PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	30/9/20	Prepared by:	SOWMYA
PO/WO no.	70414	PO / WO Date.	15/9/20
Supplier Name	SSlp.	PO/WO amount	16,220.
Firm/Company	NE	Project	NE
Sl. No.	Bill No.	Bill Date	Bill amount
1.	13471	29/9/20.	4,083
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			4,083

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	11404	29/9/20	83511	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	-
Amount C –Other Debits :_	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4,083
Amount E – PO / WO value:	16,220
Amount F – Difference (A – E):	

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- □ No
Payment – due date	**3.10.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	30/9/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	13471
Nilgiri Estates	Invoice Date.	29-09-2020
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	70414
	PO Date.	15-09-2020
	Req ID	59884
GSTIN : 36AAHFN0766F1ZA	Req Date	15-09-2020
	Loc Req No	72954

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3108 - Chemicals - Damp Guard - NA - kgs		10	346.00	3,460.00	18	622.80
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	3,460.00		622.80
	311.40	311.40	Total Invoice Amount	4,082.80		

Rupees : Four Thousand Eighty Two and Paise Eighty Only.

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 6489 Date. 30/9 Sign.

for Summit Sales LLP

Authorised Signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 15-09-2020 3:39:34 PM

70414
14.09.20 5:37:49

Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details			
Summit Sales LLP	**Doc No**	70414	72954
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	15-09-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	15-09-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3108 - Chemicals - Damp Guard - NA - kgs	20.00	346.00	0.00	18.00	8,165.60
2	6601 - Paints - Wall Care Putti - 20kgs - bags	10.00	661.50	0.00	18.00	7,805.70
3	4080 - Consumables - Bombay Brooms - Other - Nos	30.00	8.30	0.00	0.00	249.00
				Total Order Value . . .		**16,220.30**

Rupees : Sixteen Thousand Two Hundred Twenty and Paise Thirty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Nilgiri Homes Phase - II Sy.No.143/133/134/135/136, Rampally Village. Phone. Mallesham 9553797190
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

13/10/2020

For *Nilgiri Estates*
Authorised Signatory

15/09/2020

Name : ____________

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	NILGIRI ESTATES	Date:	10.09.2020
Site & Phase :	NILGIRI ESTATE	Time:	14:30
Supplier		Req. No.	72954
Material required before date:		ID No.	59883

No	Description	Size	Quantity	Units	Inward No	Date
1	MYK Dump guard	STD	20	Boxes		
2	Birla Wall care putty 70414	STD	10	Bags		
3	Luppum Patti	4"	30	Nos		
4	Bombay Brooms Small 70416	STD	30	Nos		
5						
6						
7						
8						
9						
10						

Remarks: - For Site use purpose

Prepared By	Anil.M	Approved by	APPROVED
Sign.& Date	10.09.2020	Sign. & Date	15/9/20 MINISH PARIKH MANAGER PROCUREMENT

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:	Urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	11404
Nilgiri Estates	DC Date.	29-09-2020
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	70414
	PO Date.	15-09-2020
	Req ID	59884
GSTIN : 36AAHFN0766F1ZA	Req Date	15-09-2020
	Loc Req No	72954

	Description of Goods	HSN/SAC	Qty
1	3108 - Chemicals - Damp Guard - NA - kgs		10
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

INWARD

In ward No: 22095	Dt: 29/9/20
MRN No: 83511	Dt: 29/9/20
Received By: Ashok	Sign:

Nilgiri Estates

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 41786
Date: 10/10
Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

TRANSIT COPY

Customer Details	Invoice No.	13471
Nilgiri Estates	Invoice Date.	29-09-2020
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	70414
	PO Date.	15-09-2020
	Req ID	59884
GSTIN : 36AAHFN0766F1ZA	Req Date	15-09-2020
	Loc Req No	72954

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3108 - Chemicals - Damp Guard - NA - kgs		10	346.00	3,460.00	18	622.80
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD
In ward No: 22095 Dt: 29/9/20
MRN No: 83511 Dt: 29/9/20
Received By: Ashik Sign:
Nilgiri Estates

IGST	CGST	SGST	Total Taxable Amount	3,460.00		622.80
	311.40	311.40	Total Invoice Amount	4,082.80		

Rupees : Four Thousand Eighty Two and Paise Eighty Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory