

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		12/10/2020		Prepared by:		MINISH	
PO/WO no.		70718		PO / WO Date.		25/09/2020	
Supplier Name		Elite Enterprises		PO/WO amount		58,500/-	
Firm/Company		MPL		Project		MFP	
Sl. No.	Bill No.	Bill Date		Bill amount			
1.	078	28/09/2020		44,858/-			
2.							
3.							
4.							
Amount A – Bills total(Excluding Transport & Hamali Charges):						Rs. 44,858/-	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.			83501	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B –Other Credits :						-	
Amount C –Other Debits :						-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						44,858/-	
Amount E – PO / WO value:						58,500/-	
Amount F – Difference (A – E):						13,642/-	
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☒ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☒ Yes – Rs. _____/- ☐ No				
Payment – due date			100% Advance Paid.				
Remarks: Less Quantity Received for 350 Pcs of Block's Size 24" x 8" x 4"							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Cement Blocks – Weekly Delivery Report

Company/ firm:	Modi Realty Mallapur LLP	Requisition nos.:	11969	Total PO quantity:	1500
Project:	May flower paltinum	PO No(s).	70718	Quantity delivered in earlier period:	1150
Block /Flat / Villa no.:	A block elevation purpose	Total material delivered	No	Quantity delivered during week:	
Supplier:	Elite enterprises	Close PO:	NO	Balance quantity to be delivered:	350
Sign of security	Nizam	Sign of Admin	Soravani	Sign of Project manager	
Date	29/09/2020	Date	29/9/20	Date	29/9/2020

Details of solid blocks – delivered in earlier period.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.							
1.							
2.							
3.							

Details of solid blocks – delivered during the week.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1	28.09.2020	14:39	24''x8''x4''	1150	78	14184	83501
	Total			1150			

Note: 1. Report to be sent to HO every Saturday with delivery challans of this week with photos. 2. Report must have totals calculated. 3. Specify block size and block type (solid / hollow). 4. Total quantity and delivered quantity includes all types of blocks.

GSTIN : 36GEEK9675F1ZZ

TAX INVOICE

Cell : 9398936022

9052222266

ELITE ENTERPRISES**Flyash Light Weight Bricks**

Sy. No. 448, Bowrampet, Quthbullapur, Medchal - 500 055

E-mail : elitelightweightbricks@gmail.com

No. **78**

PO: 70418 / 11969

Date : 28/09/2020

D.C. No. :

Date :

Order No. : 28/09 (02)

Vehicle No. :

Date :

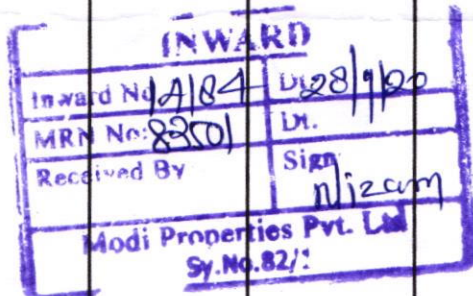
M/s : MODI PROPERTIES PVT. LTD

Address : MAYFLOWER PLATINUM, Mallapur :

Party GST No.

Contact No. : 768097199.

S. No.	Description of Goods	HSN / SAC	Qty.	Rate	Amount Rs.	Ps
1	24 x 8 x 4		1500 pcs	37.15	42,722	00

Amount in words : forty four eight
fifty eight only

TOTAL	42,722	00
CGST @ %	1068	00
SGST @ %	1068	00
IGST @ %		
Grand Total	44,858	00

Bank Name : Syndicate Bank
Branch : Pragathi Nagar
Account Number : 33181010000771
IFSC : SYNB0003318

Note :

1. Goods once sold will not be taken back.
2. We are not responsible for breakage or shortage on transit.
3. Credit purchases are not accepted.
4. Rs. 500/- will be charged in case of cheque bounce.
5. All disputes are subject to Hyderabad Jurisdiction.

For **ELITE ENTERPRISES**

Dimit

Authorised Signatory

Purchase Order

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25-09-2020 11:19:07



70718

21.09.20 12:59:15

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Elite Enterprises
Servey no. 448, DPS School road, Bowrampet - 500 043.

GSTIN 36GEEP9675F1ZZ

9398936022/9052222266

Doc No	70718	11969
Doc Date	25-09-2020	
Quote No	Nil	
Quote Date	26-08-2020	
SupplyType	Supply	

Kind Attn : Mr. Dikshit Reddy

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 1054 - Building material - CLC Block - 4in X 8 in X 24 in - Nos	1,500.00	39.00	0.00	0.00	58,500.00
Total Order Value . . .					58,500.00

Rupees : Fifty Eight Thousand Five Hundred Only.

Terms and Conditions :-

Specification / Brand	Items shall be of 2.5 - 3.0N/M3 approx.Strength minimum QC report a must!
Payment Terms	100% as advance at the time of delivery of all materials.
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penalty For Delay	Bills must be submitted to H.O. within 30days of supply of material. 10% pty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Rs. 58,500/- advance to be pay vide cheque no. , dtd.
Other Terms	We reserve the right items not confirming to qty & specs. Breakage in your account. Above order for A block elevation purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

Part quantity Received
Balance to recievable
Bill No. 078 Dt-28/9/20
Amt- 44,858/-
A1
18/10/20

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Elite Enterprises**

Date : _/_/

Name :

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	24-09-2020
Site & Phase :	May Flower Platinum	Time:	14:08
Supplier		Req.No.	11969
Material required before date:	27-09-2020	ID No.	60169

No	Description	Size	Quantity	Units	Inward No	Date
1	CLC Blocks	24''x8''x4''	1500	Nos		
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks : For A Block elevation use purpose

Prepared By	K.sravani	Approved by	SV.subbareddy
Sign.& Date	24-09-2020	Sign. & Date	

Estimate/Draft PO

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24-09-2020 15:48:43

Original / Office Copy / Purchase Div.Copy

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Draft PO for Approval**Supplier Details**

Elite Enterprises
Servey no. 448, DPS School road, Bowrampet - 500 043.

GSTIN 36GEEPK9675F1ZZ

9398936022/9052222266

Doc No	70718	11969
Doc Date	24-09-2020	
Quote No	Nil	
Quote Date	26-08-2020	
SupplyType	Supply	

Kind Attn : Mr. Dikshit Reddy

Estimate/Draft PO for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 1054 - Building material - CLC Block - 4in X 8 in X 24 in - Nos	1,000.00	39.00	0.00	0.00	39,000.00

Total Order Value . . . 39,000.00

Rupees : Thirty Nine Thousand Only.

Terms and Conditions :-

Specification / Brand	Items shall be of 2.5 - 3.0N/M3 approx. Strength minimum QC report a must!
Payment Terms	100% as advance at the time of delivery of all materials.
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penalty For Delay	Bills must be submitted to H.O. within 30days of supply of material. 10% pty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Rs. 39,000/- advance to be pay vide cheque no. , dtd.
Other Terms	We reserve the right items not confirming to qty & specs. Breakage in your account. Above order for A block elevation purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

APPROVED BY
25 SEP 2020
SOHAM MODI
MANAGING DIRECTOR.

SOH
MANAGING L

T.D. Muneer
24/9/20

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Draft PO for Approval

Accepted the above Terms And Conditions

For **Elite Enterprises**

Name : _____

Name : _____

Date : __/__/__