PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	25/9/20.	Prepared by:	SOWMYA
PO/WO no.	70601	PO / WO Date.	21/9/20
Supplier Name	SS llp.	PO/WO amount	2,937
Firm/Company	YKNM	Project	YKNM
Sl. No.	Bill No.	Bill Date	Bill amount
1.	13384	24/9/20	2,937
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,937

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	11324	24/9/20	83363	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No
Amount B –Other Credits :_				–
Amount C –Other Debits :_				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				2,937
Amount E – PO / WO value:				2,937
Amount F – Difference (A – E):				–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☐ No
Payment – due date	**26.9.2020**
Remarks:_	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]	[signature] APPROVED 07 OCT 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	25/9/20	7/10					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	13384
Kadakia and Modi Housing	Invoice Date.	24-09-2020
SY NO. 1139, Shameerpet, Hyderabad, Road Opposite Orange Bowl -	PO No.	70601
	PO Date.	21-09-2020
	Req ID	60039
	Req Date	21-09-2020
GSTIN : 36AAHFK8714A1ZJ	Loc Req No	21517

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7555 - Stationery - other - Paper - A4 - bundles	4810	10	230.00	2,300.00	12	276.00
2	7560 - Stationery - other - Pen - NA - nos Blue	9608	10	3.50	35.00	12	4.20
3	7560 - Stationery - other - Pen - NA - nos Black	9608	10	3.50	35.00	12	4.20
4	7505 - Stationery - other - Binder Clips - other - Big	8305	3	40.00	120.00	18	21.60
5	7505 - Stationery - other - Binder Clips - other - Small	8305	3	40.00	120.00	18	21.60
6							
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15							

IGST	CGST	SGST				
			Total Taxable Amount	2,610.00		327.60
	163.80	163.80	Total Invoice Amount	2,937.60		

Rupees : Two Thousand Nine Hundred Thirty Seven and Paise Sixty Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 69759 Date 28.9.20 Sign.

Authorised signatory

Purchase Order

 21-09-2020 14:35:42 Original

70601
21.09.20 12:56:22

From Company : **Kadakia and Modi Housing**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAHFK8714A1ZJ

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad **GSTIN** 36ACQFS2044C1Z7 040-66335551 9618244433	**Doc No**	70601	21517
	Doc Date	21-09-2020	
	Quote No	Nil	
	Quote Date	21-09-2020	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7555 - Stationery - other - Paper - A4 - bundles	10.00	230.00	0.00	12.00	2,576.00
2	7560 - Stationery - other - Pen - NA - nos *Blue*	10.00	3.50	0.00	12.00	39.20
3	7560 - Stationery - other - Pen - NA - nos *Black*	10.00	200.00	0.00	12.00	2,240.00
4	7505 - Stationery - other - Binder Clips - other - boxes *Big*	3.00	40.00	0.00	18.00	141.60
5	7505 - Stationery - other - Binder Clips - other - boxes *Small*	3.00	20.00	0.00	18.00	70.80
					Total Order Value . . .	**5,067.60**

Rupees : Five Thousand Sixty Seven and Paise Sixty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Bloomdale Sy. No. 1139, Shameerpet, Hyd. Take Rd Opp. Orange Bowl Phone. Mobile no. 9100461618 (Mr.Vijay Bhasker - Admin)
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For ***Kadakia and Modi Housing***

Authorised Signatory

22/09/2020

Name : ____________

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Kadakia & Modi Housing	Date:	19-09-2020
Site & Phase:	Bloomdale	Time:	05:35
Supplier		Req. No.	21517
Material required before date:	urgent	ID No.	60039

No	Description	Size	Quantity	Units	Inward No	Date
1	Paper bundles	A4	10	Nos		
2	Blue pen	-	10	Nos		
3	Binder clips	Small	03	box		
4	Binder clips	Big	03	box		
4	Black pen	-	10	Nos		
5						
6						
7	70601					
9						
10						
11						

APPROVED
21 SEP 2020
MINISH PARIKH
MANAGER PROCUREMENT

Remarks : For site used purpose

Prepared By	G.Rahul	Approved by	
Sign. & Date	19-09-2020	Sign. & Date	

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	11324
Kadakia and Modi Housing	DC Date.	24-09-2020
,SY NO. 1139, Shameerpet, Hyderabad, Road Opposite Orange Bowl -	PO No.	70601
	PO Date.	21-09-2020
	Req ID	60039
	Req Date	21-09-2020
GSTIN : 36AAHFK8714A1ZJ	Loc Req No	21517

	Description of Goods	HSN/SAC	Qty
1	7555 - Stationery - other - Paper - A4 - bundles	4810	10
2	7560 - Stationery - other - Pen - NA - nos	9608	10
3	7560 - Stationery - other - Pen - NA - nos	9608	10
4	7505 - Stationery - other - Binder Clips - other - boxes	8305	3
5	7505 - Stationery - other - Binder Clips - other - boxes	8305	3
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19	Timed 15:00 TS10 UB 8387		
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23	INWARD		
24			
25	Inward No: 16460 Dt: 24/09/20		
26	MRN No: 83363 Dt: 25/09/20		
27	Received By: N.FMAJ Sign: N.FMJ		
28	Kadakia & Modi H...		
29			
30			

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No: 41533 Date: 29/9 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Kadakia and Modi Housing	Invoice No.	13384
SY NO. 1139, Shameerpet, Hyderabad, Road Opposite Orange Bowl -	Invoice Date.	24-09-2020
	PO No.	70601
	PO Date.	21-09-2020
	Req ID	60039
	Req Date	21-09-2020
GSTIN : 36AAHFK8714A1ZJ	Loc Req No	21517

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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15							

INWARD
Inward No: 6460 Dt: 24/09/20
MRN No: 83363 Dt: 25/09/20
Received By: NHMS Sign:
Kadakia & Modi Housing

IGST	CGST	SGST				
			Total Taxable Amount	2,610.00		327.60
	163.80	163.80	Total Invoice Amount		2,937.60	

Rupees : Two Thousand Nine Hundred Thirty Seven and Paise Sixty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction