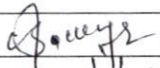


PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		29/9/20		Prepared by:		SOWMYA	
PO/WO no.		70423		PO / WO Date.		15/9/20	
Supplier Name		Sslp.		PO/WO amount		1,288	
Firm/Company		Voc lp		Project		Voc lp.	
Sl. No.	Bill No.	Bill Date		Bill amount			
1.	13445	28/9/20		1,288			
2.							
3.							
4.							
Amount A – Bills total(Excluding Transport & Hamali Charges):						1,288	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	11381	28/9/20	83496	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B –Other Credits :						-	
Amount C –Other Debits :						-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						1,288	
Amount E – PO / WO value:						1,288	
Amount F – Difference (A – E):						-	
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. _____/- ☐ No				
Payment – due date			3.10.2020				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	29/9/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 28-09-2020

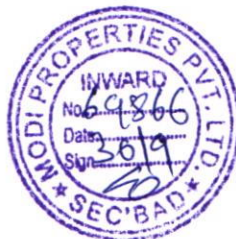
Supplier / Customer / Transporter - Copy

Customer Details				Invoice No.		13445			
Villa Orchids LLP Behind Janapriya, Kowkur, Hyderabad GSTIN : 36AANFG4817C1ZH				Invoice Date.		28-09-2020			
				PO No.		70423			
				PO Date.		15-09-2020			
				Req ID		59882			
				Req Date		15-09-2020			
				Loc Req No		63525			
	Description of Goods			HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7555 - Stationery - other - Paper - A4 - bundles			4810	5	230.00	1,150.00	12	138.00
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
IGST		CGST		SGST		Total Taxable Amount		1,150.00	138.00
		69.00		69.00		Total Invoice Amount		1,288.00	
Rupees : One Thousand Two Hundred Eighty Eight Only.									

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) Of 1

15-09-2020 12:04:44



70423

14.09.20 5:37:49

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No 70423 63525**Doc Date** 15-09-2020**Quote No** Nil**Quote Date** 15-09-2020**SupplyType** Supply**Kind Attn : Hamendra, Prabhakar**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7555 - Stationery - other - Paper - A4 - bundles	5.00	230.00	0.00	12.00	1,288.00
Total Order Value . . .					1,288.00

Rupees : One Thousand Two Hundred Eighty Eight Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Villas Orchids Behind: Janapriya, Kowkur. Phone. 9502232100/9502266233
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site office use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For **Villa Orchids LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : ____/____/____

Contact : -

Company Name:		VOC LLP		Date:		14.09.2020	
Site & Phase:		VOC		Time:		13:09	
Supplier:		SSLLP		Req. No.		63525	
Material required before :		16.09.2020		ID No.		59882	
No	Description	Size	Quantity	Units	Inward No	Date	
1	A4 size papers	Std	05	Bundles			
Remarks: for office purpose							
Prepared by		K.SNEHA		Approved by		A.Suresh	
Sign.& Date		14.09.2020		Sign& Date		14.09.2020	

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

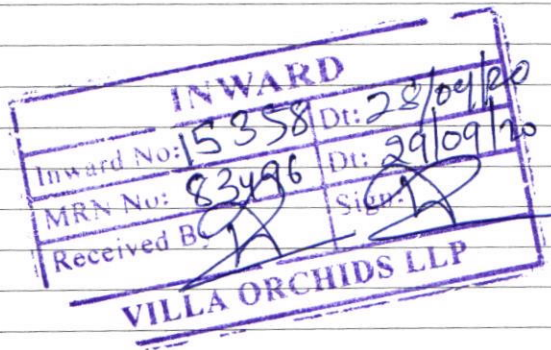
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 28-09-2020

Customer Details		DC No.	11381
Villa Orchids LLP		DC Date.	28-09-2020
Behind Janapriya, Kowkur, Hyderabad		PO No.	70423
		PO Date.	15-09-2020
		Req ID	59882
		Req Date	15-09-2020
GSTIN : 36AANFG4817C1ZH		Loc Req No	63525
	Description of Goods	HSN/SAC	Qty
1	7555 - Stationery - other - Paper - A4 - bundles	4810	5
2			
3			
4			
5			
6			
7			
8			
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 28-09-2020

Customer Details				Invoice No.	13445		
Villa Orchids LLP				Invoice Date.	28-09-2020		
Behind Janapriya, Kowkur, Hyderabad				PO No.	70423		
GSTIN : 36AANFG4817C1ZH				PO Date.	15-09-2020		
				Req ID	59882		
				Req Date	15-09-2020		
				Loc Req No	63525		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7555 - Stationery - other - Paper - A4 - bundles	4810	5	230.00	1,150.00	12	138.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST	CGST	SGST	Total Taxable Amount		1,150.00		138.00
	69.00	69.00	Total Invoice Amount		1,288.00		

Rupees : One Thousand Two Hundred Eighty Eight Only.



for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction