PURCHASE DIVISION Advice for approval for credit to supplier

Date:	12/10/20.			Prepared by:			D.SOWMYA				
PO/WO no		12/10/20.				PO/WO Date:			17/9/20		
Supplier Na	Supplier Name Y. Pushpafati		afatt	رم,	PO/WO amount			890'			
Firm/Company				Project				MPI.			
Sl. No.		Bill No.				Bill Date	÷		Bill amount		
1		812				1/10/20			896		
2											
3									-		
4											
Amount A	- Bills	total(Excludi	ng Transpor	rt & Har	mali Charges):				890/-		
Sl. No.	DC N	0	I	OC. Date	. Date		MRN 1	No.	DC matches MRN		
1.		3			25/9/	25/9/20. 83393			A Yes □ No		
2.			a files ,					□ Yes □ No			
3.	3.							□ Yes □ No			
Amount B -Other Credits: Transportation charges											
Amount C –Other Debits :								_			
Amount D (D=A+B-C) - Amount to be credited to					the supplier:				890		
Amount E -	Amount E – PO / WO value:									1-	
Amount F – Difference (A – E): GST-18%							•				
Quantity received as per PO /WO				✓ Yes □ Excess received □ Short received □ Other (explained below							
Is difference between PO / Bill acceptable?				□ Yes □ No (explained below)							
Excess / short material received				☐ Approved – within acceptable limits ☐ No (explained below)							
Close PO / W?O				Yes □ No – wait for balance material □ No (explained below)							
Advance paid / PDC given (deduct when paying)					□ Yes – Rs. /₂ □ No						
Payment – due date				17.10.2020							
Remarks:											
Approve	d	Purchase Officer	Purchase Manager		rocuremen Manager	t N	1D	Accounts – receiver of bill	Accountant	Accounts Manager	
Sign:		Source	/								
Date		12/10/50	•								

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Purchase Order

7e(s) 1 Of 1

19-09-2020 10:07:05 AM



17.09.20 3:46:38

From Company: Modi Properties Pvt.Ltd.

5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003

G S T No.: 36AABCM4761E1ZM

Supplier Details			
Y PUSHPALATHA	Doc No	70509	11954
4-1270, Marthanda nagar, New Hafeezpet, Ranga Reddy Dist, Hyderbad	Doc Date	17-09-2020	
	Quote No	Nil	
GSTIN 36APYPY9568E1ZM	Quote Date	17-09-2020	
8897895924	SupplyType	Supply	

Kind Attn: Radha Krishna

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6031 - Miscellaneous - Plants - NA - nos Cesalpinia 3' to 5'	14.00 60.00	0.00	6.00	890.40	
	Total Order Value		890.40		

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms

After Delivery & Production of bill

Tax

Inclusive of all taxes

Delivery Date

Within 7 days

Delivery Location

May Flower Platinum

Sy 82/1, Mallapur, Nacharam.

Phone. 7680971999

Penality For Delay

Nil

Transportation Cost

Warranty

Extra.

Advance Paid

Nil

Other Terms

We reserve the right to reject items not conforming to quality and specifications. Above order for MFH opposite planter box fixing use purpose

Completion Date

Nil

Measurment

Nil Nil

Security Remarks

For Modi Properties Pvt.Ltd.

Authorised Signatory

Accepted the above Terms And Conditions

For Y PUSHPALATHA

Name : ______ Date : __/__/___

Requisition Form

Modi Pro	Modi Properties Pvt Ltd May Flower Platinum			16-09-2020 16.15 11954			
May Flow							
).				
date:	19-09-2020	ID No.			59933		
Description		Size	Quantity	Units	Inward No	Date	
Cesalpinia		o 5'0" ht	14	nos			
2050	9						
	,						
*							
		a a					
opposite planter box	x fixing inside use p	urpose					
K.Narend	er Reddy	Approv	Approved by		S.V.Subba Reddy		
16-09-202	20	Sign. &	Sign. & Date		OVED BY		
	May Flow date: Description Opposite planter book K.Narend	May Flower Platinum date: 19-09-2020 Description S 3'0" to	May Flower Platinum Req. No. date: 19-09-2020 ID No. Description Size 3'0" to 5'0" ht Time: Req. No. Description Size 3'0" to 5'0" ht Approximately approximate	May Flower Platinum Req.No. date: 19-09-2020 ID No. Description Size Quantity 3'0" to 5'0" ht 14 To 5 0 9 opposite planter box fixing inside use purpose K. Narender Reddy Approved by	May Flower Platinum Req.No. date: 19-09-2020 ID No. Description Size Quantity Units 3'0" to 5'0" ht 14 nos opposite planter box fixing inside use purpose	May Flower Platinum Req.No. 11954 date: 19-09-2020 ID No. Description Size Quantity Units Inward No 3'0" to 5'0" ht 14 nos 7050 9 Opposite planter box fixing inside use purpose K. Narender Reddy Approved by S. V. Subba Reddy	

Composite Scheme



Y. PUSHPALATHA

GARDEN CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Ranga Reddy Dist., Hyderabad - 500 049.



	MODi properties prt Lto (Mailapur) GSTNO:	D.CNo. 03 Date 2.5/09/2020 P.O.No70.5.0.9		
S.No.	PARTICULARS		Quantity.	
1	Cical pinia		14.20's	
	INWARD Inward NA A 66 Dros 9 20 MRN No 8393 Dr. Received By Sign Modi Properties Pvt. LM Sy. No. 82/:		INWARU O DE 2 19 O D D D D D D D D D D D D D D D D D D D	

For Y. PUSHPALATHA

Authorised Signatory