## PURCHASE DIVISION Advice for approval for credit to supplier

| Date:    14/10/20   PO/WO no.   Foggle   Poggle   Poggl   Poggle   Poggle   Poggle   Poggle   Poggle   Poggle   Poggle |                                |             |                      | Prepared  | by:     |                                   | 7. Shash<br>5/10/20 |                     |  |  |
|--|--------------------------------|-------------|----------------------|---|---------|-----------------------------------|---------------------|---------------------|--|--|
| PO/WO no.  | 700                            | 196         |                      | PO / WO   | Date.   |                                   | 5/10/               | 20                  |  |  |
| Supplier Name  | Eleg-t                         | 2-te        | ٠ .                  | PO/WO   | amount  |                                   | 920                 |                     |  |  |
| Firm/Company   | viola                          | honey       | 1                    | Project   |         |                                   | vista               |                     |  |  |
| Sl. No.  | Bill No.                       |             |                      | Bill Date   |         |                                   | Bill amount         |                     |  |  |
| 1  | 020                            | 1           |                      | 5   | 10      | 120                               | 920                 |                     |  |  |
| 2  | 2                              |             |                      |   |         |                                   | 1                   |                     |  |  |
| 3  |                                |             |                      |   |         |                                   |                     |                     |  |  |
| 4  |                                |             |                      |   |         |                                   |                     |                     |  |  |
| Amount A – Bill  | ls total(Excluding Trans       | sport & Har | nali Charg           | es):  |         |                                   | 920                 |                     |  |  |
| Sl. No. DC   | No                             | DC. Date    | 2                    |   | MRN 1   | No.                               | DC matches M        | RN                  |  |  |
| 1.   |                                |             |                      |   | NA Q    | 3895                              | □ Yes □ No          |                     |  |  |
| 2.   |                                |             |                      |   |         | 30.,                              | □ Yes □ No          |                     |  |  |
| 3.   |                                |             |                      |   |         |                                   | □ Yes □ No          |                     |  |  |
| Amount B –Othe   | er Credits :Transportation     | on charges  |                      |   |         |                                   | _                   |                     |  |  |
| Amount C –Othe   | er Debits :                    |             |                      |   |         |                                   | _                   |                     |  |  |
| Amount D (D=A  | A+B-C) – Amount to be          | credited to | the supplie          | er:   |         |                                   | 920                 |                     |  |  |
| Amount E – PO  | / WO value:                    |             |                      |   |         | 920                               |                     |                     |  |  |
| Amount F – Diff  | ference (A – E): GST-1         | 8%          |                      |   |         |                                   | _                   |                     |  |  |
| Quantity receive   | d as per PO /WO                |             | □ Yes □              | Excess rec  | eived 🗆 | Short received                    | l   Other (explain  | ned below)          |  |  |
| Is difference bet  | ween PO / Bill acceptab        | ole?        | ,□ Yes □             | .□ Yes □ No (explained below)                               |         |                                   |                     |                     |  |  |
| Excess / short m   | aterial received               |             | Q Appro              | pproved – within acceptable limits   No (explained below)   |         |                                   |                     |                     |  |  |
| Close PO / W?O   |                                |             | □ Yes □              | Yes □ No – wait for balance material □ No (explained below) |         |                                   |                     |                     |  |  |
| Advance paid / F   | PDC given (deduct whe          | n paying)   | □ Yes - I            | Rs. /-  | □ No    |                                   |                     |                     |  |  |
| Payment – due d  | ate                            |             | 16/                  | 10/20   |         |                                   |                     |                     |  |  |
| Remarks:   |                                |             |                      | 4   |         | ,                                 |                     |                     |  |  |
|  |                                |             |                      |   |         |                                   |                     |                     |  |  |
| Approved by  | Purchase Purch<br>Officer Mana |             | rocuremen<br>Manager | t M   | D       | Accounts –<br>receiver of<br>bill | Accountant          | Accounts<br>Manager |  |  |
| Sign:  | 10                             |             |                      |   |         |                                   |                     |                     |  |  |
| Date   | infolas                        |             |                      |   |         |                                   |                     |                     |  |  |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

|   | Origna   | al for Receipient  | ☐ Duplic   | ate for Sup   | oplier / Tra  | nsporter   | ☐ Triplic  | Supplier                 | CASH   CREDIT                                |   |
|---|--|--|--|---|---|--|--|--------------------------|--|---|
| 36AJBPK0412E1   |  | •  |  |   | 23  |  | -  |                          | 76 80  | CASIT   CREDIT  |
|   |  |  |  | ant E1  |   |  |  |                          |  |   |
|   |  |  | /7/3, Karbala I  |   |   |  |  |                          |  |   |
| /4  | Proventors I A   | Phone: 0-<br>Annunciators I Switch   | 40- 6638-535   |   |   |  |  | coccorio                 | e I Oil Spale                                |   |
| ELEGANT   |  | ransfromers   L.E.D Li   |  |   |   |  |  |                          |  |   |
| Reverse Charge  |  |  | B. 12.1  | 6 - q-p   |   | tion Mode  |  | lot Appli                |  |   |
| nvoice Number :   |  |  |  |   | Vehicle/LR  |  |  | lot Appli                |  |   |
| nvoice Date :<br>State :  | 05 October 20<br>Telangana   |  | State Code :   | 3.6   | Date of Su<br>Place of Su   |  |  | 5 Octobe<br>Ivderaba     |  |   |
| , tate  | reidilgana   |  |  | s of Buy  |   |  |  | , yacı aba               | <u> </u>                                     |   |
| Name : M/s Vi   | sta Homes  |  |  |   |   |  | Not Applicab   | le                       |  | Date : - x -  |
| Address : 5-4-187/3 & 4, 2nd Floor, Soham Mansion, Purchase Order N   |  |  |  |   | Order No. :   | 70996  |  |                          | Date: 05.10.2020                             |   |
|   | na Gandhi Road,  |  |  |   | Delivery Lo   | cation :   | Site: Vista Ho   | mes, Sy.                 | No. 193, Kapr                                | a, Hyderabad  |
| Secunderabad - 500003   |  |  |  | ☐ Against De  | livery  | ☐ Against P                                      | roforma Invoice  |                          |  |   |
| State : Telanga   |  |  | State Code :   | 3-6   | Term of F   | ayment :   | - /  |                          | days from date                               |   |
|   |  |  | _  |   |   |  |  | 1                        |  |   |
| SI. No.   | Description of   | of Goods   | HSN/SAC  | Quantity  | UoM   | CGST %   | SGST %   | 165T %                   | Rate   | Amount  |
| 1 20mm x  | 72pcs Base Saddl   | les  | 7307   | 4.00  | Boxes   | 9.00   | 9.00   | 0.00                     | 195.00                                       | 780.00  |
|   |  |  |  |   |   |  |  |                          |  |   |
|   |  |  |  |   |   |  | 7  |                          |  |   |
|   |  |  |  |   |   |  | В  | +                        |  |   |
|   |  |  |  |   |   |  |  |                          |  |   |
|   |  |  |  |   | PERT  | 1/2  |  |                          |  |   |
|   |  |  | No. Company  | 1/3   | INC. VAR  | 12/19  |  |                          |  |   |
| and the same  |  |  | -  | 1/~   |   |  |  |                          |  |   |
| T I   | INV  | VARD   |  | 10  | No. Boy   | 73   |  |                          |  | AND THE RESERVE OF THE PERSON |
| 1.000   | with the same of t | AQ Dt: Agl.  | 2.0  | G   | No. Date 3  | 0  |  | _                        |  |   |
|   | ard No: 252  | 48 Dt:09 10  | 20   | QQ  | No. Date  | 0  |  |                          |  |   |
| MR  | ard No: 252<br>N No: 232   | 48 Dt: 69 10   | 20   | QQ.   | Date 1  | 0  |  |                          |  |   |
| MR  | ard No: 252  | 48 Dt:09 10  | 20   |   | No Bold Date 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1  |  |  |                          |  |   |
| MR  | ard No: 252<br>N No: 232   | 48 Dt: 09 in   |  | O.  |   |  | -  |                          |  |   |
| MR  | ard No: 252<br>N No: 232   | 48 Dt: 09 in   | 20   | rds:  |   |  | Total Amour  | nt Before                | · Tax:                                       | 780.0   |
| Reo   | N No: 232<br>N No: 232<br>elved by   | A8 Dt: 09 in  Sign Like  Sign Like  Hotnes  Tal Invoice Amo  |  | rds:  |   |  | Total Amour<br>Add : C G S T   |                          | Tax:   | , , , , ,   |
| Reo   | N No: 232<br>N No: 232<br>elved by   | A8 Dt: 09 in  Sign Like  Sign Like  Hotnes  Tal Invoice Amo  |  | rds:  |   |  |  | •                        | Tax: : :                                     | 780.0<br>70.2<br>79.2   |
| Reo   | N No: 232<br>N No: 232<br>elved by   | A8 Dt: 09 in  Sign Like  Sign Like  Hotnes  Tal Invoice Amo  | unt in Wor   | rds:  |   |  | Add : C G S T  |                          | Tax:   | 70.2  |
| Rupees: Nine  | No: 238 No: 23 | A8 Dt: 09 in Olichia Signification of the Control o | unt in Wor   |   | Enid<br>* Luisant<br>* Cunder   |  | Add : C G S T<br>Add : S G S T   |                          | :  | 70.2<br>70.2  |
| Rupees: Nine  | No: 238 No: 23 | A8 Dt: 09 in Olichia Signification of the Control o | etails:  |   | Ent.  | 725  | Add : C G S T<br>Add : S G S T<br>Add : I G S T  | oortation                | :  | 70.2<br>70.2<br>0.0   |
| Rupees: Nine  Name of the Bank Branch Address Receiver's              | No: 238 No: 23 | Dt: 9 In Dt: Signification of the Signification of  | etails:  Account No IFS Code   | : 5 0 2 0 0<br>e : H D F C 0<br>s and Condit  | 009719<br>0000042<br>tions:   | 7 2 5  | Add: C G S T<br>Add: S G S T<br>Add: I G S T<br>R/o + Transp                               | oortation                | :  | 70.2<br>70.2<br>0.0<br>-0.4<br>Rs. 920.00   |
| Rupees: Nine  Name of the Bank Branch Address Receiver's              | No: 238 No: 23 | Our Bank De la Coods of the la | etails:  Account No  IFS Code  Terms  nce sold will no   | : : 5 0 2 0 0<br>: : H D F C 0<br>s and Condi   | 0 0 9 7 1 9<br>0 0 0 0 0 4 2<br>tions :   | 7 2 5  | Add: C G S T<br>Add: S G S T<br>Add: I G S T<br>R/o + Transp                               | oortation                | :      | 70.2<br>70.2<br>0.0<br>-0.4<br>Rs. 920.00   |
| Rupees: Nine  Name of the Bank Branch Address Receiver's              | No: 238 No: 23 | Our Bank De 1. Goods of 2. Interest  | etails:  Account No  IFS Code  Term:  Ince sold will no at 24% P. A. w   | : 50200<br>: HDFC0<br>s and Condito<br>to be taken b  | 0 0 9 7 1 9<br>0 0 0 0 0 4 2<br>tions :<br>pack of excha  | 7 2 5  | Add: C G S T<br>Add: S G S T<br>Add: I G S T<br>R/o + Transp                               | oortation                | :      | 70.2<br>70.2<br>0.0<br>-0.4<br>Rs. 920.00   |
| Rupees: Nine  Name of the Bank Branch Address Receiver's              | No: 238 No: 23 | Dt: 99 in Dt: Signification Our Bank De Der Der Der Der Der Der Der Der Der D  | etails:  Account No IFS Code Terms Ince sold will no at 24% P. A. w & responsibilit  | a : 5 0 2 0 0 e : H D F C 0 s and Conditot be taken b ill be charged y cease on the   | 0 0 9 7 1 9<br>0 0 0 0 0 4 2<br>tions :<br>daffter  | 7 2 5  | Add: C G S T<br>Add: S G S T<br>Add: I G S T<br>R/o + Transp                               | oortation                | :      | 70.2<br>70.2<br>0.0<br>-0.4<br>Rs. 920.00   |
| Rupees: Nine  Name of the Bank Branch Address Receiver's              | No: 238 No: 23 | Dt: 99 In Dt: 5 grand    Part of the State    Our Bank Do    Our B | etails:  Account No  IFS Code  Term:  Ince sold will no at 24% P. A. w   | s : 5 0 2 0 0 s : H D F C 0 s and Conditot be taken b ill be charged y cease on the   | 0 0 9 7 1 9<br>0 0 0 0 0 4 2<br>tions:<br>ack of excha  | 7 2 5  | Add: C G S T<br>Add: S G S T<br>Add: I G S T<br>R/o + Transp                               | for El                   | egant Enterpr                                | 70.2<br>70.2<br>0.0<br>-0.4<br>Rs. 920.00   |
| Rupees: Nine  Name of the Bank Branch Address  Receiver's with Name   | No: 238 No: 23 | Dt: 9 In  Dt:  Signification  Dt: 9 In  Dt: 9  | etails:  Account No Terms ance sold will no at 24% P. A. w & responsibilit ates are subject are that this in cribed and that                                 | e: H D F C 0<br>s and Condito<br>to be taken b<br>ill be charged<br>y cease on the<br>to Secunder<br>voice shows all particular | 0 0 9 7 1 9<br>0 0 0 0 0 4 2<br>tions:<br>back of excha<br>d affter   | 7 2 5  Inged Days. If goods. Iction Inice of the | Add: C G S T<br>Add: S G S T<br>Add: I G S T<br>R/o + Transp                               | for El                   | :      | 70.2<br>70.2<br>0.0<br>-0.4<br>Rs. 920.00   |
| Rupees: Nine  Name of the Bank  Branch Address  Receiver's  with Name | No: 238 No: 23 | Dt: 99 In  Dt: Signification  Dt: 99 In  Dt: 90 In  Dt: 99 In  Dt: | etails:  Account No Terms ance sold will no at 24% P. A. w & responsibilit ates are subject are that this in cribed and that                                 | e: H D F C 0<br>s and Condito<br>to be taken b<br>ill be charged<br>y cease on the<br>to Secunder<br>voice shows all particular | 0 0 9 7 1 9<br>0 0 0 0 0 4 2<br>tions:<br>back of excha<br>d affter   | 7 2 5  Inged Days. If goods. Iction Inice of the | Add : C G S T<br>Add : S G S T<br>Add : I G S T<br>R/o + Transp<br>Total Amour             | oortation<br>of<br>for E | egant Enterpr                                | 70.2<br>70.2<br>0.0<br>-0.4<br>Rs. 920.00<br>ises   |
| Rupees: Nine  Name of the Bank  Branch Address  Receiver's  with Name | No: 238 No: 23 | Dt: 9 In  Dt:  Signification  Control  Our Bank Do  Our B | etails:  Account No Terms ance sold will no at 24% P. A. w & responsibilit ates are subject are that this in cribed and that                                 | e: H D F C 0<br>s and Condito<br>to be taken b<br>ill be charged<br>y cease on the<br>to Secunder<br>voice shows all particular | 0 0 9 7 1 9<br>0 0 0 0 0 4 2<br>tions:<br>back of excha<br>d affter   | 7 2 5  Inged Days. If goods. Iction Inice of the | Add: C G S T<br>Add: S G S T<br>Add: I G S T<br>R/o + Transp<br>Total Amour                | Authoritee & W           | egant Enterpriorised Signato                 | 70.2<br>70.2<br>0.0<br>-0.4<br>Rs. 920.00<br>ises   |
| Rupees: Nine  Name of the Bank Branch Address Receiver's with Name    | No: 238 No: 23 | Dt: 9 In  Dt:  Signification  Control  Our Bank Do  Our B | etails:  Account No Terms ance sold will no at 24% P. A. w & responsibilit ates are subject are that this in cribed and that                                 | e: H D F C 0<br>s and Condito<br>to be taken b<br>ill be charged<br>y cease on the<br>to Secunder<br>voice shows all particular | 0 0 9 7 1 9<br>0 0 0 0 0 4 2<br>tions:<br>back of excha<br>d affter   | 7 2 5  Inged Days. If goods. Iction Inice of the | Add: C G S T<br>Add: S G S T<br>Add: I G S T<br>R/o + Transp<br>Total Amour                | Authoritee & W.          | egant Enterpriorised Signato                 | 70.2 70.2 0.0 -0.4 Rs. 920.00 ises  |
| Rupees: Nine  Name of the Bank Branch Address Receiver's with Name    | No: 238 No: 23 | Dt: 9 In  Dt: 5 9 In  Dt: 6  | etails:  Account No Terms ance sold will no at 24% P. A. w & responsibilit ates are subject are that this in cribed and that                                 | e: H D F C 0<br>s and Condito<br>to be taken b<br>ill be charged<br>y cease on the<br>to Secunder<br>voice shows all particular | 0 0 9 7 1 9<br>0 0 0 0 0 4 2<br>tions:<br>back of excha<br>d affter   | 7 2 5  Inged Days. If goods. Iction Inice of the | Add: C G S T Add: S G S T Add: I G S T R/o + Transp Total Amour  **No Guarai Eway Bill N   | Authoritee & W.          | orised Signate                               | 70.2 70.2 0.0 -0.4 Rs. 920.00 ises  Dry E & O. eakages & Burnout d: Not Applicable  |
| Rupees: Nine  Name of the Bank Branch Address  Receiver's with Name   | Hundred Two  Hundred Two  Hundred Two  Hundred Two  Paradise, S.D.  Seal and Signature & Mobile Number  Varranty voids if Procked By and Deliver  LAT SWITCHGEAR  Crompton  Greaves  | Dt: 99 In  Dt: SignCicl  SignCicl  SignCicl  Our Bank Do  | etails:  Account No Terms IFS Code Terms Ince sold will no at 24% P. A. w & responsibilit ites are subject are that this in cribed and that tion is not give | e: H D F C 0 s and Condito to be taken b ill be charged y cease on the to Secunder voice shows all particular n to LED Lig      | 0 0 9 7 1 9 0 0 0 0 4 2 tions: back of excha d affter ine delivery o rabad Jurisdi the actual pr rs are true & ht Fixtures. | nged Days. of goods. ction circe of the correct. | Add: CGST Add: SGST Add: IGST R/o+Transp Total Amour  **No Guaran Eway Bill N  COOPER Bass | Authoritee & W.          | orised Signate darranty on Bropolicable Date | 70.2 70.2 0.0 -0.4 Rs. 920.00 ises  bry E & O. eakages & Burnout d: Not Applicable  |

Page(s) 1 Of 1

05-10-2020 4:56:18 PM

30.09.20 4:15:47

From Company: Vista Homes

5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003

G S T No.: 36AAGFV2068P1ZJ

| <b>Supplier Details</b>  |                       |            |        |       |
|--------------------------|-----------------------|------------|--------|-------|
| Elegant Enterprises      |                       | Doc No     | 70996  | 99878 |
| 5-4-187/7/3,Karbala Maid | Doc Date              | 05-10-2020 |        |       |
|                          | Quote No              | Nil        | Nil    |       |
| GSTIN 36AJBPK0412E1Z     | <b>Quote Date</b>     | 02-07-2020 |        |       |
| 66385358                 | 9985113450/9885073880 | SupplyType | Supply |       |

## Kind Attn: Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

| Item Name  | Qty  | Rate     | Dis%      | GST   | Amount |
|--|------|----------|-----------|-------|--------|
| 1 4518 - Electrical - other - Base saddle - other - boxes 3/4" | 4.00 | 195.00   | 0.00      | 18.00 | 920.40 |
|  |      | Total Or | der Value | e     | 920.40 |

## Terms and Conditions :-

Specification / Brand As per details given in the quotation.

**Payment Terms** 

After Delivery & Production of bill

Tax

Inclusive of all taxes

**Delivery Date** 

Next Day.

**Delivery Location** 

Vista Homes

Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school

Phone. Contact: 8790166611

Penality For Delay

Nil

**Transportation Cost** 

Transport cost shall be borne by us.

Warranty

Nil

**Advance Paid** 

Nil

Other Terms

We reserve the right to reject items not conforming to quality and specifications. Above order for F block electrical ducts purpose

**Completion Date** 

Nil Nil

Measurment

Nil

Security Remarks

For Vista Homes

Authorised Signatory

Accepted the above Terms And Conditions

For **Elegant Enterprises** 

Name:

Date : \_\_/\_\_/\_\_

Requisition Form

| Com                                 | npany Name: Vista Homes      |               |               | •          |        | Date:      |         | 05.10.2020 |        |  |
|-------------------------------------|------------------------------|---------------|---------------|------------|--------|------------|---------|------------|--------|--|
| Site                                | & Phase :                    | Vista Hor     | nes           |            | Time:  |            |         | 11:04      |        |  |
| Supp                                | lier:                        |               |               | Req. No.   |        |            |         | 99878      |        |  |
| Material required before date: 07.1 |                              |               | 07.10.20      |            | ID No. |            |         | 60423      |        |  |
| No                                  | o Description                |               |               | Size       | e      | Quantity   |         | Inward No  | Date   |  |
| 1                                   | Base Saddles                 |               |               | 3/4"       |        | 04         | Boxes   |            |        |  |
| 2                                   |                              | 7099          | 6             |            |        |            |         |            |        |  |
| 3                                   |                              |               |               |            |        |            |         |            |        |  |
| 4                                   |                              |               |               |            |        |            | 1       |            |        |  |
| 5                                   |                              |               |               |            |        |            | 0 5 0C  | VED        |        |  |
| 6                                   |                              |               |               |            |        |            | APITO   | T 202      | 0      |  |
| 7                                   |                              |               |               |            |        |            | 0500    | ,1 402     | IKH    |  |
| 8                                   |                              |               |               |            |        |            | MINISH  | PAR        | REMENT |  |
| 9                                   |                              |               |               |            |        |            | MANAGER | No         |        |  |
| $\cup$                              |                              |               |               |            |        |            |         |            |        |  |
| Rema                                | arks: For E-Block Electrica  | l Room pu     | rpose.        |            |        |            |         |            |        |  |
| <b>Р</b> ́гера                      | ared By                      | Snehapriy     | 'a            |            | Áppr   | oved by    |         | Madh       | nu     |  |
| Sign.                               | & Date                       | 05.10.202     | 0.0           |            | Sign.  | & Date     |         |            |        |  |
| Not                                 | e: On receipt of material at | site write in | ward number a | ind date i | n last | 2 columns. |         |            | -      |  |

Requisition Form

| Company Name:                           | Vista Hom |  | uisition | Date:    |       | 22.07.2020 |      |  |
|---|-----------|--|----------|----------|-------|------------|------|--|
|   |           |  |          |          |       |            |      |  |
| Site & Phase : Vista Homes Supplier -   |           |  | Req. No. |          |       | 12:10      |      |  |
|   |           |  |          |          |       |            |      |  |
| Material required before date: 27.07.20 |           |  | ID No.   |          |       |            |      |  |
| No Description                          |           |  | Size     | Quantity | Units | Inward No  | Date |  |
| 1                                       |           |  |          |          |       |            |      |  |
| 2.                                      |           |  |          |          |       |            |      |  |
| 9                                       |           |  |          |          |       |            |      |  |
| 4                                       |           |  |          |          |       |            |      |  |
| 5                                       |           |  |          |          |       |            |      |  |
| 6                                       |           |  |          |          |       |            |      |  |
| 7                                       |           |  |          |          |       |            |      |  |
| 8                                       |           |  |          |          |       |            |      |  |
| 9                                       |           |  |          |          |       |            |      |  |
| Remarks: For                            |           |  |          |          |       |            |      |  |
| Prepared By                             | Madhu     |  | App      | roved by |       | Madhu      |      |  |
| Sign.& Date                             |           |  | Sign     | . & Date |       |            |      |  |

Note: On receipt of material at site write inward number and date in last 2 columns.