PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	29/9/20.	Prepared by:	SOWMYA
PO/WO no.	70685	PO / WO Date.	23/9/20
Supplier Name	ss llp.	PO/WO amount	3,526.
Firm/Company	ssov llp	Project	cssov llp
Sl. No.	Bill No.	Bill Date	Bill amount
1.	13439	28/9/20	3,024
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3,024

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	11375	28/9/20		☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No
Amount B –Other Credits :_				-
Amount C –Other Debits :_				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				3,024
Amount E – PO / WO value:				3,526.
Amount F – Difference (A – E):				

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ☐ No (explained below)
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☐ No
Payment – due date	**3.10.2020**

Remarks:_ Part bill received.

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]	APPROVED 07 OCT 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	29/9/20	7/10					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	13439
SY NO. 291, Cherlapally, Hyderabad	Invoice Date.	28-09-2020
	PO No.	70685
	PO Date.	23-09-2020
	Req ID	60121
GSTIN : 36ADBFS3288A2Z7	Req Date	23-09-2020
	Loc Req No	156011

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4022 - Consumables - Dettol - NA - nos	3401	6	82.00	492.00	18	88.56
	Hand wash						
2	4112 - Consumables - Sanitizer - 500 ml - Nos		2	200.00	400.00	12	48.00
3	4014 - Consumables - Colin - 500ml - nos	3402	6	77.00	462.00	18	83.16
4	4046 - Consumables - Phinyle - 1Ltr - nos	2907	3	50.00	150.00	18	27.00
5	4001 - Consumables - Air Freshner - NA - nos	3307	3	82.00	246.00	18	44.28
	Room freshner						
6	4001 - Consumables - Air Freshner - NA - nos	3307	6	82.00	492.00	18	88.56
7	4008 - Consumables - Cleaning Cloth - other - nos	6307	12	16.00	192.00	5	9.60
8	4040 - Consumables - Mopping Cloth - NA - nos	6307	12	16.00	192.00	5	9.60
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IGST	CGST	SGST	Total Taxable Amount	2,626.00		398.76
	199.38	199.38	Total Invoice Amount	3,024.76		

Rupees : Three Thousand Twenty Four and Paise Seventy Six Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. INWARD No. 69866 Date 30/9 Sign. SEC'BAD

Purchase Order

 25-09-2020 15:14:06

70685
21.09.20 12:56:23

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	70685	156011
	Doc Date	23-09-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	23-09-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4022 - Consumables - Dettol - NA - nos *Hand wash*	6.00	82.00	0.00	18.00	580.56
2	4112 - Consumables - Sanitizer - 500 ml - Nos	2.00	200.00	0.00	12.00	448.00
3	4014 - Consumables - Colin - 500ml - nos	6.00	77.00	0.00	18.00	545.16
4	4046 - Consumables - Phinyle - 1Ltr - nos	3.00	50.00	0.00	18.00	177.00
5	4001 - Consumables - Air Freshner - NA - nos *Room freshner*	3.00	82.00	0.00	18.00	290.28
6	4001 - Consumables - Air Freshner - NA - nos	6.00	82.00	0.00	18.00	580.56
7	4008 - Consumables - Cleaning Cloth - other - nos	12.00	16.00	0.00	5.00	201.60
8	4040 - Consumables - Mopping Cloth - NA - nos	12.00	16.00	0.00	5.00	201.60
9	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	5.00	85.00	0.00	18.00	501.50
				Total Order Value . . .		**3,526.26**

Rupees : Three Thousand Five Hundred Twenty Six and Paise Twenty Six Only.

→ Part bill received of Rs. 3024/- B.no: 13439 dt: 28/9/20, and bal. bill of Rs. 502/- to be received.
Uf 7/10/20.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : ____________

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Company Name:	Silver Oak Villas LLP	Date:	22-09-2020
Site & Phase :	Silver Oak Villas	Time:	14.00
Supplier		Req. No.	156011
Material required before date:		ID No.	60121

No	Description	Size	Quantity	Units	Inward No	Date
1	Handwash		06	bottles		
2	**Sanitizers**		02	Nos		
3	Colin		06	bottles		
4	Phenyl		03	bottles		
5	Yellow cloth		12	Nos		
6	White cloth 70685		12	Nos		
7	Lizol		05	Nos		
8	Air Freshener		06	Nos		
9	Room Freshener		03	Nos		
10						

Remarks: -For office use purpose

Prepared By	Mona	Approved by	
Sign.& Date	22-09-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	DC No.	11375
SY NO. 291, Cherlapally, Hyderabad	DC Date.	28-09-2020
	PO No.	70685
	PO Date.	23-09-2020
	Req ID	60121
GSTIN : 36ADBFS3288A2Z7	Req Date	23-09-2020
	Loc Req No	156011

	Description of Goods	HSN/SAC	Qty
1	4022 - Consumables - Dettol - NA - nos	3401	6
2	4112 - Consumables - Sanitizer - 500 ml - Nos		2
3	4014 - Consumables - Colin - 500ml - nos	3402	6
4	4046 - Consumables - Phinyle - 1Ltr - nos	2907	3
5	4001 - Consumables - Air Freshner - NA - nos	3307	3
6	4001 - Consumables - Air Freshner - NA - nos	3307	6
7	4008 - Consumables - Cleaning Cloth - other - nos	6307	12
8	4040 - Consumables - Mopping Cloth - NA - nos	6307	12
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INWARD WITH TIME: 14:30
Inward No. 14804 Dt. 28/9/20
MRN No: 83486 Dt: 29/9/20
Received By: Sign:
SILVER OAK VILLAS LLP

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 41593
Date: 6/10
Sign:

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

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INWARD WITH TIME: 14:30
Inward No. 14804 Dt. 28/9/20
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SILVER OAK VILLAS LLP

IGST	CGST	SGST				
			Total Taxable Amount	2,626.00		398.76
	199.38	199.38	Total Invoice Amount	3,024.76		

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