total	<u>71,740.8</u>
Terms & Conditions : 1. 2. 3.					

S. Mahesh

Signature

Customer Signature

IP: 6972, 6973

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. - site bills register	11047	Date - site bills Register	19/8/2020
Company Name:	VOC Cep	Site:	VOC
Name of Contractor	S. MAHESH		
Nature of work	PAINTING WORK		
Work done	From Date	To Date	18/08/2020
Sl. No.	Villa/Flat/block no.	Qty.	Rate
1.	135	1820	18.0
2.	64	1940	18.0
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.	Total:		67,680

Bill required	☐ YES ☒ NO.	GST bill required	☒ YES ☐ NO.
Measurement & estimate sheet:	☒ Required ☐ Not required	Measurement & estimate sheet:	☒ Enclosed ☐ Not enclosed
PO/WO no.	—	PO/WO date:	—

Remarks :

Approved by Project Manager	Approved by Design Team	Approved by
Date: 19/08/2020	Date: 20/08/2020	Date:
Sign:	Sign: Nagalaxan	Sign:

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable - fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

APPROVED BY
21 AUG 2020
S. HAM MOJI
MANAGING DIRECTOR

APPROVED BY
19 AUG 2020
A. SURESH
PROJECT MANAGER

Measurement Sheet									
Company Name:		Villa Orchids LLP							
Project:		Villa Orchids							
Description :		Painting work stage I & II done villas details							
Prepared By:		A Suresh							
Date :		19-08-2020							
Name of the Contractor :		S MAHESH							
A	Item Head	Item Description	A	B	C	D	E=AxBxC	F	G=Sum of E
S No.			Length	Width	Height	Nos.	Quantity	Units	Item Head Total
1	V.No 135	Stage I & II	1820.0	1.0	1.0	1.0	1820.0	Sft	1820.0
2	V.No 64	Stage I & II	1940.0	1.0	1.0	1.0	1940.0	Sft	1940.0

[Signature]

19 AUG 2020

Estimate Sheet		Villa orchids LLP		Approved by:				
Company Name:		Villa Orchids		Sign:				
Project:		Painting work done villas Details		work start date				
work description:		A Suresh		work end date				
Prepared By :		S MAHESH		01-08-2020				
Contractor Name :		19-08-2020		18-08-2020				
Date:		A		E=Sum of D				
S No	Item Description	Quantity	Units	C	Rate	Amount	Item Head Total	Remarks
1	V no 135	1820.0	Sft	18.0	18.0	32760.0		
2	V no 64	1940.0	Sft	18.0	18.0	34920.0		
							67,680.00	
Note : stage I & II work is @40% of the total rate (45 rs / sft -@35% = Rs :18.0								

[Signature]

APPROVED BY

15 AUG 2020

PROJECT MANAGER

Nagalandini
20/08/2020