

Annexure - A - Send Weekly Details of labour charges					
Name of contractor:		Surasani Constructions			
Company name:		GVDC			
Project name:		Genopolis			
Date:	From:	To:	07.10.2020		
	08.10.2020				
Sl. No.	Worker Type	Quantity	Rate	Amount	
1	Civil Work				
2	Civil Work				
3	Mason	3	700	2,100.00	
4	Male Helper	5	500	2,500.00	
5					
6					
7					
8					
9					
10					
11					
12					
Total				4,600.00	
Payment recommended by project manager:					
Payment approved by MD:					
Prepared by:		Approved by:		MDs approval	
Name	Nidhi				
Date	08.10.2020				
Note:					
1. Attach attendance summary from database					
2. Recommend payment as per our guideline rates for wages.					

APPROVED BY
09 OCT 2020
SOHAM MOJI
MANAGING DIRECTOR

P. J. Nidhi

Annexure - B - Send Weekly
Details of hire charges

Name of contractor:		Surasani Constructions			
Company name:		GVDC			
Project name:		Genopolis			
Date:		08.10.2020			
From		01.10.2020		To 07.10.2020	
Sl. No.	Equipment Type	Quantity	Rate	Units	Amount
1	JCB			0 Hrs	-
2	Tractor			0	-
3	Hitachi			0	-
4	Compressor			0	-
4	Tipper			0	-
5					-
6					-
7					-
8					-
9					-
10					-
11					-
12					-
Total					-
Prepared by:		Approved by:		MDs approval	
Name	Nidhi				
Sign					
Date	08.10.2020				
Note:					
1. Attach hirecharges summary from database					
2. Recommend payment as per our guideline rates for hirecharges.					

R. J. Nidhi

