

Purchase Voucher

No. : PUR/10192 10193
Ref: 694 dt. 13-Jun-2020

Dated : 26-Jun-2020

Party's Name: SUP-Akshaya Traders
H.No. 6-4-392/1 New Bholakpur Secunderabad
GSTIN/UID : 36BFYPA0121A1Z3

Particulars		Amount
Doors, Door Franes & Hardware GST 18%(P)	23,000.00	₹ 27,140.00
Input CGST	2,070.00	
Input SGST	2,070.00	

On Account of :

Being amount credited to Akshaya Traders towards purchase of Chicken Mesh,plastic Gampa
against inv no: 694 dt: 13.06.2020 vide po no: 67876 dt: 10.06.2020

Amount (in words) :

Indian Rupees Twenty Seven Thousand One Hundred Forty Only

for SUP-Akshaya Traders

Prepared by: krishnaveni

Approved by

Receiver's Signature

PURCHASE DIVISION
Advice for approval for credit to supplier

Scr 2d - 40242

Date:		23/6/20		Prepared by:		T. Shastri	
PO/WO no.		67876		PO / WO Date.		10/6/20	
Supplier Name		Akshaya farday		PO/WO amount		27140	
Firm/Company		SSLP		Project		SHLP	
Sl. No.	Bill No.	Bill Date		Bill amount			
1.	694	23/6/20		27140			
2.							
3.							
4.							
Amount A - Bills total(Excluding Transport & Hamali Charges):						27140	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.			79947	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B - Other Credits :							
Amount C - Other Debits :							
Amount D (D=A+B-C) - Amount to be credited to the supplier:						27140	
Amount E - PO / WO value:						27140	
Amount F - Difference (A - E):							
Quantity received as per PO / WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☒ Approved - within acceptable limits ☐ No (explained below)				
Close PO / W/O			☒ Yes ☐ No - wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes - Rs. /- ☒ No				
Payment - due date			26/6/20				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M.D	Accounts - receiver of bill	Accountant	Accounts Manager
Sign:							
Date	23/6/20		MINISH PARIKH MANAGER PROCUREMENT		25/06/20		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude



AKSHAYA TRADERS

Suppliers : BOMBAY BROOMS, SPONGES, GOA ROPES,
BLUE SHEETS, DIAMOND MESH, FOAM SHEETS Etc.

H.No.6-4-392/1, New Bholakpur, Secunderabad-500 003.T.S.



Invoice No.

694 GSTIN : 36BFYPA0121A1Z3

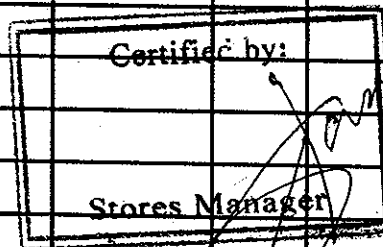
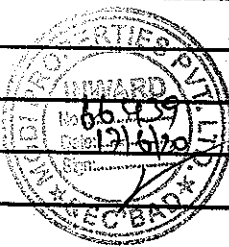
Date: 13/06/2020...

Name: Summit Sales LLP GSTIN: 36ACBPS2044C127

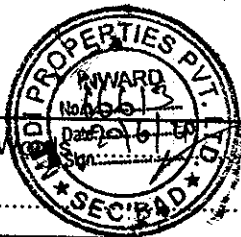
Address: P.O No. 67876

State: State Code:

Sl. No	PARTICULARS	HSN CODE	Qty	Rate	Amount	5%	12%	18%	Amount
1	Chicken mesh	7314	100	110	11000			1980	12980
2	PVC Gampa	5509	60	120	7200			1296	8496
3	Holdfast	718	100	48	4800			864	5664
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									



Mode of Payment :
Cash/Cheque/Cheque



INWARD	
Inward No: 19380	Dt: 13/6/20
MRN No: 79947	Dt: 13/6/20
Received By:	Sign: [Signature]
SUMMIT SALES LLP	

Total Amount	23000
Add CGST 9%	2070
Add SGST 9%	2070
Total GST	4140
Total Amount	27140

Rupees In Words

Receiver's Signature

For Akshaya Traders
Proprietor

Certified by:

Purchase Order

Page(s) 1 Of 1

10-06-2020 10:47:50 AM

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7



67876
03.06.20 12:48:14

Supplier Details

Akshaya Traders
6-4-392/1, New Bholakpur, Secunderbad

GSTIN 36BFYPA0121A1Z3

9381004542

9959611144

Doc No	67876	14608
Doc Date	10-06-2020	
Quote No	Nil	
Quote Date	10-06-2020	
SupplyType	Supply	

Kind Attn : A.Chandra Shekhar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2076 - Carpentry - hardware - Chicken Mesh - NA - bundles	100.00	110.00	0.00	18.00	12,980.00
2 2148 - Carpentry - hardware - Plastic gampa - other - nos	60.00	120.00	0.00	18.00	8,496.00
3 2105 - Carpentry - hardware - Holdfast - other - kgs	100.00	48.00	0.00	18.00	5,664.00
Total Order Value . . .					27,140.00

Rupees : Twenty Seven Thousand One Hundred Fourty Only.

Terms and Conditions :-**Specification / Brand** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra, 9502266233, Mahesh.

Penalty For Delay Nil**Transportation Cost** Transport cost shall be borne by us**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintainance purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Summit Sales LLP**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Akshaya Traders**

Name :

Date : _/_/

Requisition Form

Company Name:		SSLLP		Date:		09.06.2020	
Site & Phase :		SHLLP		Time:		16.30	
Supplier				Req. No.		14608	
Material required before date:				ID No.		57541	

No	Description	Size	Quantity	Units	Inward No	Date
1	FISHER PLUG 67877	5MM	50 ✓	NOS		
2	FISHER PLUG	6MM	50 ✓	NOS		
3	HOLDFAST 67876	4"	100 ✓	NOS		
4	MEASURING TAPE 67878	5MTR	20 ✓	NOS		
5	CHICKEN MESH		100 ✓	BDL		
6	PLASTIC GAMPA		60 ✓	NOS		
7	TILE GROUT-SILK 67875	1KG	70 -	NOS		
	TILE GROUT-WHITE	1KG	70 ✓	NOS		

Remarks: For stock maintainance

Prepared By	SOWMYA	Approved by	
Sign. & Date	09.06.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
09 JUN 2020
SUTAM PRADY
MANAGING DIRECTOR

Purchase Voucher

No. : PUR/0193 10194
Ref: 695 dt. 13-Jun-2020

Dated : 26-Jun-2020

Party's Name: **SUP-Akshaya Traders**
H.No. 6-4-392/1 New Bholakpur Secunderabad
GSTIN/UIN : 36BFYPA0121A1Z3

Particulars	Amount
Sundry Purchases GST 18%	5,300.00
Input CGST	477.00
Input SGST	477.00
Sundry Purchases-Nil Rated	4,600.00
	₹ 10,854.00

On Account of :

TOWARDS purchase of Brooms, Sponges, Small Brooms against bill no:-695 dt:-13.06.2020 Po-67893

Amount (In words) :

Indian Rupees Ten Thousand Eight Hundred Fifty Four Only

for SUP-Akshaya Traders

Prepared by: lavanya

Approved by

Receiver's Signature

PURCHASE DIVISION
Advice for approval for credit to supplier

SC-2d - 40234

Date:	23/06/20		Prepared by:	Sk. Cloushu Begum			
PO/WO no.	67893		PO / WO Date.	11/06/20			
Supplier Name	Akshaya Traders		PO/WO amount	10,854/-			
Firm/Company	Summit sales up		Project	Summit Housing up			
Sl. No.	Bill No.	Bill Date	Bill amount				
1.	695	13/06/20	10,854/-				
2.							
3.							
4.							
Amount A - Bills total(Excluding Transport & Hamali Charges):							
Sl. No.	DC No	DC. Date	MRN No.	10,854/-			
1.				DC matches MRN			
2.			79946	☒ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B - Other Credits :							
Amount C - Other Debits :							
Amount D (D=A+B-C) - Amount to be credited to the supplier:							
Amount E - PO / WO value:							
Amount F - Difference (A - E):							
Quantity received as per PO / WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved - within acceptable limits ☐ No (explained below)				
Close PO / WO?			☒ Yes ☐ No - wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes - Rs. /- ☒ No				
Payment - due date			23/06/20				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts - receiver of bill	Accountant	Accounts Manager
Sign:	<i>[Signature]</i>	<i>[Signature]</i>			<i>[Signature]</i>		
Date	23/06/20				23/06/20		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude



AKSHAYA TRADERS

Suppliers : BOMBAY BROOMS, SPONGES, GOA ROPES,
BLUE SHEETS, DIAMOND MESH, FOAM SHEETS Etc.

H.No.6-4-392/1, New Bholakpur, Secunderabad-500 003.T.S.



Invoice No.

695

GSTIN : 36BFYPA0121A1Z3

Date 13/6/2020

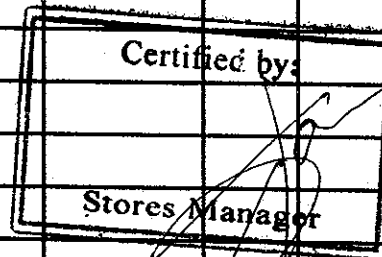
Name.....Summit Sales LLP.....GSTIN 36ACBPS2044C127

Address.....P.O No. 67893

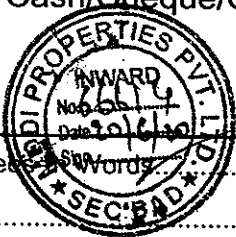
State.....

State Code.....

Sl. No	PARTICULARS	HSN CODE	Qty	Rate	Amount	5%	12%	18%	Amount
1	Big Brooms	9603	50 ✓	50	2500	—	—	—	2500.
2	Sponges	3921	500 ✓	7	3500			630	4130
3	Small Brooms	9603	300 ✓	7	2100	—	—	—	2100
4	spade with handle	1620	20 ✓	90	1800			324	2124.
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									



Mode of Payment
Cash/Cheque/Cheque No.



INWARD	
Inward No: 14383	Dt: 13/6/20
MRN No: 79946	Dt: 15/6/20
Received By:	Sign: [Signature]
SUMMIT SALES LLP	

Total Amount		9900.
Add CGST 9%	477	
Add SGST 9%	477	
Total GST	954	
Total Amount		10854.

Rupees [Amount in Words]

Receiver's Signature

For Akshaya Traders
[Signature] Proprietor

Purchase Order

Page(s) 1 Of 1

11-06-2020 2:02:36 PM



67893

03.06.20 12:48:14

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Akshaya Traders
6-4-392/1, New Bholakpur, Secunderbad

GSTIN 36BFYPA0121A1Z3

9381004542

9959611144

Doc No	67893	14610
Doc Date	11-06-2020	
Quote No	Nil	
Quote Date	11-06-2020	
SupplyType	Supply	

Kind Attn : A.Chandra Shekhar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4003 - Consumables - Bombay Broom - Big - nos	50.00	50.00	0.00	0.00	2,500.00
2 4057 - Consumables - Sponges - NA - nos	500.00	7.00	0.00	18.00	4,130.00
3 4080 - Consumables - Bombay Brooms - Other - Nos	300.00	7.00	0.00	0.00	2,100.00
4 9570 - Tools - Spade with handle - NA - nos	20.00	90.00	0.00	18.00	2,124.00
Total Order Value . . .					10,854.00
Rupees : Ten Thousand Eight Hundred Fifty Four Only.					

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra, 9502266233, Mahesh.

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintainance purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Summit Sales LLP**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Akshaya Traders**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		SSLLP		Date:		10.06.2020	
Site & Phase :		SHLLP		Time:		16.00	
Supplier				Req. No.		14610	
Material required before date:				ID No.		57556	
No	Description	Size	Quantity	Units	Inward No	Date	
1	SPACERS -ALL IN ONE 67891		5000	NOS			
2	BLUE SHEET 67892	24X18	20	NOS			
3	SPADE WITH HANDLE		20	NOS			
4	BOMBAY BROOMS 67893	BIG	50	NOS			
5	SPONGES		500	NOS			
6	BOMBAY BROOMS	SMALL	300	NOS			
7	PVC BUCKET WITH MUG 67894		10	NOS			
8	BLEECHING POWDER	25KG	8	BAGS			
Remarks:For stock maintainance							
Prepared By		SOWMYA		Approved by			
Sign.& Date		10.06.2020		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
11 JUN 2020
SOHAM MODI
MANAGING DIRECTOR