PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	24/9/20.	Prepared by:	SOWMYA
PO/WO no.	70422	PO / WO Date.	15/9/20
Supplier Name	SSllp.	PO/WO amount	4,024
Firm/Company	Modi farm house (hyd) llp	Project	Serene farms
Sl. No.	Bill No.	Bill Date	Bill amount
1.	13355	23/9/20.	1,059
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,059

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	11295	23/9/20	83307	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
Amount B –Other Credits :				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				1,059
Amount E – PO / WO value:				4,024.
Amount F – Difference (A – E):				

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained~~ below)
Excess / short material received	~~□ Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- □ No
Payment – due date	**26.9.2020**

Remarks:

	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Approved by			APPROVED 07 OCT 2020 MINISH PARIKH MANAGER PROCUREMENT				
Sign:	Sowmya						
Date	24/9/20.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Farm House (Hyderabad) LLP	Invoice No.	13355
Sy No. 44, Yenkepally Village, Chevella Mandal	Invoice Date.	23-09-2020
	PO No.	70422
	PO Date.	15-09-2020
	Req ID	59870
GSTIN : 36	Req Date	15-09-2020
	Loc Req No	150362

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4022 - Consumables - Dettol - NA - nos	3401	4	82.00	328.00	18	59.04
	Hand wash						
2	4112 - Consumables - Sanitizer - 500 ml - Nos		3	200.00	600.00	12	72.00
3							
4							
5							
6							
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11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	928.00		131.04
	65.52	65.52	Total Invoice Amount	1,059.04		

Rupees : One Thousand Fifty Nine and Paise Four Only.

for Summit Sales LLP

MODI PROPERTIES PVT. LTD. * SEC'BAD * INWARD No. 69730 Date 29/9 Sign.

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 15-09-2020 12:04:44

70422
14.09.20 5:37:49

From Company : **Modi Farm House (Hyderabad) LLP**
5-4-187/3&4, IInd Floor,M.G.Road, Secunderabad-500003.
G S T No. : 36

Supplier Details			
Summit Sales LLP	**Doc No**	70422	150362
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	15-09-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	15-09-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4022 - Consumables - Dettol - NA - nos *Hand wash*	10.00	82.00	0.00	18.00	967.60
2	4041 - Consumables - Mopping stick - NA - nos	6.00	125.00	0.00	18.00	885.00
3	4008 - Consumables - Cleaning Cloth - other - nos *White*	15.00	16.00	0.00	5.00	252.00
4	4009 - Consumables - Coconut Broom - other - nos	15.00	16.00	0.00	0.00	240.00
5	4003 - Consumables - Bombay Broom - Big - nos	10.00	56.00	0.00	0.00	560.00
6	4112 - Consumables - Sanitizer - 500 ml - Nos	5.00	200.00	0.00	12.00	1,120.00
				Total Order Value . . .		**4,024.60**

Rupees : Four Thousand Twenty Four and Paise Sixty Only.

Part B:M: 13216 Dt: 16/9
Amt 2965/-
23/9/20 Bal:1059/-

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For ***Modi Farm House (Hyderabad) LLP***
Authorised Signatory
15/09/2020
Name :
Contact - -

Accepted the above Terms And Conditions
For ***Summit Sales LLP***
Name :
Date : _/_/___

Requisition Form

Company Name:	Modi farm house(hyd)llp		Date:		11-9-2020	
Site & Phase :	Serene farms		Time:		11.05	
Supplier			Req. No.		150362	
Material required before date:	ASAP		ID No.		59870	

No	Description	Size	Quantity	Units	Inward No	Date
1	**Hand Sanitizor**	500 ml	05	Nos		
2	Hand wash	Std	10	Nos		
3	Mopping sticks	Std	06	Nos		
4	Cleaning Cloths (white)	Std	15	Nos		
5	Bombay brooms (Long handle)	Std	10	Nos		
6	Coconut Brooms	Std	15	Nos		
7	P.O. 70422					
8						
9						
10						

Remarks:The Above material is require for Club house Office, Guest Cottages and Site Villas in MFHLLp.

APPROVED
15 SEP 2020
MINISH PARIKH
MANAGER PROCUREMENT

Prepared By	M.Mahesh	Approved by	
Sign.& Date	11-09-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:	serene constructions llp	Date:	
Site & Phase :	serene farms	Time:	
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By	syed golam sarwar	Approved by	
Sign.& Date	05.10.2019	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	11295
Modi Farm House (Hyderabad) LLP	DC Date.	23-09-2020
Sy No. 44, Yenkepally Village, Chevella Mandal	PO No.	70422
	PO Date.	15-09-2020
	Req ID	59870
GSTIN : 36	Req Date	15-09-2020
	Loc Req No	150362

	Description of Goods	HSN/SAC	Qty
1	4022 - Consumables - Dettol - NA - nos	3401	4
2	4112 - Consumables - Sanitizer - 500 ml - Nos		3
3			
4			
5			
6			
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INWARD

Inward No: 5429	Dt: 23/09/20
MRN No: 83307	Dt: 24-09-2020
Received By: Yespal Reddy	Sign:

Serene Construction (Hyd) LLP

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 41482 Date 28/9

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	13355
Modi Farm House (Hyderabad) LLP	Invoice Date.	23-09-2020
Sy No. 44, Yenkepally Village, Chevella Mandal	PO No.	70422
	PO Date.	15-09-2020
	Req ID	59870
GSTIN : 36	Req Date	15-09-2020
	Loc Req No	150362

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3							
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12							
13							
14							
15							

INWARD

Inward No: 5429 Dt: 23/09/20

GRN No: Dt:

Received By: Yespal Reddy Sign:

...struction (Hyd) LLP

IGST	CGST	SGST	Total Taxable Amount	928.00		131.04
	65.52	65.52	Total Invoice Amount	1,059.04		

Rupees : One Thousand Fifty Nine and Paise Four Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction