PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	09-10-20	Prepared by:	Prabhakar.P
PO/WO no.	68368	PO / WO Date.	29-6-20
Supplier Name	Digital Marketing	PO/WO amount	4,07,100-00
Firm/Company	Villa orchids llp	Project	VOC
Sl. No.	Bill No.	Bill Date	Bill amount
1	137	30.6.20	1,76,410-00
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,76,410-00

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			83672	□ Yes ✓ □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	
Amount C –Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,76,410-00
Amount E – PO / WO value:	4,07,100-00
Amount F – Difference (A – E): GST-18%	2,30,690-00

Quantity received as per PO /WO	□ Yes □ Excess received □ Short received ✓ □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (~~explained below)
Close PO / W?O	□ Yes □ No ✓ – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.______/- □ No ✓
Payment – due date	**12-10-20**

Remarks: Bill was misplaced, duplicate attached with 8st confirmation! NOC taken from accounts. Can be process.

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]					
Date		9/10/20					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Original

DIGITAL MARKETING

PLOT NO45 TO 53 SURVEY NO 216 AND 217

CHAKRIPURAM KUSHAIGUDA KAPRA MUICIPALITY

KEESARA MANDAL

Telangana

GSTIN : 36AAKFD9292K1ZR

TAX INVOICE

Billing Address	Shipping Address	
VILLA ORCHIDS LLP 5-4-187/3 & 4 , 2ND FLOOR , M.G. ROAD, SECUNDERABAD. GSTIN : 36AANFG4817C1ZH Phone :	VILLA ORCHIDS LLP JANAPRIYA , KOWKUR. Telangana GSTIN : 36AANFG4817C1ZH Phone :	Invoice No : 137 Date : 30-06-2020 Transporter: AP36V7173 PO No PO Date: DC No: DC Date:

SNo	Description	HSN / SAC	Qty	Rate	Gross Amount	Discount	Taxable Value	CGST Rate	CGST Amt	SGST Rate	SGST Amt	IGST Rate	IGST Amt	Net Amount
1	600X600 VITRIFIED TILES	69072100	325.00	542.80	176410.00		149500.00	9.00	13455.00	9.00	13455.00			176410.00

MODI PROPERTIES PVT. LTD. * SEC'BAD * INWARD No: 69968 Date: 9/10/20 Sign: Neha

Our Bank Details : 325.00	Gross Amount :	1,76,410.00
DIGITAL MARKETING	Discount Amount :	
BANK NAME: HDFC BANK LTD	Gross - Discount :	1,76,410.00
ACCOUNT NO: 50200007473682	Taxable Amount :	1,49,500.00
BRANCH: SAINAIKPURI	CGST :	13,455.00
HDFC0000126	SGST :	13,455.00
	IGST :	
	Invoice Amount :	1,76,410.00

Rupees : One Lakhs Seventy Six Thousand Four Hundred Ten only.

for DIGITAL MARKETING

DIGITAL MARKETING

Customer's Signature

Signature

Purchase Order

 29-06-2020 1:42:53 PM

68368
24.06.20 12:19:12

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details			
Digital Marketing	**Doc No**	68368	63409
Plot no-45-53, Bhagavan Colony,Near: Chakripuram X Roads, Nagaram Main road, Hyderabad.	**Doc Date**	29-06-2020	
	Quote No	NIL	
GSTIN -	**Quote Date**	29-06-2020	
040-69992188 9885673235	**SupplyType**	Supply	

Kind Attn : Praveen Patel

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	IGST	Amount
1	9059 - Tiles - Vitrified Floor Tiles - 2 ft x 2 ft - Boxes	750.00	460.00	0.00	18.00	407,100.00
					Total Order Value . . .	**407,100.00**

Rupees : Four Lakh(s) Seven Thousand One Hundred Only.

Part received

Terms and Conditions :-

Specification / Brand	Brand is Nitco , Bibiilos modelrate per sft is Rs.29.66 +18% GST, Box sft is 15.5, 4 tiles in box, 30 kgs weight approx
Payment Terms	After Delivery & Production of bill
Tax	Included
Delivery Date	Same Day
Delivery Location	Villas Orchids Behind: Janapriya, Kowkur. Phone. 9502232100/9502266233
Penality For Delay	Nil
Transportation Cost	Extra from local supplier approx
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, damage is in suppliers account, above order for V.no.37,131,132,127,282,284,286,294,101,128 ,purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

Ist Bill no 135 Amount Rs 1,76,410/-

Balance has to be received Rs 2,30,690/-

1/2/2020.

Grand Bill

Bill no: 137 received

Bill not received

09-10-2020

For *Villa Orchids LLP*

Authorised Signatory

Name : 30/06/2020

Accepted the above Terms And Conditions

For *Digital Marketing*

Name :

Date : __/__/____

Purchase Order

 29-06-2020 1:42:53 PM Original / Office Copy / Purchase Div.Copy

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details			
Digital Marketing	**Doc No**	68368	63409
Plot no-45-53, Bhagavan Colony,Near: Chakripuram X Roads, Nagaram Main road, Hyderabad.	**Doc Date**	29-06-2020	
	Quote No	NIL	
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Remarks	Nil

For *Villa Orchids LLP*

Authorised Signatory

Name : 30/06/2020

Accepted the above Terms And Conditions

For *Digital Marketing*

Name : ____________

Date : __/__/____

Requisition Form - Virtrified tiles										
Company		Villa orchids LLP		Site & Phase	: Villa orchids					
Req. no.		63409		Req. Date	29 June 2020					
Material required before		30 June 2020		ID no.	58024					
Prepared by:		S Sharvani		Approved by (sign):		A Suresh				
Flat / Block no:		V.NO 37,131,132&127 & 282,284,286,294 & 101& 128								
Name of the supplier		SSLLP								
Required for		10	Villas							
S No.	Item Description	Units	Qty required per villa	No of flats	Quantity required	Qty Available at site	Balance Qty to be ordered	Inward No	Date	
1	Vitrified tiles (24" x 24")	Box	75.0	10	750.0	-	750.0			
2					-	-	-			
	Total									

58368

APPROVED BY
29 JUN 2020
SOHAM MODI
MANAGING DIRECTOR

Purchase Order

 29-06-2020 12:47:05 PM Original / Office Copy / Purchase Div.Copy

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details			
Digital Marketing	**Doc No**	68368	63409
Plot no-45-53, Bhagavan Colony,Near: Chakripuram X Roads, Nagaram Main road, Hyderabad.	**Doc Date**	29-06-2020	
	Quote No	NIL	
GSTIN -	**Quote Date**	29-06-2020	
040-69992188 9885673235	**SupplyType**	Supply	

Kind Attn : Praveen Patel

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Payment Terms After Delivery & Production of bill

Tax Included

Delivery Date Same Day

Delivery Location Villas Orchids
Behind: Janapriya, Kowkur.
Phone. 9502232100/9502266233

Penality For Delay Nil

Transportation Cost Extra from local supplier approx

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications, damage is in suppliers account, above order for V.no.37,131,132,127,282,284,286,294,101,128 ,purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks Nil

APPROVED BY
29 JUN 2020
SOHAM MODI
MANAGING DIRECTOR

For *Villa Orchids LLP*

Authorised Signatory

Name : 30/06/2020

Accepted the above Terms And Conditions

For ***Digital Marketing***

Name :

Date : _/_/__

							NOS		TS 08UA 9758	Salman			
			PoNo 68295										
15095	30/06/20	13:46	Digital Marketing PoNo-68368	1) Vitrified Tiles	2'x2'	325	BOX	137	AP36V 7173	VOC			
15096	30/06/20	16:04	" PoNo 68368	1) Vitrified Tiles	2'x2'	325	BOX	135	AP28Y 5033	VOC			
15097	30/06/20	16:15	Summit sales LLP PoNo 66776	1) Tan brown granite 2) " do 3) do beading 4) do	38"x12" (457) 6'0"x3'3" (...) 5'0"x0'5" (0'5") 38"x6'6" (6.3)	152 14 30 03	NO'S NO'S NO'S NO'S	3102	AP29U 1063	Chandu			