PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28/9/20.	Prepared by:	SOWMYA
PO/WO no.	70671	PO / WO Date.	23/9/20.
Supplier Name	SSllp	PO/WO amount	868
Firm/Company	Voc llp	Project	Voc llp
Sl. No.	Bill No.	Bill Date	Bill amount
1.	13420	26/9/20.	868
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			868

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	11356	26/9/20	83461	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
Amount B –Other Credits :_				-
Amount C –Other Debits :_				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				868
Amount E – PO / WO value:				868
Amount F – Difference (A – E):				-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ ~~Yes □ No (explained below)~~
Excess / short material received	□ ~~Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____ ☑ No
Payment – due date	**3.10.2020**
Remarks:_	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]	APPROVED 12 OCT 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	28/9/20	12/10					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	13420
Villa Orchids LLP	Invoice Date.	26-09-2020
Behind Janapriya, Kowkur, Hyderabad	PO No.	70671
	PO Date.	23-09-2020
	Req ID	60118
	Req Date	23-09-2020
GSTIN : 36AANFG4817C1ZH	Loc Req No	63531

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4080 - Consumables - Bombay Brooms - Other - Nos	9603	48	8.30	398.40	0	0.00
2	4057 - Consumables - Sponges - NA - nos	3921	48	8.30	398.40	18	71.70
3							
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11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	796.80		71.70
	35.85	35.85	Total Invoice Amount	868.51		

Rupees : Eight Hundred Sixty Eight and Paise Fifty One Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. INWARD No. 63984 Date: 30/9 Sign: SEC'BAD

Purchase Order

 23-09-2020 2:06:13 PM Original / (

70671
21.09.20 12:56:23

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	70671	63531
	Doc Date	23-09-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	23-09-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4080 - Consumables - Bombay Brooms - Other - Nos	48.00	8.30	0.00	0.00	398.40
2	4057 - Consumables - Sponges - NA - nos	48.00	8.30	0.00	18.00	470.11
					Total Order Value . . .	**868.51**

Rupees : Eight Hundred Sixty Eight and Paise Fifty One Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Villas Orchids Behind: Janapriya, Kowkur. Phone. 9502232100/9502266233
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Villa Orchids LLP*

Authorised Signatory

23/09/2020

Name :

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name :

Date : __/__/____

Requisition Form

Company Name:	VOC LLP	Date:	22-09-2020
Site & Phase:	VOC	Time:	13:19
Supplier:		Req. No.	63531
Material required before :	**24.09.2020**	ID No.	60118

No	Description	Size	Quantity	Units	Inward No	Date
1	Bombay brooms	Small	04	Dozen		
2	Sponges 70671	Std	04	Dozen		

APPROVED
23 SEP 2020
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: For voc office purpose

Prepared By	K.Sneha	Approved by	A Suresh
Sign.& Date	22-09-2020	Sign. & Date	22-09-2020

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	11356
Villa Orchids LLP	DC Date.	26-09-2020
Behind Janapriya, Kowkur, Hyderabad	PO No.	70671
	PO Date.	23-09-2020
	Req ID	60118
	Req Date	23-09-2020
GSTIN : 36AANFG4817C1ZH	Loc Req No	63531

	Description of Goods	HSN/SAC	Qty
1	4080 - Consumables - Bombay Brooms - Other - Nos	9603	48
2	4057 - Consumables - Sponges - NA - nos	3921	48
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INWARD
Inward No: 15348 Dt: 26/09/20
MRN No: 83461 Dt: 28/09/20
Received By: Sign:
VILLA ORCHIDS LLP

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 41549
Date: 29/9
Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 TRANSIT COPY

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	13420
Villa Orchids LLP	Invoice Date.	26-09-2020
Behind Janapriya, Kowkur, Hyderabad	PO No.	70671
	PO Date.	23-09-2020
	Req ID	60118
GSTIN : 36AANFG4817C1ZH	Req Date	23-09-2020
	Loc Req No	63531

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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INWARD
Inward No: 15348 Dt: 26/09/20
MRN No: 83461 Dt: 28/09/20
Received By: Sign:
VILLA ORCHIDS LLP

IGST	CGST	SGST	Total Taxable Amount	796.80		71.70
	35.85	35.85	Total Invoice Amount	868.51		

Rupees : Eight Hundred Sixty Eight and Paise Fifty One Only.

for Summit Sales LLP

Authorised signatory

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