PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	26/9/20	Prepared by:	SOWMYA
PO/WO no.	70467	PO / WO Date.	16/9/20
Supplier Name	Anisha Associates	PO/WO amount	25,582
Firm/Company	SSllp	Project	Shllp.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	109	21/9/20.	25,582
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			25,582

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			83067	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
Amount B –Other Credits :			transportation charges	354
Amount C –Other Debits :				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				25,936
Amount E – PO / WO value:				25,582
Amount F – Difference (A – E):				–

Quantity received as per PO /WO	□ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ ~~No (explained below)~~
Excess / short material received	□ ~~Approved~~ – within acceptable limits □ No (explained below)
Close PO / W?O	□ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____ □ No
Payment – due date	**3.10.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya		APPROVED 15 OCT 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	26/9/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ANISHA ASSOCIATES

Pidilite
Building Bonds

AUTHORISED DISTRIBUTORS :
DR FIXIT, ROFF, MYK, ZYDEX & CERA CHEM CONSTRUCTION CHEMICALS
No. 3-6-98, Vasavi Towers, Below Cafe Coffee Day,
West Marredpally Main Road, Secunderabad - 500 026.
✆ : 040-48509804, Mob : 9246589804 E-mail : anishaassociates68@gmail.com
GSTIN : 36ABTPV3594Q1Z8

Buyer / To M/s Summit Sales llp
M.G Road, Sec-Bad
GSTNo: 36 ACGFS
2044 C1Z7

No. 109 Date : 21/09/2020
Your order No. 70467 Date 16/9/2020
Our D.C. No. 336 Date : 17/9/2020
Documents Sent through

26/9/20

S.No.	DESCRIPTION	Packing	Qty.	Unit Price	AMOUNT Rs.	Ps.
1)	Zylosil	1ltr	10	1568.00	15680	00
2)	Shrink free (crackfill)	750ml	20	300.00	6000	00
	Transportation charges				300	00
			Total Taxable		21,980	00
			CGST @ 9%		1978	20
			SGTS @ 9%.		1978	20
			IGST @		/	
			TOTAL		25,936	00

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 69671
Date 28/9
Sign.

Rupees Twenty five Thousand Nine Hundred and Thirty six Rupees only

Goods once sold will not be taken back or exchanged
Subject to Hyderabad Jurisdiction.

P. Sadashiva
For **Anisha Associates**

<u>DELIVERY CHALLAN</u>

Pidilite
Building Bonds

ANISHA ASSOCIATES

Authorised Distributors : DR FIXIT, ROFF, FOSROC,
MYK & CERA CHEM Construction Chemicals

No. 3-6-98, Vasavi Towers, Below Cafe Coffee Day,
West Marredpally Main Road, Secunderabad - 26.
©: 040- 4850 9804, Mobile : 92465 89804

No. 336 Date : 17/09/2020

To M/s Summit Sales LLP
Po no: 70467 Edt: 16/9/2020

S.No	DESCRIPTION	Packing	Quantity
1)	Zycosil	1 ltr	10 nos ✓
2)	Shrink free	750ml	20 nos ✓
			30 nos

MODI PROPERTIES PVT. LTD.
INWARD
No: 41225
Date: 20/9

INWARD
Inward No: 14919 Dt: 17/9/20
MRN No: 83067 Dt: 18/9/20.
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

GSTIN : 36ABTPV3594Q1Z8

For **ANISHA ASSOCIATES**

P. Sadashiva

Customer Signature

Purchase Order

 16-09-2020 3:36:13 PM

70467
14.09.20 5:37:49

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Anisha Associates	**Doc No**	70467	14901
No.3-6-98, Vasavi Towers, Boosareddyguda, West Marredpally, Main Road, Secunderabad.	**Doc Date**	16-09-2020	
	Quote No	Nil	
GSTIN 36ABTPV3594Q1Z8 NA	**Quote Date**	16-09-2020	
66209804 9246589804	**SupplyType**	Supply	

Kind Attn : Mr. Kishan Raj

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3140 - Chemicals - Zycosil - NA - ltrs *1 ltr*	10.00	1,568.00	0.00	18.00	18,502.40
2	3107 - Chemicals - Crack Fill - NA - kgs *Paste*	20.00	300.00	0.00	18.00	7,080.00
				Total Order Value . . .		**25,582.40**

Rupees : Twenty Five Thousand Five Hundred Eighty Two and Paise Fourty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	On complete delivery of all maerials only.
Tax	Inclusive of all GST taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintain purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For ***Summit Sales LLP***
Authorised Signatory

Name : 16/09/2020

Accepted the above Terms And Conditions
For ***Anisha Associates***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	16.09.2020
Site & Phase :	SHLLP	Time:	10.30
Supplier		Req. No.	14901
Material required before date:		ID No.	59928.

No	Description	Size	Quantity	Units	Inward No	Date
1	CRACKFILL 70467		20	NOS		
2	ZYCOSIL	1LTR	20	NOS		
3	STREET LIGHTS 70468	50W	10	NOS		
4						
5						
6						
7						
8						
9						
10						

APPROVED
16 SEP 2020
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: FOR STOCK MAINTENANCE AT SSLLP

Prepared By	SOWMYA	Approved by	
Sign.& Date	16.9.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.