PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 13/10/20		Prepared by:	Keerthi
PO/WO no.	70550	PO / WO Date.	18/09/20
Supplier Name	Sri Raja Rajeshwara Traders	PO/WO amount	2950/-
Firm/Company	Silver oak villas LLP	Project	Silver oak villas
Sl. No.	Bill No.	Bill Date	Bill amount
1	323	24/09/20	2950/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,950/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	323	24/09/20	NA 83389	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits :Transportation charges				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				2,950/-
Amount E – PO / WO value:				2,950/-
Amount F – Difference (A – E): GST-18%				–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	□ ~~Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	19/10/20
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Keerthi	[signature]					
Date	13/10	13/10					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

0323

Shop : 040-2771 8915, 6633 3915 Resi : 040-6666 4080
Mob. : 092463 63915, 93472 36012

SRI RAJA RAJESHWARA TRADERS

Shop No.18, Hyderi Complex, Ranigunj, Secunderabad - 500 003.

Dealers in : M.S.Wire, M.S.Wire Nails, G.I. Barbed Wire, G.I.St.Rods, Welding Electrodes, Welding Accessories, Wire Mesh, Hexwire Netting, Spades, Crow Bars, Screws, Ropes, Carbide, Bitumen Products, Tor Felt, Fibre Corrugated Sheets, Gamela,Nelton Mosquito Mesh, Sponges, Red Odixe Paint & General Hardware.

Email : srrt3915@gmail.com, prpk67@gmail.com

CASH / CREDIT INVOICE

To
M/s. SilverOak Villas LTD

Invoice No. : 0323 Date : 24/9/2020
D.C. No. : Date :
P.O. No. : 70550 Date : 18/9/2020

Site : Silver Oak Villas phase IX
LL/RR Truck No. :

Customer's GST No. : 36ADBFS3288A2Z7
Payment Mode :

Sl. No.	Quantity	Description of Goods	HSN CODE	GST	Rate Rs. Ps.	Amount Rs. Ps.
1	50	BDL pvc wire	7217	18%	50/	2500/
		CGST		9%		225/-
		SGST		9%		225/-
						2950/-
	E. & O.E.					

INWARD WITH TIME:
Inward No. 14791 Dt: 24/9/20
MRN No: 83389 Dt: 26/9/2020
Received By: Sign:
SILVER OAK VILLAS LLP

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 60182
Date 29/9
Sign

2950/-

Rupees | TOTAL 2950/-

GST No. : 36AEPPP5662Q1ZF
Subject to Secunderabad Jurisdicition
1. Goods once sold will not be taken back or exchanged.
2. 24% Interest will be charged on bills remaining unpaid after due date.

HDFC BANK, PARADISE BRANCH.
A/C No. : 00422020001922
RTGS : HDFC0000042

For SRI RAJA RAJESHWARA TRADERS

Authorised Signatory

Purchase Order

70550
17.09.20 3:46:38

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From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Sri Raja Rajeshwara Traders	**Doc No**	70550	156007
Shop No. 18, Hyderi complex, Ranigunj, Sec-Bad -500 003	**Doc Date**	18-09-2020	
	Quote No	Nil	
GSTIN 36AEPPP5662Q1ZF 27718915.	**Quote Date**	18-09-2020	
276363915 9246363915	**SupplyType**	Supply	

Kind Attn : Mr. Rajeshwar

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	6146 - Miscellaneous - PVC GI Wire - NA - nos	50.00	50.00	0.00	18.00	2,950.00
					Total Order Value . . .	**2,950.00**

Rupees : Two Thousand Nine Hundred Fifty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for cloth Hanger purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Silver Oak Villas LLP***

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For ***Sri Raja Rajeshwara Traders***

Name : ____________

Date : __/__/____

Company Name:	Silver Oak Villas LLP	Date:	18-09-2020
Site & Phase :	Silver Oak Villas	Time:	13.00
Supplier		Req. No.	156007
Material required before date:	Urgent	ID No.	60017

No	Description	Size	Quantity	Units	Inward No	Date
1	PVC Coated GI wire		1000	mts		
2	70550					
3						
4						
5		APPROVED				
6		18 SEP				
7						
8		MINISH PARIKH				
9		MANAGER PROCUREMENT				
10						

Remarks: -For Cloth Hangers purpose

Prep[illegible]d By	G.Mona	Approved by	
Sign.& Date	18-09-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.