

PURCHASE DIVISION
Advice for approval for credit to supplier.

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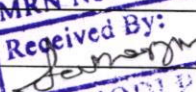
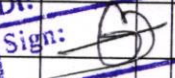
Date: 07/10/20		Prepared by: Kuntli	
PO/WO no. 10753		PO / WO Date. 25/09/20	
Supplier Name Vivid world		PO/WO amount 271.40	
Firm/Company Summit sales LLP		Project Head office	
Sl. No.	Bill No.	Bill Date	Bill amount
1.	1826	21/09/20	271.40/-
2.			
3.			
4.			
Amount A - Bills total(Excluding Transport & Hamali Charges):			271.40/-
Sl. No.	DC No	DC. Date	MRN No. DC matches MRN
1.	1826	21/09/20	☐ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
4.			☐ Yes ☐ No
Amount B - Other Credits :			-
Amount C - Other Debits :			-
Amount D (D=A+B-C) - Amount to be credited to the supplier:			271.40/-
Amount E - PO / WO value:			271.40/-
Amount F - Difference (A - E):			-
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved - within acceptable limits ☐ No (explained below)	
Close PO / W/O		☒ Yes ☐ No - wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes - Rs. ____/- ☒ No	
Payment - due date		12/10/20	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign: Kuntli			
Date: 07/10			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

70753

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,
Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868

TAX INVOICE

Invoice No. : 1826					Transport Mode :										
Invoice Date : 21/09/2020					Vehicle Number :										
Reverse Charge (Y/N) :					Date of Supply :										
State : TELANGANA			Code	36											
Bill to Party					Ship to Party										
Address: M/S.SUMMIT SALES LLP, 5-4-187/3&4, 2 ND FLOOR, SOHAM MANSION, MG ROAD , SECBAD.					GATE PASS NO:2175										
GST: 36ACQFS2044C1Z7..					GSTIN :										
State : TELANGANA			Co de		State :				Code						
Product Description	HSN Code	U O M	Qty	Rate	Amount	TAXABLE VALUE	CGST		SGST		TOTAL				
							RATE	AMT	RATE	AMT					
HP 12A LASER TONER REFILLING	3707		01	230.00	230.00	41.40	9%	20.70	9%	20.70	271.40				
INWARD Inward No: 489 MRN No: Received By:  MODIPROPERTIES Date: 21/9/20 Sign: 															
					230.00	41.40					271.40				
RS. TWO HUNDRED SEVENTY ONE AND FORTY PAISE ONLY (RS.271.40)					230.00										
INWARD No: 6982 Date: 21/9/20 Sign:  MODIPROPERTIES PVT.LTD. SEC'BAD					ADD :CGST 9%		20.70								
					ADD: SGST 9%		20.70								
					Total Amount After Tax		271.40								
					GST on Reverse Charge										
Bank Details		 Common Seal			Certified that the particulars given above are true and correct										
Bank Name : INDIAN BANK	FOR VIVID WORLD Authorized Signatory 														
Branch : Narayanguda Branch															
Bank A/C : 406746378															
Bank IFSC : IDIB000N015															

Purchase Order

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25-09-2020 15:14:06



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21.09.20 12:59:15

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Vivid World 204, Kubera Towers, Narayanaguda, Hyderabad. GSTIN 36AVTPS1528D1ZB 6682-3161/ 6682-3171 92462-15868	Doc No	70753	16517
	Doc Date	25-09-2020	
	Quote No	Nil	
	Quote Date	25-09-2020	
	SupplyType	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3523 - Computers and Peripherals - Toner refill - NA - nos	1.00	230.00	0.00	18.00	271.40
Total Order Value . . .					271.40
Rupees : Two Hundred Seventy One and Paise Fourty Only.					

Terms and Conditions :-

Specification /	As per details given in the quotation
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Same Day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penalty For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not conforming to quality and specifications. Above order for K.Prasad
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Summit Sales LLP**

Authorised Signatory

Name : _____

Contact :-

Accepted the above Terms And Conditions

For **Vivid World**

Name : _____

Date : ____/____/____

Requisition Form

Company Name:		Summit sales		Date:		21-09-2020	
Site & Phase :		Head Office		Time:		16517	
Supplier				Req. No.		60212	
Material required before date:					ID No.		

No	Description	Size	Quantity	Units	Inward No	Date
1	12A toner Refilling		1	No		
2						
3						
4						
5						
6						
7						
8						
9						
10						

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Remarks: This is for Kprasad printer							
Prepared By		Suneel		Approved by			
Sign. & Date		21-09-2020		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.