

AGH – Karan Mehtas Daily Report. – 10-05-2017 – Reviewed by Soham on 11-5-17

Report Date:	10-05-2017	Time:	6:30 pm
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Requisitions follow up. (where material is not fully received)

Requisition No.	Category	Remarks
52071	Shahbad stone	Partial material received on site 105 stones as the delivery vehicle was full - received
52072	Cement Jali	Purchased – local purchase
52075	Flush doors	Delivery on 10-05-2017 - received
52073	Kaddappa Stone	Will be purchased locally on Wednesday.
52078	Mattress	Delivery on 12-05-2017 - local purchase
52079	Foam Board	Waiting from approval from Soham Modi - ???
52086	MS sheet	Delivery on 12-05-2017
52090	Steel Ms angle	PO raised and material delivery on 12-05-2017
52091	Steel Ms angle	PO raised and material delivery on 12-05-2017
52092	Steel Ms section	PO raised and material delivery on 12-05-2017

Material requirement (requisitions to be made)

Type of material	Required for	Requisition to be sent by date
Robo sand	Gayatri Township shouldering and Villas and compound wall PCC	NA
Granite	For Gayatri Township and Labour Quaters	NA
Steel	For high mast light	
Led flood lights 30W Philips – 8 nos	For high mast light	
Almarah	For files storage	
9” cc pipe	For nala on sagar road	
Cement blocks	Labour qtrs.	
Plastic chairs – 6 nos	For site office	

Deployment of labour – work under progress. (mention all contractors working at site – use separate row for each type of task)

Contractor type	Contractor name	No. of labour working	Desc. of work under progress.
Earthwork/civil	Radha Krishna	02- labours 01-masons	Curing for compound wall and marking of Villa No. 3 and 4
Centering	Madhusudhan	4-Masons	Villa No 7 – Pedestal concreting work completed.

		14- Labours	Villa no 6 – footings and pedestal work completed except one footing. Villa no 5- footings and pedestal completed. Villa no 4- PCC work and footing marking work completed Villa no 3 - PCC work underway Villa no 2- excavation work in progress
Road work	Mallaiah	01- Labours	Internal Road work under progress – south side minor work pending CC road completed Sagar road – completed – minor works pending
Centering	Ellesh	06 - Labours 01- Maison	Compound wall columns: Total 55, Completed 25, Balance 30 . South side concreting of Footings work completed Villa no 22- excavation work in progress Villa no 30- excavation work done. Trench making on process. Today no work in progress as labors and contractor are on leave for 2 days
Earth work & civil	Anajanilu	2 labours 1 maison	Gayatri Township road – nala work under progress.
Earthwork	Ananth Reddy & Ram Babu	1- labours	Villa no 48 and 57 earth work, Excavation done of Villa no. 57 and marking of Villa no. 48 I is done.
Earth Work	Padma	09	CC side filling work completed
Laxminiah	Tree	02	Tree Guards setting work

Deployment for labour – for new works to be started.

Contractor type	Contractor name	No. of labour required	Labour will be deployed from	Desc. of new work.
Civil		4 masons 6 labours		Labour qtrs. And other civil works

Other issues at site – that require Sohann's attention.

S. No.	Issue.
1.	Ram Babu has not been trained on site. He is still unaware of many things. How to we work on site till 10 as saidulu is also on leave and Friday we have submit bills and vouchers and Ram Babu doesnt know how to make bills and vouchers. – Madhu and Praveen are training him for site Praveen has trained Ram babu about how to make requisition and which registers what to check how to make vouchers. How to use happay card etc. We need an excavation Drawing same as A1 type villa for A2 so that we can know how to make a trench.
2.	Priority of work: a. Madusudhan - Footings / RCC of villa no 2 to 7 – complete Plinth of 5 to 7 by 25-5, footings of 2 to 4 by 25-5-17

	b. Ellesh - Footing for villa no 22 and 30 to new contractor - complete PCC by 25-5-17 c. Rambabu - Anant Reddy - Footing for villa no 48 and 57 to new contractor - complete PCC by 25-5-17 d. Compound wall RCC work to be completed by 30-5-17 e. Labour quarters - complete 2 qtrs @ 2 nos per week from 25-5-17 f. Sagar road tree plantation by - 30-5-17. Make 90 tree guards. g. Nala work at Gyarathi township - complete by 18-5-17
3.	Other guidelines: a. Bills must be made for work completed every wed and thu. b. Vouchers for sat payment must be made and approved by Friday. c. All payments to contractors and building material suppliers must be made on sat. d. For work not completed estimate work done and pay 80% of amount after deduction of on a/c paid. e. Get ledger statement of on a/c and loans given every thu. Compare before making vouchers / request for payment. f. DO NOT DUSGISE DEPT WORK AS JOB WORK. g. Requisitions must be signed by site in charge / engg every day. h. Material cannot be received at site in absence of engg or admin. i. Originals plans don't move out of site office except for photo copying purpose. j. All original bills labour contractor to be maintained at site. Send scanned copy to HO.

S no.	Date	Task	Remarks.
1.	27.4.17	Rcc road sholder - fill upto 3 ft - Fill it with morrum - 1:2 slope	In Process- deployed the Labor today
2.	27.4.17	Raise all RCC columns where no steel put lock set and make it. Raise upto 4 ft above road ffl. - after approval from soham.	Waiting for your approval. U have asked to raise to a height of 4'
3.	27.4.17	Floating coloums to be done on 2 footings when there is trunk.	Excavation not yet done .
4.	4-5-17	Make pay-orders for brokers - owners share.	As Ajay and Sujay are in the USA, Sujay has asked me to hand over 5,75,00/- to Yadgiri in cheque for clearing the dues of the brokers
5.	4-5-17	Plot leveling of plot nos 16 to 66 & 91 to clubhouse Fill grassy soil in plots nos 67 to 90 Max depth 3 ft below road ffl.	Started from Villa no. 16 to 66 and started dumping at villa no. 67 to 89. Should we even excavate Club house and Villa no. 90 instruction given will start from 11-05-2017
6.	4-5-17	Remove grassy soil now. And balance when good earth is required.	???
7.	4-5-17	Rcc road cutting center of road and @ of ever 20ft.	
		Measure and make plan of all rcc marking columns. Mark distance between columns, distance from north edge of road, distance to south edge of compound wall. Measure both diagonals. Make sketch. Send to	

		Ho by 6 pm on sat 13-5-17.	
8.	4-5-17	Start creche at site as soon as 4 qtrs are completed	
9.	4-5-17	High mast lights – 2 nos to be fixed. Make one now and second after approval of 1 st one.	High mast lights requisition made for material , waiting for the approval of Design from Soham Modi to go ahead with the work
10.	4-5-17	Estimate of monthly admin cost. Signed by accountant.	
11.	4-5-17	Fill back of 2 to 7. Upto footing ht fill with good mohhrum. After that any earth.	Will start the filling of villa no. 6 and 7 once we finish the footings of Villa no. 6 11 footing concreting done will start the work of filling from 12-05-2017
12.	4-5-17	1 ½ “ hdpe pipe from villa no 1 to villa no 15 for curing.	Requisition made will reach the site on Friday- 12-05-2017
13.	4-5-17	Fix 500 lts tank for bathrooms on 3' x 3' x 1.5' crs platform	Requisition made will reach the site on Friday 12-05-2017
14.	4-5-17	Two tables for site office – complete by 18-5	
15.	4-5-17	Get 2 desks from PMRII – when they shift to new site office.	
16.	4-5-17	Make 4 nos 5 ft ms stools + 2 nos 7 ft stools	
17.	11-5-17	Update material register missing entries by end of day.	
18.	11-5-17	Ask Kirthi to had over com	
19.	11-5-17	Put up list of phone numbers of staff related to AGH on notice board.	
20.	11-5-17	Impose fine on Vijay as follows: Rs 500 for not updating req no 52084 after receipt of material Rs. 500 if 2 old panel doors are not received at site by 12-5-17	
21.	11-5-17	Get details of ferrous sulphate cement.	
22.	11-5-17	Get soil testing done at villa no 57, 2, 34 & 25	
23.	11-5-17	Make 3 copies of plans in flat files with plastic cover: a. All plans related to layout and common amenities, labor qtrs. Etc. b. Villa type A1 c. Villa type A2	
24.	11-5-17	Curb stone mould get from sob or check which site has it.	
25.	11-5	Make following bills by 12-5: a.	
26.	11-5-17	Note on accounts: a. Check loan vs on a/c paid to Madhusudhan	

		b. D Arijaiah – 9k bill sent - check c. Release Rs. 30K to Madhusudhan d. Release Rs. 20K to Elleshham e. Release Rs. 25K to Krishna f. Make estimate of work done by G venketesh – 10K paid. Check if bills were made. g. Make bill of Khaja khan h. On account paid to several contractors. Check why payment was made. Make bills where work is done. i. Sens bills / vouchers for balance 20% payment to granite suppliers.	
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