PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	24/9/20.	Prepared by:	SOWMYA
PO/WO no.	70576.	PO / WO Date.	21/9/20.
Supplier Name	SSllp.	PO/WO amount	8,230.
Firm/Company	NE	Project	NE
~~Sl. No.~~	~~Bill No.~~	~~Bill Date~~	~~Bill amount~~
1.	13359	23/9/20.	8,230
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			8,230

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	11299	23/9/20	83319	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	8,230
Amount E – PO / WO value:	8,230
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	**26.9.2020**
Remarks:_	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya		APPROVED 07 OCT 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	24/9/20	7/10					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	13359
Nilgiri Estates	Invoice Date.	23-09-2020
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	70576
	PO Date.	21-09-2020
	Req ID	60028
	Req Date	19-09-2020
GSTIN : 36AAHFN0766F1ZA	Loc Req No	72982

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7109 - Plumbing - other - Araldite - other - gms	3506	10	577.50	5,775.00	18	1,039.50
2	6621 - Paints - Janta pasta - NA - Nos	3506	20	60.00	1,200.00	18	216.00
3							
4							
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6							
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IGST	CGST	SGST				
			Total Taxable Amount	6,975.00		1,255.50
	627.75	627.75	Total Invoice Amount	8,230.50		

Rupees : Eight Thousand Two Hundred Thirty and Paise Fifty Only.

for Summit Sales LLP

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 69734
Date 28/9
Sign.

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 22-09-2020 3:52:34 PM Original 70576

17.09.20 3:46:38

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	70576	72982
	Doc Date	21-09-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	21-09-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7109 - Plumbing - other - Araldite - other - gms	10.00	577.50	0.00	18.00	6,814.50
2	6621 - Paints - Janta pasta - NA - Nos	20.00	60.00	0.00	18.00	1,416.00
					Total Order Value . . .	**8,230.50**

Rupees : Eight Thousand Two Hundred Thirty and Paise Fifty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Nilgiri Homes Phase - II Sy.No.143/133/134/135/136, Rampally Village. Phone. Mallesham 9553797190
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For ***Nilgiri Estates***

Authorised Signatory

22/09/2020

Name : ______

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______

Date : __/__/____

Requisition Form

Company Name:	NILGIRI ESTATES	Date:	19.09.2020
Site & Phase :	NILGIRI ESTATE	Time:	11:23
Supplier		Req. No.	72982
Material required before date:		ID No.	60028

No	Description	Size	Quantity	Units	Inward No	Date
1	Janatha paste	400 Grams	20	Nos		
2	Aerolite 70576	500 Grams	10	Nos		
3						
4						
5						
6						
7						
8						
9						
10						

APPROVED
21 SEP 2020
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: - For Site use purpose

Prepared By	Anil.M	Approved by	
Sign.& Date	19.09.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:	Urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	11299
Nilgiri Estates	DC Date.	23-09-2020
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	70576
	PO Date.	21-09-2020
	Req ID	60028
GSTIN : 36AAHFN0766F1ZA	Req Date	19-09-2020
	Loc Req No	72982

	Description of Goods	HSN/SAC	Qty
1	7109 - Plumbing - other - Araldite - other - gms	3506	10
2	6621 - Paints - Janta pasta - NA - Nos	3506	20
3			
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INWARD
Inward No: 22079 Dt: 23/9/20
MRN No: 83319 Dt: 24/9/20
Received By: Ashish Sign
Nilgiri Estates

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 41560
Date 28/9
Sign.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	13359
Nilgiri Estates	Invoice Date.	23-09-2020
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	70576
	PO Date.	21-09-2020
	Req ID	60028
GSTIN : 36AAHFN0766F1ZA	Req Date	19-09-2020
	Loc Req No	72982

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7109 - Plumbing - other - Araldite - other - gms	3506	10	577.50	5,775.00	18	1,039.50
2	6621 - Paints - Janta pasta - NA - Nos	3506	20	60.00	1,200.00	18	216.00
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15							

INWARD
Inward No: 7075 Dt: 23/9/20
MRN No: 83319 Dt: 24/9/20
Received By: Ashok Sign
Nilgiri Estates

IGST	CGST	SGST				
			Total Taxable Amount	6,975.00		1,255.50
	627.75	627.75	Total Invoice Amount	8,230.50		

Rupees : Eight Thousand Two Hundred Thirty and Paise Fifty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction