PURCHASE DIVISION,
Advice for approval for credit to contractor

Date:	07/10/2020	Prepared by:	T.D. Murthy
WO no.	-	WO date.	-
Contractor Name	Basha Ashamol	WO amount – A	-
Firm/Company	Nilgiri Estates	Project name	Nilgiri Estates
Nature of work	Painting work		
Villa/flat/block no.	166,169,1to20,23to118,153to185,119to152.		
Request for payment date	30/09/2020	Request for payment amount – B	Rs. 2,68,781/-
GST on bills – C	Rs. 48,381/-	Total D = B + C	Rs. 3,17,162/-
Work done from	08/08/2020	Work done to	10/09/2020
Sl. No	Bill No.	Bill date	Bill amount
1.	107	07/10/2020	Rs. 3,17,162/-
2.	-	-	-
3.	-	-	-
4.	-	-	-
		Amount E - Bills total	Rs. 3,17,162/-
Amount F - Voucher payment amount F (D-E) – 40% labour charges, 40% allowance for consumables and 20% transport charges – or as per guidelines			-
Amount G - Other Credits :			-
Amount H - Other Debits :			-
Amount I - to be credited to the contractor (E+F+G-H)			Rs. 3,17,162/-
Amount J – Difference A-B (should be nil)			-
Amount K – Difference D-E-F (should be nil)			-

Quantity received as per WO	☐ Yes ☐ Excess received ☐ Short received ☑ Explained below
Difference between A & B acceptable	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved - within acceptable limits ☐ No (explained below),
Close WO	☐ Yes ☐ No – wait for balance material ☑ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – **Rs. /-** ☑ No
Payment – due date	**10/10/2020**

Remarks: **No work order for above bill. Please consider the bill for processing.**

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M.D.	Accounts receiver of bill	Accountants	Accounts Manager
Sign:	[signature]	[signature]	[signature]	APPROVED BY -7 OCT 2020 SOHAM MODI MANAGING DIRECTOR			
Date	7/10/20	7/10/20	07/10/2020				

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-

GSTIN : 36AUWPA6056C2ZK

TAX INVOICE

Cell :9348955522
8464858006
7981690728

BASHA ASHAMOL

3-1-6/41/1/25, Brahmapuri Colony, Mallapur, Uppal, Hyderabad. R.R.Dist. T.S.

Name : Nilgiri Estates

Address :

GSTIN 36AAHFN0766F1ZA State T.S. Code 36.

Invoice No. 107

Invoice Date : 7/10/20.

Order No. / D.C. No.

Place of Supply :

S.No.	HSN Code	PARTICULARS	Quantity	Rate	Amount
1	9701	Painting work done @ V.No: 166	3345 sft	11.25	37631-25
2		-of 169.			
3	9701	Painting work done @ V.No: 1 to	10050 sft	23.00	2,31,150-00
4		20, 23 to 79, 80 to 118, 153 to 185			
5		119 to 152 Compound wall			
6					
7					
8					
9					
10					
11					

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 689129
Date 7/10
Sign.

SUB TOTAL	2,68,781-25
DISCOUNT	—
Net Sale Value	2,68,781-25
Add : CGST @ 9%	24190-32
Add : SGST @ 9%	24190-32
Add : IGST @	—
GRAND TOTAL	3,17,161-89

Total Invoice Amount in Words Three lakhs Seventeen thousand one hundred and Sixty two only

Mode of Payment : Cash / Cheque No.

Bank Date

Bank Details : HDFC Banck
A/c. No. 00421200067679
IFSC Code : HDFC0000042
Branch : Paradise, Secunderabad

Interest @ 21% will be charged for the delayed payments
Goods once sold cannot be taken back or exchanged.
Warranty claims as per company norms.
All disputes are subject toe Hyderabad Jurisdiction only.

Receiver's Signature & Stamp

For BASHS ASHAMOL
Basha
Signature

ID: 10142, 10143

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. – site bills register	1152	Date - site bills Register	30/09/2020
Company Name:	NE	Site:	NE
Name of Contractor	A. Basha		
Nature of work	Painting		
Work done	From Date	To Date	

Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no
1.	V.No. 166	2170.00	45.00	Sft	24,412/-	
2.	V.No. 169	1175.00	45.00	Sft	13,218.75/-	
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.	Total:				37,631.25/-	

Bill required	☑YES ☐NO.	GST bill required	☑YES ☐NO.
Measurement & estimate sheet:	☑Required ☐Not required	Measurement & estimate sheet:	☑Enclosed ☐Not enclosed
PO/WO no.		PO/WO date:	

Remarks : Work completed.

Approved by Project Manager	Approved by Design Team	Approved by M.D.
Date: 30/9/20	Date: 01/10/2020	Date:
Sign:	Sign: Nagalaxmi	Sign:

APPROVED BY
1 OCT 2020
MANAGING DIRECTOR

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable – fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

MEASUREMENT SHEET										
Company Name:		Nilgiri Estates								
Project Name:		Nilgiri Estate					Approved By: Vijay Raj			
Work Description:		Villa No. 169 & 166 Final Coat								
Contractor:		A. Basha								
Prepared By:		Rahul.T								
Date:		30.09.2020								
			A	B	C	D	E=AxBxCxD	F	G=Sum of E	
S No.	Item Head	Item Description	Length	Width	Height	No's	Quantity	Units	Item Head Total	
1	V.No:166	Final	2170.00	1.00	1.00	1.00	2170.00	Sft		
2	V.No:169	Final	1175.00	1.00	1.00	1.00	1175.00	Sft		

ESTIMATE SHEET								
Company Name:		Nilgiri Estates						
Project Name:		Nilgiri Estate				Approved By: Vijay Raj		
Work Description:		Villa No. 169 & 166 Final						
Contractor:		A. Basha						
Prepared By:		Rahul.T						
Date:		30.09.2020						
S No.	**Item Head**	**Item Description**	**Quantity**	**Units**	**Rate**	**% work done**	**Amount**	**Item Head Total**
1	V.No:166	Final	2170.00	Sft	45.00	0.25	24,412.50	
2	V.No:169	Final	1175.00	Sft	45.00	0.25	13,218.75	
							Total:	**37631.25**

Certified by:

Project Manager
Nilgiri Estates

FD! 10/20

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. – site bills register	1135	Date - site bills Register	16/09/2020
Company Name:	NE	Site:	NE
Name of Contractor	A. Basha		
Nature of work	Painting		
Work done	From Date 28/08/2020	To Date	10/09/2020

Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no
1.	V.No. 1 to 22 Cwall	2600.00	23.00	Sft	59,800/-	
2.	V.No. 23 to 79 Cwall	2750.00	23.00	Sft	63,250/-	
3.	V.No. 80 to 118					
4.	153 to 185 Cwall	2000.00	23.00	Sft	46,000/-	
5.	V.No. 119 to 152	2700.00	23.00	Sft	62,100/-	
6.	Cwall					
7.						
8.						
9.						
10.						
11.	Total:				2,31,150/-	

Bill required	☑ YES ☐ NO.	GST bill required	☑ YES ☐ NO.
Measurement & estimate sheet:	☑ Required ☐ Not required	Measurement & estimate sheet:	☑ Enclosed ☐ Not enclosed
PO/WO no.		PO/WO date:	

Remarks : Work completed

Approved by Project Manager	Approved by Design Team	Approved by M.D.
Date: 22/09/20	Date: 25/09/2020	Date:
Sign:	Sign: Nagalakshmi	Sign:

APPROVED BY
26 SEP 2020
MANAGING DIRECTOR

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable – fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

MEASUREMENT SHEET									
Company Name:		Nilgiri Estates							
Project Name:		Nilgiri Estate					Approved By: Vijay Raj		T. Rahul
Work Description:		Compound Wall Texture							
Contractor:		A. Basha							
Prepared By:		Rahul.T							
Date:		09.15.20							
			A	B	C	D	E=AxBxCxD	F	G=Sum of E
S No.	Item Head	Item Description	Length	Width	Height	No's	Quantity	Units	Item Head Total
1	V.No: 1 to 22 Compound Wall	Texture Work	1.00	1.00	1.00	1.00	2600.00	Sft	
2	V.No: 23 to 79 Compound Wall	Texture Work	1.00	1.00	1.00	1.00	2750.00	Sft	
3	V.No: 80 to 118 & 153 to 185 Compo	Texture Work	1.00	1.00	1.00	1.00	2000.00	Sft	
4	V.No: 1 to 22 Compound Wall 119 to 152	Texture Work	1.00	1.00	1.00	1.00	2700.00	Sft	

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ESTIMATE SHEET							
Company Name:		Nilgiri Estates					
Project Name:		Nilgiri Estate			Approved By: Vijay Raj		T. Rahul
Work Description:		Compound Wall Texture					
Contractor:		A. Basha					
Prepared By:		Rahul.T					
Date:		09.15.20					
S No.	**Item Head**	**Item Description**	**Quantity**	**Units**	**Rate**	**Amount**	**Item Head Total**
1	V.No: 1 to 22 Compound Wall	Texture Work	2600.00	Sft	23.00	59,800.00	
2	V.No: 23 to 79 Compound Wall	Texture Work	2750.00	Sft	23.00	63,250.00	
3	V.No: 80 to 118 & 153 to 185 Comp	Texture Work	2000.00	Sft	23.00	46,000.00	
4	V.No: 1 to 22 Compound Wall	Texture Work	2700.00	Sft	23.00	62,100.00	
	119 to 152						
						Total	2,31,150.00

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