PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	24/9/20.	Prepared by:	SOWMYA
PO/WO no.	70581	PO / WO Date.	21/9/20
Supplier Name	SSllp.	PO/WO amount	2,173.
Firm/Company	NE	Project	NE
~~Sl. No.~~	~~Bill No.~~	~~Bill Date~~	~~Bill amount~~
1.	13362	23/9/20.	1,949
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,949

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	11302	23/9/20	83321	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,949
Amount E – PO / WO value:	2,173
Amount F – Difference (A – E):	224/-

Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~☑ Yes □ No (explained below)~~
Excess / short material received	□ ~~Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	□ Yes ☑ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- □ No
Payment – due date	**26.9.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya		APPROVED 07 OCT 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	24/9/20.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

ORIGINAL INVOICE

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Nilgiri Estates	Invoice No.	13362
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	Invoice Date.	23-09-2020
	PO No.	70581
	PO Date.	21-09-2020
	Req ID	59999
	Req Date	18-09-2020
GSTIN : 36AAHFN0766F1ZA	Loc Req No	72976

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7555 - Stationery - other - Paper - A4 - bundles	4810	5	230.00	1,150.00	12	138.00
2	7560 - Stationery - other - Pen - NA - nos	9608	30	3.50	105.00	12	12.60
	Blue						
3	4112 - Consumables - Sanitizer - 500 ml - Nos		1	200.00	200.00	12	24.00
4	4009 - Consumables - Coconut Broom - other - nos	9603	20	16.00	320.00	0	0.00
	BIG						
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	1,775.00		174.60
	87.30	87.30	Total Invoice Amount	1,949.60		

Rupees : One Thousand Nine Hundred Fourty Nine and Paise Sixty Only.

for Summit Sales LLP

Authorised signatory

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 69737 Date 28/9 Sign.

Subject to Hyderabad Jurisdiction

Purchase Order

21-09-2020 14:35:42

Original

70581
17.09.20 3:46:38

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	70581	72976
Doc Date	21-09-2020	
Quote No	Nil	
Quote Date	21-09-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7555 - Stationery - other - Paper - A4 - bundles	5.00	230.00	0.00	12.00	1,288.00
2	7560 - Stationery - other - Pen - NA - nos *Blue*	30.00	3.50	0.00	12.00	117.60
3	4112 - Consumables - Sanitizer - 500 ml - Nos	2.00	200.00	0.00	12.00	448.00
4	4009 - Consumables - Coconut Broom - other - nos *BIG*	20.00	16.00	0.00	0.00	320.00
				Total Order Value . . .		**2,173.60**

Rupees : Two Thousand One Hundred Seventy Three and Paise Sixty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Nilgiri Homes Phase - II Sy.No.143/133/134/135/136, Rampally Village. Phone. Mallesham 9553797190
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

① Part Bill Received
Bill NO - 13362
Amt - 1,949
Dt - 23/09/20
Bill Receivable - 224
Kutti
06/10.

For ***Nilgiri Estates***
Authorised Signatory
22/09/2020
Name :
Contact : -

Accepted the above Terms And Conditions
For ***Summit Sales LLP***
Name :
Date : __/__/____

Requisition Form

Company Name:	NILGIRI ESTATES	Date:	17.09.2020
Site & Phase :	NILGIRI ESTATE	Time:	13:35
Supplier		Req. No.	72976
Material required before date:		ID No.	59999

No	Description	Size	Quantity	Units	Inward No	Date
1	A4 Size Papers	STD	5	Bundles		
2	Sanitizer	STD	2	Nos		
3	Coconut Brooms	BIG	20	Nos		
4	Blue Pens	STD	3	Packets		
5						
6						
7						
8						
9						
10						

P.O.:4058\

APPROVED
22 SEP 2020
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: - For Site use purpose

Prepared By	Bhargavi	Approved by	
Sign.& Date	17.09.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:	Urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	11302
Nilgiri Estates	DC Date.	23-09-2020
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	70581
	PO Date.	21-09-2020
	Req ID	59999
	Req Date	18-09-2020
GSTIN : 36AAHFN0766F1ZA	Loc Req No	72976

	Description of Goods	HSN/SAC	Qty
1	7555 - Stationery - other - Paper - A4 - bundles	4810	5
2	7560 - Stationery - other - Pen - NA - nos	9608	30
3	4112 - Consumables - Sanitizer - 500 ml - Nos		1
4	4009 - Consumables - Coconut Broom - other - nos	9603	20
5			
6			
7			
8			
9			
10			
11			
12			
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17			
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28			
29			
30			

INWARD

Inward No: 72081 | Dt: 23/9/20

MRN No: 83321 | Dt: 24/9/20

Received By: Ashish | Sign

Nilgiri Estates

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 41462
Date 28/9
Sign.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Nilgiri Estates	Invoice No.	13362
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	Invoice Date.	23-09-2020
	PO No.	70581
	PO Date.	21-09-2020
	Req ID	59999
GSTIN : 36AAHFN0766F1ZA	Req Date	18-09-2020
	Loc Req No	72976

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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	Blue						
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4	4009 - Consumables - Coconut Broom - other - nos	9603	20	16.00	320.00	0	0.00
	BIG						
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD
Inward No: 22051 Dt: 28/9/20
MRN No: 83321 Dt: 24/9/20
Received By: Achyl Sign
Nilgiri Estates

IGST	CGST	SGST				
			Total Taxable Amount	1,775.00		174.60
	87.30	87.30	Total Invoice Amount		1,949.60	

Rupees : One Thousand Nine Hundred Fourty Nine and Paise Sixty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction