

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		24/9/20.		Prepared by:		SOWMYA	
PO/WO no.		70025		PO / WO Date.		1/9/20	
Supplier Name		Sslp.		PO/WO amount		495	
Firm/Company		NE		Project		NE	
Sl. No.	Bill No.	Bill Date	Bill amount				
1.	13360	23/9/20.	495				
2.							
3.							
4.							
Amount A – Bills total(Excluding Transport & Hamali Charges):			495				
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	11300	23/9/20	8330	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B –Other Credits :							
Amount C –Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:			495				
Amount E – PO / WO value:			4,95				
Amount F – Difference (A – E):							
Quantity received as per PO / WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☒ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. ____/- ☒ No				
Payment – due date			26.9.2020				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[Signature]		[Signature]				
Date	24/9/20		27/10/20				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 23-09-2020

Customer Details				Invoice No.		13360	
Nilgiri Estates Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad GSTIN : 36AAHFN0766F1ZA				Invoice Date.		23-09-2020	
				PO No.		70025	
				PO Date.		01-09-2020	
				Req ID		59482	
				Req Date		01-09-2020	
				Loc Req No		72944	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7667 - Stationery - other - ID Cards - NA - nos Smart cards - RFID		20	21.00	420.00	18	75.60
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST		CGST	SGST	Total Taxable Amount		420.00	75.60
		37.80	37.80	Total Invoice Amount		495.60	
Rupees : Four Hundred Ninty Five and Paise Sixty Only.							

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 Of 1

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From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

70025
03.09.20 11:46:55

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	70025	72944
Doc Date	01-09-2020	
Quote No	Nil	
Quote Date	08-06-2020	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7667 - Stationery - other - ID Cards - NA - nos Smart cards - RFID	20.00	21.00	0.00	18.00	495.60
Total Order Value . . .					495.60

Rupees : Four Hundred Ninty Five and Paise Sixty Only.

Terms and Conditions :-

Specification / Brand Amazon brand items

Payment Terms After delivery

Tax Included in the above prices

Delivery Date With in day

Delivery Location Nilgiri Homes Phase - II
Sy.No.143/133/134/135/136, Rampally Village.
Phone. Malleshham 9553797190

Penalty For Delay Nil

Transportation Cost Nil

Warranty Nil

Advance Paid Nil

Other Terms We reserve the rights to reject the items if not as specified, above order is for labour attendance record purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks Nil

For **Nilgiri Estates**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : ____/____/____

Requisition Form

Company Name:		NILGIRI ESTATES		Date:		31.08.2020	
Site & Phase :		NILGIRI ESTATE		Time:		12:30	
Supplier				Req. No.		72944	
Material required before date:					ID No.		59482

No	Description	Size	Quantity	Units	Inward No	Date
1	Calmshell Cards	STD	20	Nos		
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: - For Site Use purpose

Prepared By		Bhargavi		Approved by			
Sign. & Date		31.08.2020		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:				Date:			
Site & Phase :				Time:			
Supplier				Req. No.			
Material required before date:			Urgent		ID No.		

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						

Remarks:

Prepared By				Approved by			
Sign. & Date				Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

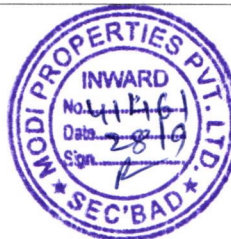
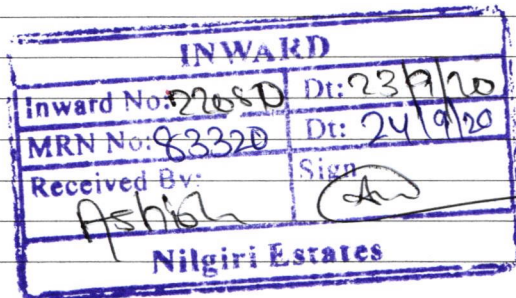
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 23-09-2020

Customer Details		DC No.	11300
Nilgiri Estates		DC Date.	23-09-2020
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad		PO No.	70025
		PO Date.	01-09-2020
		Req ID	59482
		Req Date	01-09-2020
GSTIN : 36AAHFN0766F1ZA		Loc Req No	72944
	Description of Goods	HSN/SAC	Qty
1	7667 - Stationery - other - ID Cards - NA - nos		20
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 23-09-2020

Customer Details				Invoice No.	13360		
Nilgiri Estates				Invoice Date.	23-09-2020		
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad				PO No.	70025		
				PO Date.	01-09-2020		
				Req ID	59482		
				Req Date	01-09-2020		
GSTIN : 36AAHFN0766F1ZA				Loc Req No	72944		
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14							
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