

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		12/10/20		Prepared by:		D.SOWMYA																									
PO/WO no.		70279		PO / WO Date:		9/9/20																									
Supplier Name		Y. pushpalatha		PO/WO amount		10,600																									
Firm/Company		voc llp		Project		Voc llp.																									
Sl. No.	Bill No.	Bill Date		Bill amount																											
1	211	1/10/20		12,455																											
2																															
3																															
4																															
Amount A – Bills total(Excluding Transport & Hamali Charges):						12,455																									
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN																											
1.	5	26/9/20	83463	☒ Yes ☐ No																											
2.				☐ Yes ☐ No																											
3.				☐ Yes ☐ No																											
Amount B – Other Credits : Transportation charges						Trans chgs 1855																									
Amount C – Other Debits :																															
Amount D (D=A+B-C) – Amount to be credited to the supplier:						12,455																									
Amount E – PO / WO value:						10,600																									
Amount F – Difference (A – E): GST-18%																															
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)																												
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)																												
Excess / short material received			☒ Approved – within acceptable limits ☐ No (explained below)																												
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)																												
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. ____/- ☒ No																												
Payment – due date			17.10.2020																												
Remarks:																															
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Approved by</td> <td>Purchase Officer</td> <td>Purchase Manager</td> <td>Procurement Manager</td> <td>MD</td> <td>Accounts – receiver of bill</td> <td>Accountant</td> <td>Accounts Manager</td> </tr> <tr> <td>Sign:</td> <td><i>Sowmya</i></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Date</td> <td>12/10/20</td> <td colspan="3" style="text-align: center;"> APPROVED 15 OCT 2020 MINISH PARIKH MANAGER PROCUREMENT </td> <td></td> <td></td> <td></td> </tr> </table>								Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager	Sign:	<i>Sowmya</i>							Date	12/10/20	APPROVED 15 OCT 2020 MINISH PARIKH MANAGER PROCUREMENT					
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager																								
Sign:	<i>Sowmya</i>																														
Date	12/10/20	APPROVED 15 OCT 2020 MINISH PARIKH MANAGER PROCUREMENT																													

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN :36APYPY9568E1ZM

TAX INVOICE

Cell : 8897895924

Composite Scheme

**Y. PUSHPALATHA****GARDEN CONTRACTOR**

H.No. 4-1270, Marthanda Nagar, New Hafeezpet,

Ranga Reddy Dist., Hyderabad - 500 049.



M/s. Villa Orchids. H.P. St.No. **211** Date 01/10/2020
Raukur. Hyd. D/C. No. 05 Date 25/9/20
 Party GST No.: P.O.No. 70279 Date:

S.No.	PARTICULARS	HSN Code	Qty.	Rate	AMOUNT Rs. Ps.
1	Supply of Carpet grass		1000 sq ft		12,455.20

**BANK DETAILS:**

YESHAMONI PUSHPALATHA

H.D.F.C. Bank, Branch Kondapur, Hyderabad.

A/c.: 50100308647051

IFSC Code: HDFC0002019

TOTAL

12,455.20

Rupees inwards: twelve Thousand four
Hundred fifty five only.

For Y. PUSHPALATHA

Authorised Signatory

Purchase Order

Page(s) 1 Of 1

09-09-2020 1:05:52 PM



70279

08.09.20 12:15:09

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details

Y PUSHPALATHA
4-1270, Marthanda nagar, New Hafeezpet, Ranga Reddy Dist, Hyderabad

GSTIN 36APYPY9568E1ZM

8897895924

Doc No	70279	63516
Doc Date	09-09-2020	
Quote No	Nil	
Quote Date	09-09-2020	
SupplyType	Supply	

Kind Attn : Radha Krishna

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6016 - Miscellaneous - Carpet Grass - NA - sft	1,000.00	10.00	0.00	6.00	10,600.00
Total Order Value . . .					10,600.00
Rupees : Ten Thousand Six Hundred Only.					

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Within 7 days

Delivery Location Villas Orchids
Behind: Janapriya, Kowkur.
Phone. 9502232100/9502266233

Penalty For Delay Nil

Transportation Cost Extra.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for V.no.55,220,218,125 purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Villa Orchids LLP**

Authorised Signatory

Name :

Name :

Accepted the above Terms And Conditions

For **Y PUSHPALATHA**

Date : _/_/_

Requisition Form

Company Name:		VOC LLP		Date:		08-09-2020	
Site & Phase:		VOC		Time:		11.00	
Supplier:				Req. No.		63516	
Material required before :		12-09-2020		ID No.		59726	
No	Description	Size	Quantity	Units	Inward No	Date	
1	CARPET GROSS	2'.0"	1000	Sft			
2							
3							
4							
5							
Remarks: For VOC Villas Lawn Inside Areas laying work purpose(villa nos are 55,220&218&125)							
Prepared By		A Suresh		Approved by			
Sign.& Date		08-09-2020		Sign. & Date			

✓

APPROVED BY
- 4 SEP 2020
SOHAM MODI
MANAGING DIRECTOR

GSTIN :36APYPY9568E1ZM

DELIVERY CHALLAN

Cell : 8897895924

Composite Scheme

**Y. PUSHPALATHA**

GARDEN CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet,
Ranga Reddy Dist., Hyderabad - 500 049.

M/s.

villa Orchids LLP
Koukur. Hyd.

D.C.No.

05

Date

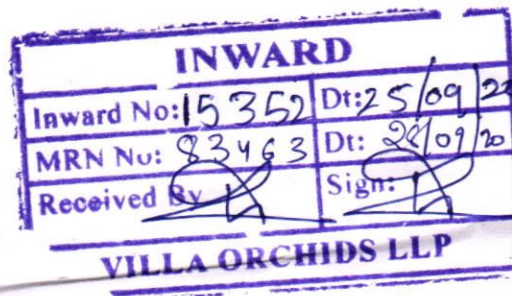
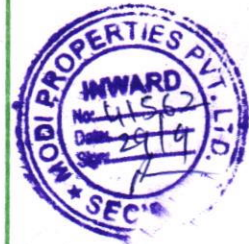
25/09/2020

P.O.No.

70279

Party GST No.:

S.No.	PARTICULARS	Quantity.
1	Carpet grass	1000.SFT
2	Trans pat Extra.	1



12:35

Reciever's Signature

For Y. PUSHPALATHA

Authorised Signatory