PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	30/9/20.	Prepared by:	SOWMYA
PO/WO no.	70529	PO / WO Date.	17/9/20.
Supplier Name	SS/lp.	PO/WO amount	2,860.
Firm/Company	N/E	Project	NE
Sl. No.	Bill No.	Bill Date	Bill amount
1.	13469	29/9/20.	736
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			736

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	11402	29/9/20	83510	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
Amount B –Other Credits :_				–
Amount C –Other Debits :_				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				736
Amount E – PO / WO value:				2,860
Amount F – Difference (A – E):				

Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	□ Yes ☑ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- □ No
Payment – due date	**3.10.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	30/9/20.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	13469
Nilgiri Estates	Invoice Date.	29-09-2020
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	70529
	PO Date.	17-09-2020
	Req ID	59917
GSTIN : 36AAHFN0766F1ZA	Req Date	16-09-2020
	Loc Req No	72966

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4066 - Consumables - Water bottle - NA - nos		12	52.00	624.00	18	112.32
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	624.00		112.32
	56.16	56.16	Total Invoice Amount	736.32		

Rupees : Seven Hundred Thirty Six and Paise Thirty Two Only.

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 69890
Date 30/9
Sign.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 19-09-2020 10:07:05 AM Original

70529
17.09.20 3:46:38

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	70529	72966
	Doc Date	17-09-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	17-09-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4066 - Consumables - Water bottle - NA - nos	12.00	52.00	0.00	18.00	736.32
2	4058 - Consumables - Spoon - NA - nos	12.00	55.00	0.00	18.00	778.80
3	4050 - Consumables - Plate - NA - nos	12.00	95.00	0.00	18.00	1,345.20
				Total Order Value . . .		**2,860.32**

Rupees : Two Thousand Eight Hundred Sixty and Paise Thirty Two Only.

Part Quantity recieved
Bill No:- 13469 Dt: 29/09/2020
Amt:- 736/-
13/10/2020

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Nilgiri Homes Phase - II Sy.No.143/133/134/135/136, Rampally Village. Phone. Mallesham 9553797190
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For ***Nilgiri Estates***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	NILGIRI ESTATES		Date:	15.09.2020
Site & Phase :	NILGIRI ESTATE		Time:	05:40
Supplier			Req. No.	72966
Material required before date:			ID No.	59917

No	Description	Size	Quantity	Units	Inward No	Date
	Water bottle	01ltr	12	No's		
2	Spoons	STD	12	No's		
3	Plates 70529	STD	12	No's		
4						
5						
6		APPROVED 16 SEP 2020 MINISH PARIKH MANAGER PROCUREMENT				
7						
8						
9						

Remarks: - for Site Use purpose.

Prepared By	Vijay	Approved by	
Sign.& Date	15.09.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:			Date:	
Site & Phase :			Time:	
Supplier			Req. No.	
Material required before date:		Urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	11402
Nilgiri Estates	DC Date.	29-09-2020
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	70529
	PO Date.	17-09-2020
	Req ID	59917
GSTIN : 36AAHFN0766F1ZA	Req Date	16-09-2020
	Loc Req No	72966

	Description of Goods	HSN/SAC	Qty
1	4066 - Consumables - Water bottle - NA - nos		12
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22	INWARD		
23	In ward No: 22084 Dt: 29/9/20		
24	MRN No: 83510 Dt: 29/9/20		
25	Received By: Sign:		
26	Ashish		
27	Nilgiri Estates		
28			
29			
30			

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 41787
Date: 10/10

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	13469
Nilgiri Estates	Invoice Date.	29-09-2020
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	70529
	PO Date.	17-09-2020
	Req ID	59917
GSTIN : 36AAHFN0766F1ZA	Req Date	16-09-2020
	Loc Req No	72966

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4066 - Consumables - Water bottle - NA - nos		12	52.00	624.00	18	112.32
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD

In ward No: 70094 Dt: 29/9/20

MRN No: 83510 Dt: 29/9/20

Received By: Ashish Sign:

Nilgiri Estates

IGST	CGST	SGST	Total Taxable Amount	624.00	112.32
	56.16	56.16	Total Invoice Amount	736.32	

Rupees : Seven Hundred Thirty Six and Paise Thirty Two Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction